



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

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**MEMORANDUM**

**DATE:** May 3, 2021

**TO:** Gerald Soto, Project Manager  
Water & Wastewater Engineering Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Maribel Feliciano, Assistant Director *MF*  
Office of Economic and Small Business Development

**SUBJECT:** PNC2118530C1 – WTP 2A Electrical Switchgear Replacement  
CBE Compliance Review Project No. 9125-100870B  
Prime Vendor: Mills Electric Service, Inc.

The Office of Economic and Small Business Development (OESBD) has conducted an evaluation of Mills Electric Service, Inc.'s (Mills) CBE participation for Contract No. PNC2118530C1. This evaluation is for Change Order No. 5 WTP 2A Electrical Switchgear Replacement to keep the project on a critical path. The overall CBE goal for this contract is 25% and Mills CBE commitment is 79%.

An overview is provided as follows:

<u>CBE Firm</u>	<u>CBE Attainment</u>	<u>Verified Amount</u>
Mills Electric Service, Inc. (PRIME)	94.4%	\$3,586,149.67

- Original Contract Amount and Time: \$5,986,460.00 and 630 Calendar Days
- Approved Change Orders Nos. 1-4: \$261,176.57 and 0 Days.
- Revised Contract Amount and Time: \$6,247,636.57 and 630 Calendar.
- Total Amount Paid to CBE Contractor to date: \$3,586,149.67
- Total Amount Paid to Prime Contractor to date: \$3,798,566.55
- CBE Attainment to date: 94.4% (\$3,586,149.67/\$3,798,566.55)

**Compliance Comments:**

Mills Electric Service, Inc. has achieved 94.40% CBE participation to date. The high CBE attainment is due to the prime being a certified CBE and self-performing most of the work for this contract. OESBD will continue to monitor the project for compliance.

Cc: Darnell Kimbrew, Small Business Development Specialist, OESBD