



# Broward County

## Legislation Text

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File #: 20-1466, Version: 1

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### **Broward County Commission Regular Meeting**

**Director's Name:** Norman Foster

**Department:** Office of Management and Budget

### **Information**

#### **Requested Action**

**MOTION TO APPROVE** Fiscal Year 2021 travel allocations in accordance with the Administrative Code, Section 20.29, to inform the Board of proposed travel for all Departments, Divisions, and Offices.

#### **Why Action is Necessary**

Section 20.29 of the Administrative Code requires that the Board be informed of the proposed travel budgets for all Departments, Divisions, and Offices.

#### **What Action Accomplishes**

Approves the travel allocations included in the Fiscal Year 2021 Recommended Budget (including Schedule B) for all Departments, Divisions, and Offices.

#### **Is this Action Goal Related**

No

#### **Previous Action Taken**

None.

#### **Summary Explanation/Background**

THE OFFICE OF MANAGEMENT AND BUDGET RECOMMENDS APPROVAL OF THE FISCAL YEAR 2021 TRAVEL ALLOCATIONS.

The overall travel budget subject to the travel rules in Fiscal Year 2021 is \$1,966,573, reflecting an \$1,738,517 net decrease compared to the Fiscal Year 2020 Adopted Budget. The net decrease is primarily due to reductions throughout the organization, with Aviation and the Convention & Visitor's Bureau reflecting the largest decreases.

The following attachments summarize the travel budgets for all Departments, Divisions, and Offices, showing the Fiscal Year 2019 actual expenses, the Fiscal Year 2020 Adopted and Revised budgets, and the Fiscal Year 2021 Recommended Budget. Travel amounts are included for large multi-year capital projects, and for local mileage reimbursements and educational course fees, which are categorized as travel under the County's Chart of Accounts.

For information purposes, the attached Fiscal Year 2021 travel report also lists travel related to

agencies not subject to the travel rules.

**Source of Additional Information**

Norman Foster, Director, Office of Management and Budget, (954) 357-6346

**Fiscal Impact**

**Fiscal Impact/Cost Summary**

The proposed travel budgets detailed in Exhibit 1 are included in the Fiscal Year 2021 Recommended Budget.