



# Broward County

## Legislation Details (With Text)

**File #:** 20-1620      **Version:** 1

**Status:** Agenda Ready

**In control:** FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

**On agenda:** 12/8/2020      **Final action:** 12/8/2020

**Title:** MOTION TO APPROVE sole source, sole brand standardization of Adobe Inc., software licenses, subscriptions, and cloud services, for the Enterprise Technology Services Division and other using agencies and offices.

**Sponsors:**

**Indexes:** Established Commission Goals

**Code sections:**

**Attachments:** 1. Exhibit 1 - Sole Brand Memorandum

Date	Ver.	Action By	Action	Result
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### Broward County Commission Regular Meeting

**Director's Name:** George Tablack

**Department:** Finance and Administrative Services      **Division:** Purchasing

### Information

#### **Requested Action**

**MOTION TO APPROVE** sole source, sole brand standardization of Adobe Inc., software licenses, subscriptions, and cloud services, for the Enterprise Technology Services Division and other using agencies and offices.

#### **Why Action is Necessary**

In accordance with the Broward County Procurement Code, Section 21.54.c, the Board is required to approve all standardizations greater than the award authority of the Director of Purchasing; and Section 21.43, the Board is required to approve all contracts for supplies or services of more than five years.

#### **What Action Accomplishes**

Provides the standardization of the Adobe suite of products and services for the Enterprise Technology Services Division and other using agencies and offices.

#### **Is this Action Goal Related**

Yes

#### **Previous Action Taken**

None.

#### **Summary Explanation/Background**

THE FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT AND THE PURCHASING DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTION.

This item supports the Board's Value of "Consistently delivering responsive, efficient, quality services to the public and internal customers"; and its Goal to "Build into every process and service effective checks and balances that do not cause inefficiency, but rather ensure consistency, continuity, and quality".

Adobe Inc. is a registered entity in the State of Florida. It is also the current provider of Portable Document Format (PDF) standardized software and associated publishing applications that reside on County workstations, laptop computers and other devices serving County operations across the enterprise.

Since 1993, the County built business processing on, and around, the International Standardization Organization-certified PDF standard. This recognized standard provides a wide range of products for the creation of PDF documents and offers a PDF Adobe Reader at no-cost to consumers. The County has steadily invested significant funds in the line of Adobe products. Currently, expenditures for Adobe products occur in every County agency, with heavy concentrations of product in those who directly serve the public or who utilize heavy process-oriented tasks.

Furthermore, Adobe subscription services include use of a Cloud collaboration site that is only available to County staff. Staff may post forms and other design documents for sharing with other agencies or within their working groups. This type of cloud service has unique capabilities not found in other offerings. The County relies heavily on the adopted standard of Adobe to deliver public services. This standard ensures that any document created for public use is readable in a standard format using no-cost products from Adobe (Exhibit 1).

Upon standardization of Adobe products and services as a subscription service, the Purchasing Division in collaboration with the Enterprise Technology Services Division will solicit a new three-year agreement through a competitive bid process using an alternate government contract during the final year of the current Agreement, which expires November 25, 2021.

**Source of Additional Information**

Brenda J. Billingsley, Director, Purchasing Division, (954) 357-6070

**Fiscal Impact**

**Fiscal Impact/Cost Summary**

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.

Requisition No. ETS0001881