



Broward County

Legislation Text

File #: 21-561, Version: 1

Broward County Commission Regular Meeting

Director's Name: George Tablack

Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action

MOTION TO APPROVE Request for Proposals (RFP) No. BLD2121632P1, Janitorial Services, for the Facilities Management Division, for various Broward County locations. **(Deferred from March 9, 2021 - Item No. 63)**

Why Action is Necessary

In accordance with the Broward County Procurement Code, 21.32, Competitive Sealed Proposals, Board approval is required prior to advertisement for competitive sealed proposals that has an anticipated total value of more than \$500,000.

What Action Accomplishes

Approves a Request for Proposal solicitation to engage the services of qualified firm(s) to provide janitorial services for Broward County Facilities locations.

Is this Action Goal Related

No

Previous Action Taken

Deferred from the March 9, 2021 Board Meeting (Item No. 63).

Summary Explanation/Background

THE PURCHASING DIVISION AND THE PUBLIC WORKS DEPARTMENT/FACILITIES MANAGEMENT DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTION.

The Office of Economic and Small Business Development established a County Business Enterprise (CBE) Reserve for eight of the Agreements and a (SBE) Reserve for six of the Agreements in this project. The purpose of this solicitation is to engage the services of a qualified firm(s) to provide janitorial services for various County Facilities as outlined in Request for Proposal (Exhibit 2).

The contracts resulting from this solicitation are subject to the Broward County Workforce Investment Program.

The purpose of this solicitation is to engage the services of qualified firm(s) to provide Janitorial Services for various Broward County Facilities locations for basic cleaning of facilities' restrooms, offices and floors, including cleaning supplies, paper products, pressure cleaning, windows, air

quality, emergencies, additional services needed and cost pass-thru items as outlines in the Request for Proposal (RFP) (Exhibit 1).

The RFP method of procurement was selected for this project to best serve the County with additional evaluation criteria other than price alone. The RFP method provides for predefined evaluation criteria for ranking of firms based upon minimum qualifications. This process provides the County with contracts from firms that are qualified and offer the best-negotiated price.

A Pre-Advertisement Meeting was held on December 4, 2020. All registered janitorial and custodial services vendors were notified by the Office of Economic and Small Business Development of the scheduled meeting. The meeting was held to alert the vendor community of the County's plan to advertise an RFP for janitorial services for the Facilities Management Division, Broward County Facilities locations and to respond to any vendor feedback.

In accordance with the Living Wage Ordinance, Section 26-101(k), as amended, these services are subject to the Living Wage.

Source of Additional Information

Brenda Billingsley, Director, Purchasing Division, (954) 357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

The estimated annual cost of janitorial services for Facilities Management Division Facilities locations in the estimated project amount of \$9,910,950. The source of funding for this project is County funds.

Requisition No. FMD0012074