



Broward County

Legislation Details (With Text)

File #: 20-359 **Version:** 1

Status: Agenda Ready

In control: AVIATION DEPARTMENT

On agenda: 4/7/2020 **Final action:** 4/7/2020

Title: A. MOTION TO APPROVE most reasonable source designation to Safety & Security Instruction, Inc., to provide continued software support and maintenance services for safety and security training at Broward County's Fort Lauderdale-Hollywood International Airport.

ACTION: (T-11:32 AM) Approved.

VOTE: 9-0. Commissioners Bogen, Fisher, Rich and Vice-Mayor Geller voted in the affirmative telephonically.

B. MOTION TO APPROVE Fourth Amendment to the Agreement between Broward County and Safety & Security Instruction, Inc., Contract No. N1302308A1 to extend the Agreement for three additional one-year renewal terms, to add security related provisions to the Agreement, with no increase in the Agreement amount; and authorize the Mayor and Clerk to execute.

ACTION: (T-11:32 AM) Approved.

VOTE: 9-0. Commissioners Bogen, Fisher, Rich and Vice-Mayor Geller voted in the affirmative telephonically.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit 1 - Agreement Summary, 2. Exhibit 2 - Sole Source Sole Brand, 3. Exhibit 3 - Fourth Amendment, 4. Exhibit 4 - Agreement History

Date	Ver.	Action By	Action	Result
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Broward County Commission Regular Meeting

Director's Name: Mark Gale

Department: Aviation

Division: Security

Information

Requested Action

A. MOTION TO APPROVE most reasonable source designation to Safety & Security Instruction, Inc., to provide continued software support and maintenance services for safety and security training at Broward County's Fort Lauderdale-Hollywood International Airport.

ACTION: (T-11:32 AM) Approved.

VOTE: 9-0. Commissioners Bogen, Fisher, Rich and Vice-Mayor Geller voted in the affirmative telephonically.

B. MOTION TO APPROVE Fourth Amendment to the Agreement between Broward County and Safety & Security Instruction, Inc., Contract No. N1302308A1 to extend the Agreement for three additional one-year renewal terms, to add security related provisions to the Agreement, with no increase in the Agreement amount; and authorize the Mayor and Clerk to execute.

ACTION: (T-11:32 AM) Approved.

VOTE: 9-0. Commissioners Bogen, Fisher, Rich and Vice-Mayor Geller voted in the affirmative telephonically.

Why Action is Necessary

Motion A: Broward County Board of County Commissioners (“Board”) approval is required when there is only one reasonable source procurement above the award authority of the Director of Purchasing in accordance with the Broward County Procurement Code, Section 21.34.

Motion B: In accordance with the Broward County Procurement Code, Section 21.31(g), no contract shall be renewed beyond five years without the express consent of the Board.

What Action Accomplishes

Motion A: Approves a most reasonable source designation between Broward County (“County”) and Safety & Security Instruction, Inc. (“SSI”), to continue providing software support and maintenance services for safety and security training at Broward County’s Fort Lauderdale-Hollywood International Airport (“FLL”).

Motion B: Approves the Fourth Amendment to the Agreement between the County and SSI Contract No. N1302308A1 for continued software support and maintenance services, for three additional one-year renewal terms and adding security related provisions to the Agreement.

Is this Action Goal Related

No

Previous Action Taken

None.

Summary Explanation/Background

THE AVIATION DEPARTMENT RECOMMENDS APPROVAL OF THE ABOVE MOTIONS.

Motion A

This action approves a most reasonable source designation to SSI to provide continued software support and maintenance services for safety and security training at FLL.

SSI has developed numerous unique training modules to meet Federal mandated requirements for security training of all badged employees at FLL. This procurement is a crucial component for the existing safety and security training for all badged employees to have access to secure areas at FLL.

Motion B

This action approves the Fourth Amendment to the Agreement between the County and SSI for continued software support and maintenance services for three additional one-year renewal terms

and adding security related provisions to the Agreement.

On April 20, 2015, the Director of Purchasing executed an Agreement between the County and SSI for software support and maintenance services for an initial three-year term with two one-year extensions. Additional information on the original agreement and subsequent Board actions is included in Exhibit 4.

The proposed Fourth Amendment will allow SSI to continue providing software support and maintenance services for safety and security training at FLL. SSI will be responsible for all installation and integration of software support, updates, and maintenance services acceptable in accordance with Transportation Security Administration regulations, to meet FLL's training needs and requirements and to ensure that all airport employees are appropriately trained.

As part of the proposed Fourth Amendment, Broward County Aviation Department will engage the services of SSI to continue developing and updating safety and security training through computer-based learning modules. SSI has produced previous computer-based learning modules for training to the FLL airport community comprised of over 18,000 employees. Additionally, the proposed Fourth Amendment will add required security related provisions to ensure the data and network are protected.

The software support and maintenance related services cost \$45,000 annually, resulting in a total of \$135,000 over three years. Because there are sufficient funds remaining in the current Agreement to fund the three additional one-year renewal terms, there is no change to the Agreement's total not-to-exceed amount of \$765,000.

The proposed Fourth Amendment has been reviewed and approved as to form by the Office of the County Attorney.

Source of Additional Information

Mark E. Gale, A.A.E., CEO/Director of Aviation Department, (954) 359-6199

Fiscal Impact

Fiscal Impact/Cost Summary

No Fiscal Impact.