



Finance and Administrative Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

OESBD REVIEW SUMMARY

Janitorial Services – County Facilities, Solicitation BLD2121632P1

RFP results in a total of fourteen (14) Agreements

Total of eight (8) CBE Reserve Agreements and six (6) SBE Reserve Agreements

<u>Agreement No.</u>	<u>Description (Number of Locations)</u>	<u>Participation Goal</u>
Agreement No. 1	Branch Libraries (31 Locations)	CBE Reserve
Agreement No. 2	Large Facilities Group 1 (3 Locations)	CBE Reserve
Agreement No. 3	Large Facilities Group 2 (5 Locations)	CBE Reserve
Agreement No. 4	Large Facilities Group 3 (5 Locations)	CBE Reserve
Agreement No. 5	Large Facilities Group 4 (6 Locations)	CBE Reserve
Agreement No. 6	Large Facilities Group 5 (1 Location)	SBE Reserve
Agreement No. 7	Large Facilities Group 6 (1 Location)	SBE Reserve
Agreement No. 8	Small Facilities Group 1 (7 Locations)	SBE Reserve
Agreement No. 9	Small Facilities Group 2 (5 Locations)	SBE Reserve
Agreement No. 10	Small Facilities Group 3 (9 Locations)	SBE Reserve
Agreement No. 11	Small Facilities Group 4 (3 Locations)	SBE Reserve
Agreement No. 12	Broward County Judicial Complex: (3 Locations)	CBE Reserve
Agreement No. 13	Port Everglades Facilities (30 Locations)	CBE Reserve
Agreement No. 14	911 Regional Dispatch Centers (3 Locations)	CBE Reserve

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Dale V.C. Holness • Nan H. Rich • Tim Ryan • Barbara Sharief • Michael Udine
www.broward.org



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: August 4, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL
MCDONALD

Digitally signed by SANDY-
MICHAEL MCDONALD
Date: 2020.08.07 11:05:16
-04'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development

MARIBEL

Digitally signed by
MARIBEL FELICIANO
Date: 2020.08.05
11:49:19 -04'00'

SUBJECT: CBE Reserve for Janitorial Services – Branch Libraries

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Darnell Kimbrew, Small Business Development Specialist, OESBD



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: August 4, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL
MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2020.08.07 11:03:09
-04'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development

MARIBEL
FELICIANO
Digitally signed by MARIBEL FELICIANO
Date: 2020.08.05
11:50:21 -04'00'

SUBJECT: CBE Reserve for Janitorial Services – Large Facilities, Group 1

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Darnell Kimbrew, Small Business Development Specialist, OESBD



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: August 3, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL
MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2020.08.07 10:53:40
-04'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development

MARIBEL
FELICIANO
Digitally signed by MARIBEL FELICIANO
Date: 2020.08.05 16:16:52
-04'00'

SUBJECT: CBE Reserve for Janitorial Services – Large Facilities – Group 2

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning, Window Washing, Floor Cleaning...

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Marcia Young, Small Business Development Specialist, OESBD
Oswaldo Casco, Small Business Development Supervisor, OESBD



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: August 3, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL
MCDONALD

Digitally signed by SANDY-
MICHAEL MCDONALD
Date: 2020.08.07 10:53:18
-04'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development

MARIBEL

Digitally signed by MARIBEL
FELICIANO
Date: 2020.08.05 16:17:15
-04'00'

SUBJECT: CBE Reserve for Janitorial Services – Large Facilities – Group 3

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning, Window Washing, Floor Cleaning...

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Marcia Young, Small Business Development Specialist, OESBD
Oswaldo Casco, Small Business Development Supervisor, OESBD



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MEMORANDUM

DATE: August 3, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director *MF*
Office of Economic and Small Business Development

SUBJECT: CBE Reserve for Janitorial Services – Large Facilities – Group 4

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning, Window Washing, Floor Cleaning

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Marcia Young, Small Business Development Specialist, OESBD



SHELTERED MARKET REVIEW FORM

Project Title: Janitorial Services - Large Facilities - Group 5 **Agency Contact:** Angie Salinas

This form is to review projects estimated within the Sheltered Market Solicitation threshold ($\leq$ \$250K fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects. Please submit the completed form to sbcomp@broward.org.

Type of Contract: Check the type of contract; include dollar amount and the number of years.

- ☐ Fixed Contract Estimate: _____ Year(s) of contract
☒ Initial Contract Term Estimate: \$145,000.00 1 Year(s) of contract
☒ Estimate Including Renewals: \$435,000.00 3 Year(s) of contract

Funding Source: ☒ County ☐ State ☐ Federal ☐ Penny for Transportation

Type of Purchase: Check one and include all applicable **NAICS code(s)**.

- ☐ Commodity ☐ Commodity and Service (e.g. supply and install)
☒ Contract Service ☐ Construction Project (e.g. supply and install, with licensing)

NAICS CODES: 561720 _____

Sole Brand Solicitation: Is this a Sole Brand solicitation? ☐ Yes ☐ No

If Yes, is there a limited distribution vendor list? ☐ Yes ☐ No If "Yes", attach a list of sole brand vendors.

Supporting Information for Review:

Scope of Work:

Janitorial services to the various Broward County Large Facilities.

Has this commodity/service been previously provided to the County? ☐ Yes ☐ No

List Vendor Name(s) if previously supplied:

Chi-Ada Corporation; L & B Janitorial Services; Triangle Services, McKenzie's Cleaning LLC, MCJ Professional Cleaning Services

The following documents MUST be attached:

- ☒ Specifications ☒ Insurance Requirements Document from Risk Management
☒ Licensing Requirements* ☐ Additional Applicable Supporting Documentation**

*If Not Applicable, this must be stated in writing; **e.g. Sole Brand/Source Request, Sole Brand Vendors List

THIS SECTION IS FOR OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT USE ONLY

Solicit to **Sheltered Market***** ☒ Yes ☐ No (Review for Procurement Preference)

***If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

- ☐ Solicit to **Non-Sheltered Market**. No goals will apply to this solicitation.
☒ **REVIEW FOR PROCUREMENT PREFERENCE**
☒ Solicit to **Non-Sheltered Market**. Goals may apply to this solicitation. Using agency must submit a Request for Goal Assignment Form at that time.

OESBD Approver (Name / Title): Sally McDonnell / Director Date: 7/16/20

OESBD Approver Signature: [Signature]



SHELTERED MARKET REVIEW FORM

Project Title: Janitorial Services - Large Facilities - Group 6 **Agency Contact:** Angie Salinas

This form is to review projects estimated within the Sheltered Market Solicitation threshold ($\leq$ \$250K fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects. Please submit the completed form to sbcomp@broward.org.

Type of Contract: Check the type of contract; include dollar amount and the number of years.

- ☐ Fixed Contract Estimate: _____ Year(s) of contract
☒ Initial Contract Term Estimate: \$80,000.00 1 Year(s) of contract
☒ Estimate Including Renewals: \$240,000.00 3 Year(s) of contract

Funding Source: ☒ County ☐ State ☐ Federal ☐ Penny for Transportation

Type of Purchase: Check one and include all applicable **NAICS code(s)**.

- ☐ Commodity ☐ Commodity and Service (e.g. supply and install)
☒ Contract Service ☐ Construction Project (e.g. supply and install, with licensing)

NAICS CODES: 561720

Sole Brand Solicitation: Is this a Sole Brand solicitation? ☐ Yes ☐ No

If Yes, is there a limited distribution vendor list? ☐ Yes ☐ No If "Yes", attach a list of sole brand vendors.

Supporting Information for Review:

Scope of Work:

Janitorial services to the various Broward County Large Facilities.

Has this commodity/service been previously provided to the County? ☐ Yes ☐ No

List Vendor Name(s) if previously supplied:

Chi-Ada Corporation; L & B Janitorial Services; Triangle Services, McKenzie's Cleaning LLC, MCJ Professional Cleaning Services

The following documents MUST be attached:

- ☒ Specifications ☐ Insurance Requirements Document from Risk Management
☒ Licensing Requirements* ☐ Additional Applicable Supporting Documentation**

*If Not Applicable, this must be stated in writing; **e.g. Sole Brand/Source Request, Sole Brand Vendors List

THIS SECTION IS FOR OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT USE ONLY

Solicit to **Sheltered Market***** ☒ Yes ☐ No (Review for Procurement Preference)

***If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

- ☐ Solicit to **Non-Sheltered Market**. No goals will apply to this solicitation.
☒ **REVIEW FOR PROCUREMENT PREFERENCE**
☒ Solicit to **Non-Sheltered Market**. Goals may apply to this solicitation. Using agency must submit a Request for Goal Assignment Form at that time.

OESBD Approver (Name / Title): Sandy McDonald Date: 7/16/2

OESBD Approver Signature: [Signature]

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SHELTERED MARKET REVIEW FORM

Project Title: Janitorial Services - Small Facilities - Group 1 **Agency Contact:** Angie Salinas

This form is to review projects estimated within the Sheltered Market Solicitation threshold ($\leq \$250K$ fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects. Please submit the completed form to sbcomp@broward.org.

Type of Contract: Check the type of contract; include dollar amount and the number of years.

- ☐ Fixed Contract Estimate: _____ Year(s) of contract
☒ Initial Contract Term Estimate: \$190,000.00 1 Year(s) of contract
☒ Estimate Including Renewals: \$570,000.00 3 Year(s) of contract

Funding Source: ☒ County ☐ State ☐ Federal ☐ Penny for Transportation

Type of Purchase: Check one and include all applicable **NAICS code(s)**.

- ☐ Commodity ☐ Commodity and Service (e.g. supply and install)
☒ Contract Service ☐ Construction Project (e.g. supply and install, with licensing)

NAICS CODES: 561720

Sole Brand Solicitation: Is this a Sole Brand solicitation? ☐ Yes ☐ No

If Yes, is there a limited distribution vendor list? ☐ Yes ☐ No If "Yes", attach a list of sole brand vendors.

Supporting Information for Review:

Scope of Work:

Janitorial services to the various Broward County Small Facilities.

Has this commodity/service been previously provided to the County? ☒ Yes ☐ No

List Vendor Name(s) if previously supplied:

NON-SBE SBE graduate NON SBE SBE
 Chi-Ada Corporation; L & B Janitorial Services; Triangle Services, McKenzie's Cleaning LLC, MCJ Professional Cleaning Services

The following documents MUST be attached:

- ☒ Specifications ☒ Insurance Requirements Document from Risk Management
☒ Licensing Requirements* ☐ Additional Applicable Supporting Documentation**

*If Not Applicable, this must be stated in writing; **e.g. Sole Brand/Source Request, Sole Brand Vendors List

THIS SECTION IS FOR OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT USE ONLY

Solicit to **Sheltered Market***** ☒ Yes ☐ No (Review for Procurement Preference)

***If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

☐ Solicit to **Non-Sheltered Market**. No goals will apply to this solicitation.

REVIEW FOR PROCUREMENT PREFERENCE

☒ Solicit to **Non-Sheltered Market**. Goals may apply to this solicitation. Using agency must submit a Request for Goal Assignment Form at that time.

OESBD Approver (Name / Title): Sandy McDaniel / Director Date: 7/16/20

OESBD Approver Signature: [Signature]



SHELTERED MARKET REVIEW FORM

Project Title: Janitorial Services - Small Facilities - Group 2 **Agency Contact:** Angie Salinas

This form is to review projects estimated within the Sheltered Market Solicitation threshold ($\leq$ \$250K fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects. Please submit the completed form to sbcomp@broward.org.

Type of Contract: Check the type of contract; include dollar amount and the number of years.

- ☐ Fixed Contract Estimate: _____ Year(s) of contract
☒ Initial Contract Term Estimate: \$195,000.00 1 Year(s) of contract
☒ Estimate Including Renewals: \$585,000.00 3 Year(s) of contract

Funding Source: ☒ County ☐ State ☐ Federal ☐ Penny for Transportation

Type of Purchase: Check one and include all applicable **NAICS code(s)**.

- ☐ Commodity ☐ Commodity and Service (e.g. supply and install)
☒ Contract Service ☐ Construction Project (e.g. supply and install, with licensing)

NAICS CODES: 561720

Sole Brand Solicitation: Is this a Sole Brand solicitation? ☐ Yes ☐ No

If Yes, is there a limited distribution vendor list? ☐ Yes ☐ No If "Yes", attach a list of sole brand vendors.

Supporting Information for Review:

Scope of Work:

Janitorial services to the various Broward County Small Facilities.

Has this commodity/service been previously provided to the County? ☒ Yes ☐ No

List Vendor Name(s) if previously supplied:

Non SBE SBE Graduate Non SBE SBE
 Chi-Ada Corporation; L & B Janitorial Services; Triangle Services, McKenzie's Cleaning LLC, MCJ Professional Cleaning Services

The following documents MUST be attached:

- ☒ Specifications ☒ Insurance Requirements Document from Risk Management
☒ Licensing Requirements* ☐ Additional Applicable Supporting Documentation**

*If Not Applicable, this must be stated in writing; **e.g. Sole Brand/Source Request, Sole Brand Vendors List

THIS SECTION IS FOR OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT USE ONLY

Solicit to **Sheltered Market***** ☒ Yes ☐ No (Review for Procurement Preference)

***If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

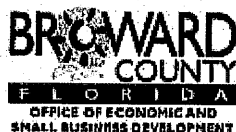
☐ Solicit to **Non-Sheltered Market**. No goals will apply to this solicitation.

☒ **REVIEW FOR PROCUREMENT PREFERENCE**

☒ Solicit to **Non-Sheltered Market**. Goals may apply to this solicitation. Using agency must submit a Request for Goal Assignment Form at that time.

OESBD Approver (Name / Title): SANDY M MC DONALD / Director Date: 7/14/20

OESBD Approver Signature: [Signature]



SHELTERED MARKET REVIEW FORM

Project Title: Janitorial Services - Small Facilities - Group 3 **Agency Contact:** Angie Salinas

This form is to review projects estimated within the Sheltered Market Solicitation threshold ($\leq$ \$250K fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects. Please submit the completed form to sbcomp@broward.org.

Type of Contract: Check the type of contract; include dollar amount and the number of years.

- ☐ Fixed Contract Estimate: _____ Year(s) of contract
☒ Initial Contract Term Estimate: \$175,000.00 1 Year(s) of contract
☒ Estimate Including Renewals: \$525,000.00 3 Year(s) of contract

Funding Source: ☒ County ☐ State ☐ Federal ☐ Penny for Transportation

Type of Purchase: Check one and include all applicable **NAICS code(s)**.

- ☐ Commodity ☐ Commodity and Service (e.g. supply and install)
☒ Contract Service ☐ Construction Project (e.g. supply and install, with licensing)

NAICS CODES: 561720

Sole Brand Solicitation: Is this a Sole Brand solicitation? ☐ Yes ☐ No

If Yes, is there a limited distribution vendor list? ☐ Yes ☐ No If "Yes", attach a list of sole brand vendors.

Supporting Information for Review:

Scope of Work:

Janitorial services to the various Broward County Small Facilities.

Has this commodity/service been previously provided to the County? ☒ Yes ☐ No

List Vendor Name(s) if previously supplied:

Non-SBE SBE Graduate Non-SBE SBE
 Chi-Ada Corporation; L & B Janitorial Services; Triangle Services, McKenzie's Cleaning LLC, MCJ Professional Cleaning Services

The following documents MUST be attached:

- ☒ Specifications ☐ Insurance Requirements Document from Risk Management
☒ Licensing Requirements* ☐ Additional Applicable Supporting Documentation**

*If Not Applicable, this must be stated in writing; **e.g. Sole Brand/Source Request, Sole Brand Vendors List

THIS SECTION IS FOR OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT USE ONLY

Solicit to **Sheltered Market***** ☒ Yes ☐ No (Review for Procurement Preference)

***If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

☐ Solicit to **Non-Sheltered Market**. No goals will apply to this solicitation.

☒ **REVIEW FOR PROCUREMENT PREFERENCE**

☒ Solicit to **Non-Sheltered Market**. Goals may apply to this solicitation. Using agency must submit a Request for Goal Assignment Form at that time.

OESBD Approver (Name / Title):

Sandy McDonald / Director 7/14/22

OESBD Approver Signature:

[Signature]

Rev.: February 2019

Compliance Form No. 001

SJS

AMK



SHELTERED MARKET REVIEW FORM

Project Title: Janitorial Services - Small Facilities - Group 4 **Agency Contact:** Angie Salinas

This form is to review projects estimated within the Sheltered Market Solicitation threshold ($\leq$ \$250K fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects. Please submit the completed form to sbcomp@broward.org.

Type of Contract: Check the type of contract; include dollar amount and the number of years.

- ☐ Fixed Contract Estimate: _____ Year(s) of contract
☒ Initial Contract Term Estimate: \$155,000.00 1 Year(s) of contract
☒ Estimate Including Renewals: \$465,000.00 3 Year(s) of contract

Funding Source: ☒ County ☐ State ☐ Federal ☐ Penny for Transportation

Type of Purchase: Check one and include all applicable **NAICS code(s)**.

- ☐ Commodity ☐ Commodity and Service (e.g. supply and install)
☒ Contract Service ☐ Construction Project (e.g. supply and install, with licensing)

NAICS CODES: 561720

Sole Brand Solicitation: Is this a Sole Brand solicitation? ☐ Yes ☐ No

If Yes, is there a limited distribution vendor list? ☐ Yes ☐ No If "Yes", attach a list of sole brand vendors.

Supporting Information for Review:

Scope of Work:

Janitorial services to the various Broward County Small Facilities.

Has this commodity/service been previously provided to the County? ☒ Yes ☐ No

List Vendor Name(s) if previously supplied:

NON-SBE SBE-Graduate NON-SBE SBE SBE
 Chi-Ada Corporation; L & B Janitorial Services; Triangle Services, McKenzie's Cleaning LLC, MCJ Professional Cleaning Services

The following documents MUST be attached:

- ☒ Specifications ☒ Insurance Requirements Document from Risk Management
☒ Licensing Requirements* ☐ Additional Applicable Supporting Documentation**

*If Not Applicable, this must be stated in writing; **e.g. Sole Brand/Source Request, Sole Brand Vendors List

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Solicit to **Sheltered Market***** ☒ Yes ☐ No (Review for Procurement Preference)

***If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

☐ Solicit to **Non-Sheltered Market**. No goals will apply to this solicitation.

☒ **REVIEW FOR PROCUREMENT PREFERENCE**

☒ Solicit to **Non-Sheltered Market**. Goals may apply to this solicitation. Using agency must submit a Request for Goal Assignment Form at that time.

OESBD Approver (Name / Title): Sandy McDaniel / Director Date: 7/14/20

OESBD Approver Signature: [Signature]



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: August 4, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2020.08.07 11:03:33 -04'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development

MARIBEL FELICIANO
Digitally signed by MARIBEL FELICIANO
Date: 2020.08.05 11:55:36 -04'00'

SUBJECT: CBE Reserve for Janitorial Services – BCJC

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Darnell Kimbrew, Small Business Development Specialist, OESBD



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: August 3, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director *MF*
Office of Economic and Small Business Development

SUBJECT: CBE Reserve for Janitorial Services –Port Everglades Facilities

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning, Window Washing, Floor Cleaning

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Dale V.C. Holness • Nan H. Rich • Tim Ryan • Barbara Sharief • Michael Udine
www.broward.org

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Marcia Young, Small Business Development Specialist, OESBD



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: October 13, 2020

TO: Angie Salinas, Contracts/Grants Administrator Senior
Facilities Management Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director *MF*
Office of Economic and Small Business Development

SUBJECT: CBE Reserve for Janitorial Services – 911 Call Centers

This solicitation is a Reserve Opportunity for CBE Firms.

NAICS Codes: 561720

Scope of Services: General Cleaning Services, Window Washing, Floor Cleaning

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act of 2012 (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise notified by Board action), or the county may reject all bids and responses submitted.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Darnell Kimbrew, Small Business Development Specialist, OESBD