

**Evaluation Criteria**

**Countywide Intersection Improvements Prioritization Study**

	<b>Total Points</b>
<b>1) Ability of Key Personnel (20 Points)</b>	
a) Describe the qualifications and relevant experience of the proposed Project Manager and all key staff to be assigned to this contract. Provide resumes and include qualifications and relevant experience of all proposed staff and subconsultants' key staff to be assigned to this Project.	<b>15</b>
b) Provide an Organizational Chart of the Prime Vendor and Team's (Prime Vendor and Subconsultant) key personnel showing roles or position titles, staff names and licenses, if any, area of expertise for the Project, years of experience, and lines of authority.	<b>5</b>
<b>2) Project Approach (40 Points)</b>	
a) Describe the prime Vendor's approach to the Project, understanding of Project scope, and what methods your firm intends to utilize to fulfill the Project scope. Include how the prime Vendor will use subconsultants in the Project.	<b>20</b>
b) Identify potential issues or challenges related to the Project. Describe how your Project approach will resolve these issues and identify any potential solutions.	<b>20</b>
<b>3) Past Performance (25 Points)</b>	
Describe prime Vendor's experience on studies of similar nature, scope and duration, along with evidence of satisfactory completion, both on time and within budget, within the past five years. Identify any studies that included systematic analysis of demand for transportation infrastructure in a geographic area, leading to recommendations for addressing that demand. Provide a minimum of three projects with references.  Vendor should provide references for similar work performed to show evidence of qualifications and previous experience. Refer to <b>Vendor Reference Verification Form</b> and submit as instructed. Only provide references for non-Broward County Board of County Commissioners contracts. For Broward County contracts, the County will review performance evaluations in its database for vendors with previous or current contracts with the County. The County considers references and performance evaluations in the evaluation of Vendor's past performance.	<b>25</b>
<b>4) Workload of Firm (5 Points)</b>	
For the Prime Vendor only, list all completed and active projects that Vendor has managed within the past five years. In addition, list all projected projects that Vendor will be working on in the near future. Projected projects will be defined as a project(s) that Vendor is awarded a contract but the Notice to Proceed has not been issued. Identify any projects that Vendor worked on concurrently. Describe Vendor's approach to managing these projects. Were there or will there be any challenges for any of these listed projects? If so, describe how Vendor dealt or will deal with projects' challenges.	<b>5</b>

<b>5) Location (5 Points)</b>		
<p>Refer to <b>Local and/or Locally Based Business Preference Certification</b> and <b>Location Tie Breaker Form</b> and submit as instructed. The maximum points shall be assigned to each Locally Based Business and to each joint venture that is composed solely of Locally Based Businesses.</p>	<b>5</b>	
<b>6) Willingness to Meet Time and Budget Requirements (2 Points)</b>		
<p>State the Vendor's willingness to meet the Project's completion date requirement and willingness to keep Project total costs below the Project budget.</p> <p><b>Completion Date Requirement:</b> Study duration is 24 months.</p> <p><b>Estimated Project Budget:</b> \$2,800,000 for various consulting services.</p> <p><b>YES = 2 Points NO = 0 Points</b></p>	<b>2</b>	
<b>7) Volume of Previous Work (3 Points)</b>		
<p>Refer to <b>Volume of Previous Work Attestation Form</b> and the <b>Volume of Previous Work Attestation Joint Venture Form</b> and submit as instructed.</p> <p>The calculation for Volume of Previous Work is all amounts paid to the prime Vendor by Broward County Board of County Commissioners at the time of the solicitation opening date within a five-year timeframe. Points assigned for Volume of Previous Work will be based on the amount paid-to-date by the County to a prime Vendor <b>MINUS</b> the Vendor's confirmed payments paid-to-date to approved certified County Business Enterprise (CBE) firms performing services as Vendor's subcontractor/subconsultant to obtain the CBE goal commitment as confirmed by County's Office of Economic and Small Business Development. The calculation of Volume of Previous Work for a prime Vendor previously awarded a contract as a member of a Joint Venture firm is based on the actual equity ownership of the Joint Venture firm.</p> <p>3 points will be allocated to Vendors paid \$0 - \$3,000,000); 2 Points will be allocated to Vendors paid \$3,000,001 - \$7,500,000; 1 Point will be allocated to Vendors paid \$7,500,001 - \$10,000,000; 0 Points will be allocated to Vendors paid over \$10,000,000). Payments for prime Vendor will be verified by the Purchasing Division.</p>	<b>3</b>	
<b>TOTAL NUMBER OF POINTS</b>		<b>100</b>