



Public Works Department

**Facilities Management Division**

115 S. Andrews Avenue, Room 501 • Fort Lauderdale, Florida 33301 • 954-357-6470 • FAX 954-357-6136

**MEMORANDUM**

DATE: December 17, 2020

TO: Brenda Billingsley, Director  
Purchasing Division

FROM: Scott Campbell, Director  
Facilities Management Division

Digitally signed by  
SCOTT CAMPBELL  
Date: 2020.12.17  
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SUBJECT: Emergency Threshold Increase Request for Janitorial Contracts  
Agreement No. R1214808P1 (Contract Numbers 1, 2, 3, 6 and 15)

The Facilities Management Division is requesting emergency threshold increases for the following five (5) janitorial contracts to provide continuous janitorial services for the Facilities Management Division (FMD) and various Broward County agencies.

- |                                                        |             |
|--------------------------------------------------------|-------------|
| 1. Contract No. R1214808P1 (Branch Libraries)          | \$1,056,000 |
| 2. Contract No. R1214808P2 (Large Facilities, Group 1) | \$770,028   |
| 3. Contract No. R1214808P3 (Large Facilities, Group 2) | \$269,518   |
| 4. Contract No. R1214808P6 (Large Facilities, Group 5) | \$178,083   |
| 5. Contract No. R1214808P15 (Port Everglades)          | \$25,000    |

The contract thresholds were prematurely reached due to the unilateral 90-day extensions, living wage price increases, unanticipated demand from Broward County using agencies and additional services related to COVID-19 activities.

Your consideration and assistance in this matter is greatly appreciated. If you have any questions or require additional information, please contact Craig Schuler at 954-357-6325.

cc: Carla Byrd, Purchasing Manager  
Randy Plunkett, Purchasing Agent  
Angela Salinas, Contract Grant Administrator Senior  
Candace Jensen, Facilities Contract Manager  
Craig Schuler, Acting Business Manager