

**ADDITIONAL MATERIAL
REGULAR MEETING**

MARCH 9, 2021

SUBMITTED AT THE REQUEST OF

**FINANCE and ADMINISTRATIVE
SERVICES DEPARTMENT**



Finance and Administrative Services Department
HUMAN RESOURCES DIVISION

115 S Andrews Avenue, Room 508 • Fort Lauderdale, Florida 33301 • 954-357-6001 • FAX 954-357-8414

MEMORANDUM

DATE: March 8, 2021

TO: Mayor, Vice-Mayor, and Board of County Commissioners

THRU: George Tablack, Chief Financial Officer  Digitally signed by ROSE JOHNSON
Date: 2021.03.08 16:26:17 -05'00'

FROM: David Kahn, Director  Digitally signed by David Kahn
Date: 2021.03.08 15:59:20 -05'00'

Human Resources Division

RE: March 9, 2021 – Commission Meeting – Agenda Item No. 64
Additional Material for Self-Insured Group Health and Pharmacy Insurance Administration (RFP TEC2122482P1)

The following items on the above referenced agenda have been revised to include the following substantive revisions to Exhibit 1:

1. Clarified the pricing language in the Item Response Form.
2. Added new language for pricing as additional responsiveness criteria in Special Instructions to Vendors.
3. Added the Minimum Mandatory Qualifications Attestation Form as additional responsibility criteria in Special Instruction to Vendors. Added language detailing requirements for each criterion.
4. Removed language in Scope of Services stating that Health and PBM Service agreements can be awarded to a single proposer even if the individual proposer is not the highest ranked proposer.
5. Redefined language in Evaluation Criteria.
6. Added exhibit references to the vendor questionnaire.
7. Added the Minimum Mandatory Requirements Attestation Form for all of the requirements in the Scope of Service in Special Instruction to Vendors.
8. Revised wording related to Arrestee claims processing.
9. All instructions will be updated accordingly to reflect the above changes.

These revisions have been conceptually reviewed by the County Auditor's, County Attorney's Offices and Purchasing Division.

Should you have any questions, please do not hesitate to contact me.

DK/Im

c: Bertha Henry, County Administrator
Monica Cepero, Deputy County Administrator
Kevin Kelleher, Assistant County Administrator
Kimm Campbell, Assistant County Administrator
Robert Melton, County Auditor
Andrew Meyers, County Attorney
Brenda Billingsley, Director, Purchasing Division