



Broward County

Legislation Details (With Text)

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In control: OFFICE OF MANAGEMENT AND BUDGET

On agenda: 9/22/2020 **Final action:** 9/22/2020

Title: MOTION TO APPROVE Fiscal Year 2021 travel allocations in accordance with the Administrative Code, Section 20.29, to inform the Board of proposed travel for all Departments, Divisions, and Offices.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit 1 - Fiscal Year 21 Travel Report Data 09-03-20 Second PDF

Date	Ver.	Action By	Action	Result
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Broward County Commission Regular Meeting

Director's Name: Norman Foster

Department: Office of Management and Budget

Information

Requested Action

MOTION TO APPROVE Fiscal Year 2021 travel allocations in accordance with the Administrative Code, Section 20.29, to inform the Board of proposed travel for all Departments, Divisions, and Offices.

Why Action is Necessary

Section 20.29 of the Administrative Code requires that the Board be informed of the proposed travel budgets for all Departments, Divisions, and Offices.

What Action Accomplishes

Approves the travel allocations included in the Fiscal Year 2021 Recommended Budget (including Schedule B) for all Departments, Divisions, and Offices.

Is this Action Goal Related

No

Previous Action Taken

None.

Summary Explanation/Background

THE OFFICE OF MANAGEMENT AND BUDGET RECOMMENDS APPROVAL OF THE FISCAL YEAR 2021 TRAVEL ALLOCATIONS.

The overall travel budget subject to the travel rules in Fiscal Year 2021 is \$1,966,573, reflecting an \$1,738,517 net decrease compared to the Fiscal Year 2020 Adopted Budget. The net decrease is primarily due to reductions throughout the organization, with Aviation and the Convention & Visitor's Bureau reflecting the largest decreases.

The following attachments summarize the travel budgets for all Departments, Divisions, and Offices, showing the Fiscal Year 2019 actual expenses, the Fiscal Year 2020 Adopted and Revised budgets, and the Fiscal Year 2021 Recommended Budget. Travel amounts are included for large multi-year capital projects, and for local mileage reimbursements and educational course fees, which are categorized as travel under the County's Chart of Accounts.

For information purposes, the attached Fiscal Year 2021 travel report also lists travel related to agencies not subject to the travel rules.

Source of Additional Information

Norman Foster, Director, Office of Management and Budget, (954) 357-6346

Fiscal Impact

Fiscal Impact/Cost Summary

The proposed travel budgets detailed in Exhibit 1 are included in the Fiscal Year 2021 Recommended Budget.