Broward County

Legislation Details (With Text)

File #:	20-764 **Version:** 1		
		Status:	Agenda Ready
		In control:	FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT
On agenda:	10/20/2020	**Final action:**	10/20/2020
Title:	MOTION TO ESTABLISH Qualified Vendors List for Training and Leadership Development Programs, Bid No. GEN2119827B1, with firms listed on Exhibit 1. The initial contract period shall begin on the date of establishment of the Qualified Vendors List and will terminate five years from that date.		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Exhibit 1 - Firms Recommended for Inclusion on QVL, 2. Exhibit 2 - CBE Goal Memo dated January 23, 2020, 3. Exhibit 3 - Tabulation Packet for Solicitation No. GEN2119827B1, 4. Exhibit 4 - User Agency Concurrence-Nonconcurrence, 5. Exhibit 5 - Vendors Recommended For Nonconcurrence		

Date	Ver.	Action By	Action	Result

Broward County Commission Regular Meeting
Director's Name: George Tablack
Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action
MOTION TO ESTABLISH Qualified Vendors List for Training and Leadership Development Programs, Bid No. GEN2119827B1, with firms listed on Exhibit 1. The initial contract period shall begin on the date of establishment of the Qualified Vendors List and will terminate five years from that date.

Why Action is Necessary
In accordance with the Broward County Procurement Code, Section 21.42.d, the Board may establish lists of qualified vendors for various goods and/or services, with individual awards to be based upon informal quotations obtained in a manner established by the Director of Purchasing, and award of individual contracts made by the appropriate awarding authority.

What Action Accomplishes
Provides the Human Resources Division with a list of qualified vendors to provide training and leadership development programs assistance.

Is this Action Goal Related
No

Previous Action Taken

None.

Summary Explanation/Background

THE PURCHASING DIVISION AND THE FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT/HUMAN RESOURCES DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTION.

The Office of Economic and Small Business Development established a County Business Enterprise (CBE) goal of 25% for this contract. All firms, including CBEs, will be given an opportunity to participate in all requests for quotations under this Qualified Vendors List. The County reserves the right to limit requests for quotations to only CBE firms listed in the established library or establish a method of award that will benefit CBE firms (Exhibit 2).

The intent of this solicitation is for the County to recommend qualified vendors to be added to the Florida Institute of Government (IOG) list of available trainers. The Human Resources Division, in collaboration with the IOG, has established the Vendor Selection and Certification Process as outlined in Section 3 - Vendor Selection Process of the solicitation, with the goals of enabling qualified vendors to obtain IOG recognition and developing a pool of qualified vendors from which the County is and will continue to select when these services are needed.

Thirty-three vendors responded to Solicitation No. GEN2119827B1 and seven declined to submit a response. The Human Resources Division has reviewed the 33 bid submittals and concurs with 28 vendors to be added to the library (Exhibit 4). Exhibit 5 lists the non-concurrences from the Client Agency outlining the reasons for the rejection. The County can add vendors to the established Qualified Vendors List as approved by the Director of Purchasing.

Incumbents: The County currently uses Florida Atlantic University's local IOG program to receive a list of available trainers for training and leadership development programs.

The bid posted on February 25, 2020 and opened on March 16, 2020; 33 responses were received with seven declinations (Exhibit 3).

Source of Additional Information

Brenda J. Billingsley, Director, Purchasing Division, (954) 357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.

Requisition No. HRS0000293