



Broward County

Legislation Text

File #: 21-519, Version: 1

Broward County Commission Regular Meeting

Director's Name: George Tablack

Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action

MOTION TO APPROVE Request for Qualifications (RFQ) No. GEN2119058R1, General Security Guard Services at Various County Facilities, as Step One of a Two-Step (RFQ/Bid) procurement process, for the Broward County Facilities Management Division.

Why Action is Necessary

In accordance with the Broward County Procurement Code, Section 21.33, Issuance of Competitive Solicitations, Board approval is required prior to advertisement of RFPs, RLIs, and RFQs with an anticipated total value of more than \$500,000.

What Action Accomplishes

Approves a Request for Qualifications (RFQ) solicitation, Step One of a Two-Step (RFQ/Bid) procurement process, to engage the services of a qualified contractor with local and county government experience in providing weekly security guard services and patrol equipment.

Is this Action Goal Related

No

Previous Action Taken

None.

Summary Explanation/Background

THE PURCHASING DIVISION AND THE FACILITIES MANAGEMENT DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTION.

The Office of Economic and Small Business Development established a County Business Enterprise (CBE) participation goal of 25% for Group 1 - Facilities Management Division and other Agencies and a CBE Reserve for both Group 2 - Libraries Division and Group 3 - Parks and Recreation Division for this RFQ/Bid two-step procurement project (Exhibit 2).

The purpose of this solicitation is to engage the services of a qualified contractor with a minimum of five years of local and county government experience in providing weekly security guard services and patrol equipment for Group 1 (Facilities Management Division and Other Agencies), Group 2 (Libraries Division), and Group 3 (Parks and Recreation Division) per Broward County Security Guard Estimated Annual and Weekly Hours and Equipment Exhibits. Qualified contractors must show demonstrated experience within the last five years of delivery of 6,250 weekly security guard

hours for Group 1 for a five-year period; 1,000 weekly security guard hours for Group 2 for a three-year period; and 600 weekly security guard hours for Group 3 for a three-year period. In the event that subcontractors are needed to fulfill contract requirements, qualified contractors must show demonstrated experience in managing subcontractors for a period of three years within the last five years.

In accordance with the Broward County Administrative Code, Section 19.211.a.3, the project is subject to the Workforce Investment Program.

The two-step Request for Qualifications (RFQ/Bid) procurement method was selected to best serve the County because the step one RFQ solicitation process consists of multiple evaluation criteria that will allow the Evaluation Committee to evaluate the vendors' qualifications and experience (Exhibit 1).

The step two bid process will issue well-defined specifications to the vendors that were found to be qualified under the step one solicitation requirements with resulting award to the low responsive and responsible bidder.

The RFQ has been reviewed with the County Auditor's Office and all matters were addressed.

Source of Additional Information

Brenda J. Billingsley, Director, Purchasing Division, 954-357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

The step two estimated project cost is \$32,000,000. The source of project funding is from the Facilities Management Division County Fund.

Requisition No. GEN2119058R1