



# Broward County

## Legislation Details (With Text)

**File #:** 21-1562      **Version:** 1

**Status:** Agenda Ready

**In control:** OFFICE OF MANAGEMENT AND BUDGET

**On agenda:** 9/21/2021      **Final action:** 9/21/2021

**Title:** MOTION TO APPROVE Fiscal Year 2022 travel allocations in accordance with the Administrative Code, Section 20.29, to inform the Board of proposed travel for all Departments, Divisions, and Offices.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Exhibit 1 - Travel\_FY22

Date	Ver.	Action By	Action	Result
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### Broward County Commission Regular Meeting

**Director's Name:** Norman Foster

**Department:** Office of Management and Budget

### Information

#### Requested Action

MOTION TO APPROVE Fiscal Year 2022 travel allocations in accordance with the Administrative Code, Section 20.29, to inform the Board of proposed travel for all Departments, Divisions, and Offices.

#### Why Action is Necessary

Section 20.29 of the Administrative Code requires that the Board be informed of the proposed travel budgets for all Departments, Divisions, and Offices.

#### What Action Accomplishes

Approves the travel allocations included in the Fiscal Year 2022 Recommended Budget for all Departments, Divisions, and Offices.

#### Is this Action Goal Related

No

#### Previous Action Taken

None.

#### Summary Explanation/Background

THE OFFICE OF MANAGEMENT AND BUDGET RECOMMENDS APPROVAL OF THE FISCAL YEAR 2022 TRAVEL ALLOCATIONS.

The overall travel budget subject to the travel rules in Fiscal Year 2022 is \$2,372,080, reflecting a \$365,190 net increase compared to the Fiscal Year 2021 Adopted Budget of \$2,006,890. The net increase is primarily due to increases in Port Everglades, the Convention & Visitor's Bureau, and Aviation, based upon expected travel activity during Fiscal Year 2022 in those agencies.

The following attachments summarize the travel budgets for all Departments, Divisions, and Offices, showing the Fiscal Year 2020 actual expenses, the Fiscal Year 2021 Adopted and Revised budgets, and the Fiscal Year 2022 Recommended Budget. Travel amounts are included for large multi-year capital projects, and for local mileage reimbursements and educational course fees, which are categorized as travel under the County's Chart of Accounts. Organizational changes for Fiscal Year 2022 are reflected in the Fiscal Year 2020 Actual Expenses, the Fiscal Year 2021 Adopted & Revised Budgets, and the Fiscal Year 2021 Actual Expenditures.

For information purposes, the attached Fiscal Year 2022 travel report also lists travel related to agencies not subject to the travel rules.

**Source of Additional Information**

Norman Foster, Director, Office of Management and Budget, (954) 357-6346

**Fiscal Impact**

**Fiscal Impact/Cost Summary**

The proposed travel budgets detailed in Exhibit 1 are included in the Fiscal Year 2022 Recommended Budget.