



# Broward County

## Legislation Text

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File #: 20-1721, Version: 1

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### **Broward County Commission Regular Meeting**

**Director's Name:** George Tablack

**Department:** Finance and Administrative Services    **Division:** Purchasing

### **Information**

#### **Requested Action**

**MOTION TO APPROVE** Agreement between Broward County and SP Plus Corporation, for Parking Management Services for the Port Everglades Department, Request for Proposals (RFP) No. PNC2116816P1, and Parking Management Services for Various County Agencies, Group 2, for an initial three-year term, in the estimated amount of \$4,592,326 including all reimbursables and annual management fee, and authorize the Director of Purchasing to renew the Agreement for two one-year periods, for a five-year potential estimated amount of \$7,653,877; and authorize the Mayor and Clerk to execute same. The initial term of this Agreement begins on November 1, 2020 and terminate three years from that date.

#### **Why Action is Necessary**

In accordance with the Broward County Procurement Code, Section 21.31.a.4, Award Authority, Board approval is required for awards exceeding \$500,000.

#### **What Action Accomplishes**

Provides parking management services for the Port Everglades Department's parking facilities and other various County agencies.

#### **Is this Action Goal Related**

No

#### **Previous Action Taken**

None.

#### **Summary Explanation/Background**

THE PURCHASING DIVISION AND THE PORT EVERGLADES DEPARTMENT RECOMMEND APPROVAL OF THE ABOVE MOTION.

The Office of Economic and Small Business Development (OESBD) established a County Business Enterprise (CBE) participation goal of 25% for this agreement. SP Plus Corporation (SP Plus) has committed to 25% CBE participation, which has been reviewed and approved by the OESBD (Exhibit 3).

This agreement provides parking management services for the Port Everglades Department's (Port) parking facilities and includes the management and operation of all the Port's paid public parking

garage facilities and ground lots. Services under this Agreement include: all required personnel and staffing, equipment, signage and supplies to perform revenue collection, custodial cleaning, cruise passenger shuttle bus services within the Port, and other inspections and routine maintenance and minor repair services, as requested. Valet parking services, if deemed necessary by the Port, will be provided on an actual cost basis.

The agreement amounts are based on estimated reimbursable expenses and an annual management fee comprising the Annual Operating Expense Budget. The reimbursable expenses are a pass-thru for a variety of services such as staffing and payroll, operating and office supplies, shuttle services, uniforms, etc., in the total estimated annual Year 1 amount of \$1,409,926 to SP Plus Corporation for the Port's Northport (Terminals T2/T4) and Midport parking garages and various other parking facilities (ground lots) adjacent to Terminals 18 and 19. Reimbursable expenses are paid, if incurred, and only as approved by the Port's Contract Administrator. The annual management fee is subject to an increase of the lesser of either 3% or changes in the Consumer Price Index (CPI), if requested in writing by and approved by the Contract Administrator.

On June 10, 2014 (Item No. 41), the Board approved an Agreement between Broward County and SP Plus Corporation ("SP Plus") for Parking Management Services for the Port Everglades Department, Request for Proposals (RFP) No. R1174806P1 ("Agreement"), for an initial one-year term for a maximum not-to-exceed amount of \$1,751,512, which included all reimbursable expenses and a fixed management fee. The Board authorized the Director of Purchasing to renew the Agreement for four additional one-year renewal terms, with a five-year maximum not-to-exceed compensation amount of \$8,757,560. On August 25, 2020 (Item No. 7), the Board approved the Fifth Amendment to the current Agreement, which extended the term for up to two additional months, on a month-to-month basis, through October 31, 2020, with no increase to the contract value previously approved by the Board. This action provided additional time for completion of the new procurement and replacement contract.

On June 4, 2019 (Item No. 71A), the Board approved the Request for Proposals (RFP) No. PNC2116816P1, Parking Management Services for Various County Agencies. Two firms submitted proposals in response to the RFP (Group 2 - Port parking facilities and Group 2A - Port shuttle services).

On November 1, 2019, an Initial Evaluation Meeting was held. The Evaluation Committee determined that two firms were both responsive and responsible to the RFP Groups 2 and 2A requirements.

On February 28, 2020, a Final Evaluation Meeting was held. After presentations, evaluation, scoring and ranking, the Evaluation Committee named SP Plus as the first-ranked firm.

The Evaluation Committee's proposed recommendation of ranking was posted on the Purchasing Division's website from March 6 - 10, 2020, which provided an opportunity for any proposer or interested party to present any new or additional information regarding the responsibility of the proposers.

The Evaluation Committee's final recommendation of ranking was posted on the Purchasing Division's website from March 11 - 17, 2020, which provided an opportunity for any aggrieved

proposer to file a formal protest. There was no protest filed within this timeframe.

On April 10, 2020, the County Administrator approved the Evaluation Committee's Final Ranking of qualified firms and authorized staff to proceed with negotiations.

Four meetings were held to negotiate this Agreement: March 26, August 13, August 31, and September 2, 2020. On March 26, 2020, County staff and SP Plus began preliminary negotiations for the new agreement but were unable to complete negotiations prior to the Board's summer recess due to delays related to the COVID-19 pandemic. The negotiation meetings were attended by representatives of SP Plus, and staff from the Port Everglades Department, the County Attorney's Office, the County Auditor's Office, and the Purchasing Division.

In accordance with the Broward County Workforce Investment Program, Broward County Administrative Code, Section 19.211, these services are subject to the Workforce Investment Program. SP Plus has agreed to be bound to the contractual obligations of the Workforce Investment Program.

This agreement includes covered services, in accordance with Broward County Living Wage Ordinance, Section 26-101(k). SP Plus has agreed to be bound to the contractual obligations. The three-year initial term estimated amount includes the health care benefit increase effective January 1, 2021 (Exhibit 2).

Additional supporting documentation provided to the Evaluation Committee regarding this procurement can be found on Broward County's Purchasing Division website at <http://www.broward.org/Purchasing/Pages/Repository.aspx>.

There is a single disclosure item relating to terms and conditions that were negotiated by the parties (e.g. security requirements), which is identified in more detail in the Agreement Summary, Section 17 (Exhibit 1).

The agreement has been reviewed and approved as to form by the County Attorney's Office.

#### **Source of Additional Information**

Brenda J. Billingsley, Director, Purchasing Division, (954) 357-6070

#### **Fiscal Impact**

##### **Fiscal Impact/Cost Summary**

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.

Requisition No. FMD0008463