



# Broward County

## Legislation Text

File #: 19-1254, Version: 1

### **Broward County Commission Regular Meeting**

**Director's Name:** George Tablack

**Department:** Finance and Administrative Services    **Division:** Purchasing

### Information

#### Requested Action

A. MOTION TO AWARD open-end contract, Bid No. GEN2118724B1, for the Human Resources Division, for Groups 1 and 2, to 4 Best Business Corp, d/b/a 4BBCorp, a certified County Business Enterprise (CBE) as the primary vendor for Temporary Personnel Services; and Cochhbha Enterprises, Inc., d/b/a CEI Staffing a CBE as the Primary vendor for Group 3, in the estimated annual amount of \$1,593,457, and authorize the Director of Purchasing to renew the contracts for two additional one-year periods, for a three-year potential estimated amount of \$5,121,534; and authorize contract threshold increases based on the agencies approved budget. The initial term of the agreements will begin on date of award and will terminate one year later.

**ACTION: (T-10:33 AM) Approved.**

**VOTE: 9-0. Vice-Mayor Geller voted in the affirmative telephonically.**

B. MOTION TO AWARD open-end contract, Bid No. GEN2118724B1, for the Human Resources Division for Group 1, 2 and 3, to secondary and tertiary vendors. Cochhbha Enterprises, Inc., d/b/a CEI Staffing (CBE firm) as secondary vendor and RCAN DON'T QUIT Corp. d/b/a Pridestaff (CBE firm) as tertiary vendor for Group 1. Cochhbha Enterprises, Inc., d/b/a CEI Staffing (CBE firm) as secondary vendor and Albion Healthcare Staffing, Inc. (CBE firm) as tertiary vendor for Group 2. 4 Best Business Corp, d/b/a 4BBCorp (CBE firm) as secondary vendor and Albion Healthcare Staffing, Inc. (CBE firm) as tertiary vendor for Group 3; and authorize the Director of Purchasing to renew the contracts for two additional one-year periods.

**ACTION: (T-10:33 AM) Approved.**

**VOTE: 9-0. Vice-Mayor Geller voted in the affirmative telephonically.**

#### Why Action is Necessary

Motions A. and B. In Accordance with the Broward County Procurement Code, Section 21.31.a.4, Award Authority, Board approval is required for awards exceeding \$500,000.

#### What Action Accomplishes

Motions A. and B. Provides the County with temporary personnel services countywide and establishes primary, secondary and tertiary vendors.

**Is this Action Goal Related**

No

**Previous Action Taken**

None.

**Summary Explanation/Background**

THE PURCHASING DIVISION AND THE FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT/HUMAN RESOURCES DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTIONS.

The Office of Economic and Small Business Development (OESBD) assigned this solicitation as a reserved opportunity for CBE firms. The OESBD determined that Cochhbha Enterprises, Inc. d/b/a CEI Staffing, 4 Best Business Corp, d/b/a 4BBCorp, Albion Healthcare Staffing, Inc. and RCAN DON'T QUIT Corp. d/b/a Pridestaff all met the eligibility criteria of the CBE Reserve Program (Exhibit 1). The annual estimated County usage in the amount of \$1,593,457 is based on the unit prices submitted by the primary vendors, 4 Best Business Corp, d/b/a 4BBCorp and Cochhbha Enterprises, Inc., d/b/a CEI Staffing.

In accordance with the solicitation document, the County reserves the right to make multiple awards for this contract. Awards may be made to a maximum of three responsive, responsible vendors. The primary contract will be awarded to the low responsive, responsible vendor; and the secondary and tertiary contracts will be awarded to the second and third lowest responsive, responsible vendors based upon the same unit prices as those submitted by the primary vendor for each line item.

Purchase orders issued under the secondary and tertiary contracts will be issued only when the primary vendors are unable to perform or when the County determines that the primary vendor's maximum service capacity has been reached and additional service capacity is still needed by the County to meet the County's service time frames.

In accordance with the Broward County Workforce Investment Program, Broward County Administrative Code, Section 19.211, these services are subject to the Workforce Investment Program. All recommended vendors have agreed to be bound to the contractual obligations of the Workforce Investment Program.

In accordance with the Broward County Living Wage Ordinance, Section 26-100, these are covered services. All recommended vendors have agreed to be bound to the contractual obligations of the Living Wage Ordinance.

The amounts referenced in this agenda item were rounded to the nearest whole dollar. Vendor payments will be based on the actual total bid amount. The bid tabulation reflects the actual amount of the award.

The Director of Purchasing determined that the second low bidder for Groups 1, 2 and 3, Wolfcreek Consulting, a certified CBE firm, to be non-responsive to the bid requirements; the bidder did not provide requested information within the required timeframe.

The Human Resources Division reviewed the bids submitted by all recommended vendors and concurs with the recommendation for award. Nineteen performance evaluations were completed for Cochhbha Enterprises, Inc. d/b/a CEI Staffing; the firm has an overall rating of 4.17 out of a possible 5.0. Two performance evaluations were completed for 4 Best Business Corp., d/b/a 4BBCorp; the firm has an overall rating of 4.23 out of a possible 5.0. One vendor performance evaluation was completed for Albion Healthcare Staffing, Inc., the firm has an overall rating of 4.72 out of 5.0. RCAN DON'T QUIT Corp. d/b/a PrideStaff has no vendor performance evaluation. Copies of vendor performance evaluations are available upon request (Exhibit 3).

The Purchasing Division has researched the prices submitted by the recommended bidders and has determined that the prices are fair and reasonable in comparison with other submittals (Exhibit 4).

Incumbent: Group 1 (Blue Collar) Cochhbha Enterprises, Inc. d/b/a CEI Staffing (primary vendor), Atrium Personnel, Inc. d/b/a Transhire (secondary vendor) and IOS Acquisitions, LLC d/b/a Insurance Overload Services (tertiary vendor). Group 2 (White Collar) Cochhbha Enterprises, Inc. d/b/a CEI Staffing (primary vendor), Delad Security, Inc. d/b/a Delad Security and Personnel (secondary vendor) and Integrative Staffing (tertiary vendor). Total expenditures to date \$5,886,168.

On September 15, 2016 (Item No. 38), the previous contract was awarded by the Board. The contract term started on September 15, 2016 through September 14, 2019, the County then invoked the 90-day contract extension as allowed by the solicitation document, which began on September 14, 2019 through December 13, 2019. Using Agencies were instructed to issue purchase orders for any outstanding needs prior to the expiration of the extension to be used until the Interim Agreement was approved.

The interim contract commenced on December 13, 2019 and will terminate upon approval of this contract. On December 13, 2019, the interim contract was approved by the Director of Purchasing utilizing the same pricing, terms and conditions as Contract No. Y2111358B1 in order to provide the above referenced services.

The bid was advertised on October 22, 2019 and opened on November 1, 2019; twenty-one firms submitted bids (Exhibit 2).

**Source of Additional Information**

Brenda J. Billingsley, Director, Purchasing Division, (954) 357-6070

**Fiscal Impact**

**Fiscal Impact/Cost Summary**

Each requirement processed against this open-end contract will be funded at the appropriate source at the time of release.

Requisition No. HRS0000249