



Broward County

Legislation Text

File #: 20-1541, Version: 1

Broward County Commission Regular Meeting

Director's Name: George Tablack

Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action

MOTION TO AUTHORIZE Director of Purchasing to increase the contract threshold amounts based on the agency's approved budget, for the Qualified Vendors List for Library of Services for Certified Public Accountants, Bid No. BLD2121448B1, for the duration of the five-year term.

Why Action is Necessary

In accordance with the Broward County Procurement Code, Section 21.31.a.4, Award Authority, Board approval is required for awards exceeding \$500,000.

What Action Accomplishes

Authorizes the Director of Purchasing to increase threshold amounts based on the agency approved budget by the Board.

Is this Action Goal Related

No

Previous Action Taken

None.

Summary Explanation/Background

THE PURCHASING DIVISION AND THE FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT/ACCOUNTING DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTION.

The Office of Economic and Small Business Development (OESBD) designated this a reserved project for County Business Enterprise (CBE) firms. The OESBD determined that seven firms met the eligibility criteria of the CBE reserve program (Exhibit 1).

The purpose of this contract is to provide compilation services, including but not limited to bookkeeping, financial reporting, and contract compliance for Broward County on an as needed basis for the Accounting Division and various other Broward County agencies that may have need of these services.

On August 26, 2020, the County Administrator approved the establishment of the Library of Services for Certified Public Accountants, Contract No. BLD2121448B1, in the estimated amount of \$500,000 to each of the seven CBE firms, for a five-year term with no renewals. Due to the immediate need for these services for the administration of CARES Act funding and other needs, this request will authorize the Director of Purchasing to increase the contract threshold amounts based on the

approved budget for services as needed.

Source of Additional Information

Brenda J. Billingsley, Director, Purchasing Division, (954) 357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.

Attachments

Exhibit 1 - OESBD Memorandum dated July 24, 2020