



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: February 14, 2020

TO: Michal Durden, Senior Purchasing Agent
Purchasing Division

THRU: Sandy Michael-McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2020.02.20 13:28:15 -05'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development

MARIBEL FELICIANO
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Date: 2020.02.14 15:21:58 -05'00'

SUBJECT: RFP No. PNC2119437P1, Environmental Planning and Acoustical Consulting Services Disadvantaged Business Enterprise (DBE) Evaluation

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance to the Disadvantaged Business Enterprise (DBE) Program requirements for the above-referenced solicitation. An overview is provided as follows:

The DBE Goal for this project is: 17%

Met the DBE Requirements:

<u>Firm Name</u>	<u>Category</u>	<u>Percentage</u>
• The Corradino Group, LLC (Prime)		
Airquest Environmental, Inc.	DBE	9.00%
Nova Consulting, Inc.	DBE	4.00%
The Chappell Group, Inc.	DBE	<u>4.00%</u>
Total		17.00%
• Environmental Science Associates (Prime)		
Cherokee Enterprises, Inc.	DBE	9.00%
Garth Solutions, Inc.	DBE	3.00%
Jacobsen/Daniels Associates, LLC	DBE	3.00%
MSE Group, LLC	DBE	<u>2.00%</u>
Total		17.00%

**RFP No. PNC2119437P1, Environmental Planning and Acoustical Consulting Services
Disadvantaged Business Enterprise (DBE) Evaluation**

Met the DBE Requirements (continued):

<u>Firm Name</u>	<u>Category</u>	<u>Percentage</u>
• Harris Miller Miller & Hanson, Inc. (Prime)	DBE	35.00%
Airquest Environmental, Inc.	DBE	3.00%
Gartek Engineering Corp	DBE	6.00%
Montgomery Consulting Group, Inc.	DBE	5.00%
Quest Corporation of America, Inc.	DBE	<u>4.00%</u>
Total		53.00%

DBE Compliance Comments:

The Corradino Group, LLC and Environmental Science Associates submitted Letters of Intent (LOIs) with their respective submittals that met the established DBE goal. The Corradino Group, LLC and Environmental Science Associates are deemed to have met the DBE solicitation requirements.

Harris Miller Miller & Hanson, Inc. did not submit LOIs with its solicitation response. The firm was given three (3) business days within which to provide LOIs that meet the DBE goal or provide documentation of its good faith efforts to meet the goal. Harris Miller Miller & Hanson, Inc. submitted LOIs that met the goal within the stipulated timeframe and is deemed to be compliant with the DBE requirements of the solicitation.

cc: Donna-Ann Knapp, Small Business Development Specialist, BCAD/OESBD