



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: August 31, 2020

TO: Melissa Cuevas, Purchasing Agent Senior
Purchasing Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director *MF*
Office of Economic and Small Business Development

SUBJECT: RFP No. PNC2120376P1 - Consulting Services for Pine Island Road from
Griffin Road to Nova Drive - **Surtax**
County Business Enterprise (CBE) Evaluation

This memorandum supersedes the memorandum dated August 3, 2020.

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with CBE Program requirements for the above referenced project. An overview is provided as follows:

The CBE goal for this project: 30%

Met the CBE Requirements:

Firms

Category Percentage

Chen Moore and Associates, Inc. (Prime)

Premiere Design Solutions, Inc.	CBE	10%
GCES Engineering Services, LLC	CBE	3%
EBS Engineering, Inc.	CBE	10%
Adept Public Relations, LLC.	CBE	5%
ASA Consultants, Inc.	CBE	2%
Total		30%

Keith and Associates, Inc. (Prime)

Arehna Engineering, Inc.	CBE	5%
Florida ITS Engineers LLC	CBE	4%
Stoner & Associates, Inc.	CBE	4%

RFP No. PNC2120376P1 - Consulting Services for Pine Island Road from Griffin Road to Nova Drive
– Surtax - County Business Enterprise (CBE) Evaluation

Keith and Associates, Inc. (Prime) (cont'd)

Master Consulting Engineers, INC	CBE	4%
CMS-Construction Management Services, Inc.	CBE	4%
Delta G Consulting Engineers, Inc.	CBE	4%
Premiere Design Solutions, Inc.	CBE	5%
Total		30%

Kimley-Horn and Associates, Inc. (Prime)

Arehna Engineering, Inc.	CBE	4%
ASA Consultants, Inc.	CBE	3%
Cyriacks Environmental Consulting Services, Inc	CBE	2%
HSQ Group, Inc.	CBE	15%
JBC Planning & Design, Inc.	CBE	4%
The Valerin Group Inc	CBE	2%
Total		30%

MARLIN Engineering, Inc. (Prime)

Arehna Engineering, Inc.	CBE	7.50%
ASA Consultants, Inc.	CBE	10.00%
Goal Associates, Inc.	CBE	10.00%
SSN Engineering, LLC	CBE	7.50%
Total		35.00%

R.J. Behar & Company, Inc. (Prime)

Arehna Engineering, Inc.	CBE	11%
HSQ Group, Inc.	CBE	11%
Cyriacks Environmental Consulting Services, Inc	CBE	5%
Smith Engineering Consultants, Inc.	CBE	4%
Total		31%

Stanley Consultants, Inc. (Prime)

HSQ Group, Inc.	CBE	10%
ASA Consultants, Inc.	CBE	8%
Arehna Engineering, Inc.	CBE	8%
Goal Associates, Inc.	CBE	8%
Total		34%

RFP No. PNC2120376P1 - Consulting Services for Pine Island Road from Griffin Road to Nova Drive
– Surtax - County Business Enterprise (CBE) Evaluation

HBC Engineering Company (Prime)

	CBE	70%
Total		<u>70%</u>

CBE Compliance Comments:

Chen Moore and Associates, Inc., Keith and Associates, Inc., Kimley-Horn and Associates, Inc., MARLIN Engineering, Inc., R.J. Behar & Company, Inc., and Stanley Consultants, Inc. submitted the required documentation in accordance with the solicitation's requirements and are compliant with the CBE program requirements.

At the time of bid submittal, HBC Engineering Company did not provide the required Letters of Intent (LOIs) and/or Application for Evaluation of Good Faith Effort to meet the 30% CBE requirement. HBC Engineering Company was given three (3) business days to provide LOI(s) and/or documentation demonstrating their good faith efforts to meet the goal. OESBD did not receive any documentation from HBC Engineering Company and therefore originally deemed the firm non-compliant with the CBE program requirements of this solicitation.

OESBD was informed by Purchasing on August 28, 2020, via email, that HBC Engineering Company submitted an LOI to Purchasing on July 27, 2020 as part of their response to a request made by Purchasing for financial documentation. After review with Purchasing, OESBD has determined that the LOI was submitted to Purchasing within the allotted three (3) business days. Based on the information provided, OESBD determines that the firm HBC Engineering Company is compliant with the CBE program requirements of this solicitation.

CBE Compliance History:

The following is a report of the respondents' CBE compliance history for active projects and projects completed within the last five (5) years of the RFP's opening date compiled from various sources including OESBD's Database (ALTs) and Monthly Utilization Reports (MURs):

OESBD found no active or completed projects with CBE requirements within the last 5 years for **HBC Engineering Company, MARLIN Engineering, Inc., or Stanley Consultants, Inc.**

Chen Moore and Associates, Inc. has the following active projects with CBE goals:

Project Name	Project Number	Amount Paid to CBE Firms
Consultant Engineering Services for Water and Sanitary Sewer System Improvements for Utility Analysis Zones (UAZ) 110, 111 and 113	R1356803P1	\$2,183,546.83
Professional Consultant Services for Airport Studies, Evaluations and Assessments	PNC2115981P1	\$84,880.21
Engineering Services for Water and Wastewater Services - Category No. 1	PNC2117097P1	\$3,689.22

Source: MURs

RFP No. PNC2120376P1 - Consulting Services for Pine Island Road from Griffin Road to Nova Drive
– Surtax - County Business Enterprise (CBE) Evaluation

OESBD found no completed projects with CBE requirements within the last 5 years for **Chen Moore and Associates, Inc.**

Keith and Associates, Inc. d/b/a Keith has the following active projects with CBE goals:

Project Name	Project Number	Amount Paid to CBE Firms
Continuing Engineering Services for Water Distribution, Wastewater Collection and Storm Water Collection	R1404111P1	\$204,384.11
Professional Consultant Services for Airport Utility and Pavement Projects	Z1225301P1	\$1,722,351.06
QVL for Professional Services	P1019501B1	\$74,285.10*

Source: MURs

*Based on monthly report submitted February 2018

Keith and Associates, Inc. d/b/a Keith has the following completed project with a CBE goal:

Project Name	Project Number	Amount Paid to CBE Firms
Construction Project Manager Services for New BCAD Maintenance Facility	N1043902P1	\$872,660.73*

Source: ALTS and MURs

*Based on MURs submitted March 2015 and January 2016

Kimley-Horn and Associates, Inc. has the following active projects with CBE goals:

Project Name	Project Number	Amount Paid to CBE Firms
Design Services for Wiles Road from Riverside Drive to Rock Island Road - Project: 5413	R1226729P1	\$137,699.24
Airport Planning Consulting Services	R1277902P1	\$250,485.60
Wiles Road (Rock Island to SR 7/US 441)	R1032212R1	\$3,980.32 *

RFP No. PNC2120376P1 - Consulting Services for Pine Island Road from Griffin Road to Nova Drive
– Surtax - County Business Enterprise (CBE) Evaluation

Kimley-Horn and Associates, Inc. (cont'd):

Project Name	Project Number	Amount Paid to CBE Firms
Design Services for Wiles Road from University Drive to Riverside Drive	R2113749P1	\$167,707.56

Sources: ALTS and MURs

*Based on MURs from April 2016 and January 2020

OESBD found no completed projects with CBE requirements within the last 5 years for **Kimley-Horn and Associates, Inc.**

OESBD found no active projects with CBE requirements for **R. J. Behar & Company, Inc.**

R. J. Behar & Company, Inc. has the following completed projects with CBE goals:

Project Name	Project Number	Amount Paid to CBE Firms
Construction Engineering and Inspection (CEI) Services for Pine Island Road from Nova Drive to SR 84	R1229508P1	\$184,173.74
Construction Engineering and Inspection (CEI) Services for Wiles Road from Rock Island Road to SR7	R1261804P1	\$205,782.05

Source: ALTS

cc: Nichole Francis, Small Business Development Specialist, OESBD