

Evaluation Criteria

Continuing Engineering Services for Traffic, Roadway, and Civil Projects

	Total Points
1) Ability of Key Personnel (30 Points)	
a) Describe the qualifications and relevant experience of the proposed Project Manager and all key staff to be assigned to this contract. Include qualifications and relevant experience of all subconsultants' key staff to be assigned to the contract. Identify County Business Enterprise (CBE) firms and their staff in the description.	10
b) Provide an Organizational Chart of the Firm's and Team's key personnel showing roles or position titles, staff names and licenses, if any, FDOT pre-qualifications for each firm, area of expertise for the project, years of experience, and lines of authority.	10
c) Provide resumes for the Project Manager and all key personnel proposed. Include the qualifications, licenses, certifications and relevant experience of proposed staff, including certified CBEs to be used on this project.	10
2) Project Approach (30Points)	
a) Describe the Prime Vendor's understanding of the project scope and its approach to managing project work orders. Discuss the management challenges your team foresees and how your approach will resolve any issues. Include how the Prime Vendor will use and manage subconsultants in the project.	10
b) Describe the Prime Vendor's approach and understanding of engineering services and responsibilities under a continuing engineering services contract.	5
c) Describe the Prime Vendor's approach to alternative analysis and design for an intersection improvement project that includes new mast arms, right-of-way constraints, overhead and underground utility utilities, complex signal operation, and heavy congestion throughout the day.	5
d) Describe the Prime Vendor's approach to fiber optic network expansion for data-intensive technologies; redundancy issues; security control; and advanced traffic signal control systems, including flexibility to respond and adapt to new technologies.	5
e) Describe the Prime Vendor firm's approach and understanding with CEI services, including contract management, issue identification and resolution, project communication and coordination, public concerns, schedule and cost control, claims and change orders, and final certification.	5
3) Past Performance (25 Points)	
<p>a) Describe Prime Vendor's experience on projects of similar nature, scope and duration, along with evidence of satisfactory completion, both on time and within budget, for past five years. Provide a minimum of three projects with references for each of the following types of projects:</p> <ul style="list-style-type: none"> • Traffic signal design and operations • Traffic signal communication system technologies • School zone flasher systems • Roadway engineering improvements • CEI Services <p>Prime Vendor should provide references for similar work performed to show evidence of qualifications and previous experience. Refer to Vendor Reference Verification Form and submit as instructed. Only provide references for non-Broward County Board of County Commissioners contracts. For Broward County contracts, the County will review performance evaluations in its database for vendors with previous or current contracts with the County. The County considers references and performance evaluations in the evaluation of Vendor's past performance.</p>	25

4) Workload of Firm (5 Points)	
For the Prime Vendor only, list all completed and active projects that Vendor has managed within the past five years. In addition, list all projected projects that Vendor will be working on in the near future. Projected projects will be defined as a project(s) that Vendor is awarded a contract but the Notice to Proceed has not been issued. Identify any projects that Vendor worked on concurrently. Describe Vendor's approach to managing these projects. Were there or will there be any challenges for any of these listed projects? If so, describe how Vendor dealt or will deal with projects' challenges.	5
5) Location (5 Points)	
Refer to RFP-RFQ-RLI Location Attestation Form and submit as instructed. A Vendor with a principal place of business location (also known as the nerve center) within Broward County for the last six months, prior to the solicitation submittal, will receive five points; a Vendor not meeting all the local business requirements will receive zero points. The following applies for a Vendor responding as a Joint Venture (JV): if a member of the JV has 51% or more of the equity and meets all of the local business requirements, the JV will receive three points; if a member of the JV has 30 to 50% of the equity and meets all of the local business requirements, the JV will receive two points; and if a member of the JV has 10% to 29% of the equity and meets all of the local business requirements, the JV will receive one point.	5
6) Willingness to Meet Time and Budget Requirements (2 Points)	
<p>This solicitation is for the award of a continuing contract. The specific projects requiring professional services under the agreement have not been identified. However, in general, please explain your firm's approach in meeting "project specific" time and budget requirements and indicate whether Prime Vendor is committed to meet these requirements when identified under this agreement.</p> <p>Completion Date Requirement: Contract duration is three (3) years, with two (2) one-year renewals. Project Budget: \$3,000,000 per year, per consultant YES – 2 Points NO = 0 Points</p>	2
7) Volume of Previous Work (3 Points)	
<p>Refer to Volume of Previous Work Attestation Form and the Volume of Previous Work Attestation Joint Venture Form and submit as instructed.</p> <p>The calculation for Volume of Previous Work is all amounts paid to the prime Vendor by Broward County Board of County Commissioners at the time of the solicitation opening date within a five-year timeframe. Points assigned for Volume of Previous Work will be based on the amount paid-to-date by the County to a prime Vendor MINUS the Vendor's confirmed payments paid-to-date to approved certified County Business Enterprise (CBE) firms performing services as Vendor's subcontractor/subconsultant to obtain the CBE goal commitment as confirmed by County's Office of Economic and Small Business Development. The calculation of Volume of Previous Work for a prime Vendor previously awarded a contract as a member of a Joint Venture firm is based on the actual equity ownership of the Joint Venture firm.</p> <p>Three points will be allocated to Vendors paid \$0 - \$3,000,000); 2 Points will be allocated to Vendors paid \$3,000,001 - \$7,500,000; 1 Point will be allocated to Vendors paid \$7,500,001 - \$10,000,000; 0 Points will be allocated to Vendors paid over \$10,000,000). Payments for prime Vendor will be verified by the Purchasing Division.</p>	3
TOTAL NUMBER OF POINTS	
100	