



Broward County

Legislation Text

File #: 20-1874, Version: 1

Broward County Commission Regular Meeting

Director's Name: George Tablack

Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action

A. MOTION TO APPROVE sole source designation to Clarke Mosquito Control Products, Inc., for the Highway and Bridge Maintenance Division, for mosquito control products.

ACTION: (T-10:35 AM) Approved.

VOTE: 9-0. Commissioner Rich voted in the affirmative telephonically.

B. MOTION TO AWARD open-end contract to sole source bidder, Clarke Mosquito Control Products, Inc., for Contract No. BLD2121227B1, Mosquito Control Products - Group 5, for the Highway and Bridge Maintenance Division, in the annual estimated amount of \$1,492,136, and authorize the Director of Purchasing to renew the contract for two one-year periods, for a total three-year potential amount of \$4,476,408. The initial contract period shall begin on the date of award and shall terminate one year from that date.

ACTION: (T-10:35 AM) Approved.

VOTE: 9-0. Commissioner Rich voted in the affirmative telephonically.

Why Action is Necessary

Motion A. In accordance with the Broward County Procurement Code, Section 21.34, Sole Source Procurement, Board approval is required for awards exceeding the Director of Purchasing's authority after solicitation of offers in any manner deemed by the Director of Purchasing.

Motion B. In accordance with the Broward County Procurement Code, Section 21.31.a.4, Award Authority, Board approval is required for awards exceeding \$500,000 that includes a single bidder, rejection of apparent low bidder, or protested award.

What Action Accomplishes

Motion A. Approves the sole source designation with the authorized distributor.

Motion B. Provides a contract for mosquito control products for the Highway and Bridge Maintenance Division.

Is this Action Goal Related

No

Previous Action Taken

None.

Summary Explanation/Background

THE PURCHASING DIVISION AND THE PUBLIC WORKS DEPARTMENT/HIGHWAY AND BRIDGE MAINTENANCE DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTIONS.

The Office of Economic and Small Business Development did not assign Small Business Enterprise or County Business Enterprise goals for this project because this contract is based on the sole source request (Exhibit 2).

Motion A: This action will approve the sole source designation to Clarke Mosquito Control Products, Inc. for the procurement of mosquito control products for the Highway and Bridge Maintenance Division.

Motion B: The purpose of this contract is to furnish and deliver mosquito control products for the Highway and Bridge Maintenance Division and other County agencies that may have needs for these services.

This procurement is a crucial component to the safety and health of the County for mosquito control products, such as the larvicide and mosquito test, and for the treatment of various areas in the County.

The Highway and Bridge Maintenance Division has reviewed the bid submitted by Clarke Mosquito Control Products, Inc. and concurs with the recommendation for award (Exhibit 3).

Three vendor performance evaluations have been completed for Clarke Mosquito Control Products, Inc.; they have an overall rating of 3.98 out of a possible rating of 5.0. Copies of the vendor performance evaluations are available upon request.

On June 18, 2020, the Purchasing Division issued Request for Information (RFI) No. BLD2121227F1 to ascertain whether the mosquito products were specified as a sole source/sole brand by the Highway and Bridge Maintenance Division. The RFI yielded three responses, which indicated Clarke Mosquito Control Products, Inc. as the sole distributor of Biomist ® 3+15, CocoBear™, Duet® Dual action, Duet™ HD, Aqua Duet®, Natular® DT Natular® XRT, and Natular® 2EC.

On August 13, 2020, the Director of Purchasing approved the sole source/sole brand request (Exhibit 5).

Purchasing staff researched the prices submitted by the sole source bidder, Clarke Mosquito Control Products, Inc., and determined that the prices submitted are fair and reasonable by comparing this distributor's bid to other bids received by other governmental entities for like-kind products (Exhibit 4).

Incumbent: Clarke Mosquito Control Products, Inc., Contract Number and Title: Contract No. N2114084Q1_1, Mosquito Control Supplies, Contract Term: August 22, 2017 through November 19,

2020. Expenditures to date: \$2,661,491.

The bid posted on August 28, 2020 and opened on September 9, 2020; one bid was received with zero declinations (Exhibit 1).

The amounts referenced in this agenda item were rounded to the nearest whole dollar.

Vendor payments will be based on the actual total bid amount. The bid tabulation reflects the actual amount of the award.

Source of Additional Information

Brenda Billingsley, Director, Purchasing Division, (954) 357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.

Requisition No. HWB0001551