



Broward County

Legislation Text

File #: 20-147, Version: 1

Broward County Commission Regular Meeting

Director's Name: George Tablack

Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action

A. MOTION TO APPROVE sole source designation, to Adapco, LLC, for the Highway and Bridge Maintenance Division, for mosquito control supplies.

ACTION: (T-10:32 AM) Approved.

VOTE: 9-0. Vice-Mayor Geller voted in the affirmative telephonically.

B. MOTION TO AWARD open-end Contract No. BLD2119387B1, for Broward County Highway and Bridge Maintenance Division, for Mosquito Control Products - Group 2, to sole source supplier Adapco, LLC, in the annual estimated amount of \$1,361,695 and authorize the Director of Purchasing to renew the contract for two one-year periods, for a total three-year potential amount of \$4,085,084. The initial contract period shall begin on the date of award and shall terminate one year from that date.

ACTION: (T-10:32 AM) Approved.

VOTE: 9-0. Vice-Mayor Geller voted in the affirmative telephonically.

Why Action is Necessary

Motion A. In accordance with the Broward County Procurement Code, 21.34. Sole Source Procurement, Board approval is required for awards exceeding the Director of Purchasing's authority after solicitation of offers in any manner deemed by the Director of Purchasing to be in the best interest of the County.

Motion B. In accordance with the Broward County Procurement Code, Section 21.31.a.4, Award Authority, Board approval is required for awards exceeding \$500,000 that includes a single bidder, rejection of apparent low bidder, or protested award.

What Action Accomplishes

Motion A. Approves the sole source designation with the authorized distributor.

Motion B. Provides a contract for mosquito control supplies for the Highway and Bridge Maintenance Division.

Is this Action Goal Related

No

Previous Action Taken

None

Summary Explanation/Background

THE PURCHASING DIVISION AND THE HIGHWAY AND BRIDGE MAINTENANCE DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTIONS.

The Office of Economic and Small Business Development did not assign participation goals to this contract based on the sole source request (Exhibit 2).

Motion A: This action will approve the sole source designation to Adapco, LLC for the procurement of mosquito control supplies for the Highway and Bridge Maintenance Division.

This procurement is a crucial component to the safety and health of Broward County, for mosquito control supplies, such as the larvicide and mosquito test, and for the treatment of various areas in the County.

Motion B: The purpose of this contract is to furnish and deliver mosquito control supplies for the Highway and Bridge Maintenance Division and other Broward County agencies that may have needs for these services.

The Highway and Bridge Maintenance Division has reviewed the bid submitted by Adapco, LLC and concurs with the recommendation for award (Exhibit 3).

Three vendor performance evaluations have been completed for Adapco, LLC with an overall rating of 3.96 out of a possible rating of 5.0. Copies of the vendor performance evaluations are available upon request.

On September 16, 2019, the Purchasing Division issued Request for Information (RFI) No. BLD2119687F1 to ascertain whether the mosquito products were specified as a sole source/sole brand by the Highway and Bridge Maintenance Division. The RFI yielded three responses, which indicated Adapco, LLC as the sole distributor of Metalarv SPT and Vectobac products.

On October 8, 2019, the Director of Purchasing approved the Sole Source/Sole Brand Request (Exhibit 5).

Purchasing staff researched the prices submitted by the single bidder, Adapco, LLC, and determined that the prices submitted are fair and reasonable by comparing this distributor's bid to other bids received by other governmental entities for like-kind products (Exhibit 4).

The bid posted on November 25, 2019 and opened on December 6, 2019; one bid was received with no declinations.

The amounts referenced in this agenda item were rounded to the nearest whole dollar. Vendor payments will be based on the actual total bid amount. The bid tabulation reflects the actual amount of the award.

Source of Additional Information

Brenda Billingsley, Director, Purchasing Division, (954) 357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.