



Broward County

Legislation Text

File #: 23-953, Version: 1

Broward County Commission Regular Meeting

Director's Name: George Tablack

Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action

MOTION TO AUTHORIZE County Administrator or designee to approve and/or execute agreements, contract amendments, work authorizations, advertisements of competitive solicitations, and other documents during the Broward County Board of County Commissioner's 2023 Summer Recess (between June 14, 2023 and August 22, 2023), including all items listed on Exhibit 1 hereto, and any other items for which the County Administrator determines approval or execution is in the best interest of the County and delaying action until August 22, 2023 would adversely impact the County's interests or day-to-day operations, subject to approval of such documents as to legal sufficiency by the Office of the County Attorney; directing the County Administrator to provide a report to the Board identifying any action not listed on Exhibit 1 that imposes a financial obligation on the County in excess of \$500,000; and to authorize the County Administrator to take all necessary administrative and budgetary actions to effectuate the authorized actions.

Why Action is Necessary

Board approval is required to delegate authority to the County Administrator or designee for select actions while the Board of County Commissioners is not in session during the 2023 Summer Recess.

What Action Accomplishes

Authorizes the County Administrator to take actions on behalf of the Board of County Commissioners while the Board of County Commissioners is not in session during the 2023 Summer Recess.

Is this Action Goal Related

No

Previous Action Taken

None.

Summary Explanation/Background

THE FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT / PURCHASING DIVISION RECOMMENDS APPROVAL OF THE ABOVE MOTION.

This item provides authority for the County Administrator or designee to execute certain agreements, contract amendments, and work authorizations, and approve the advertisement of certain competitive solicitations and other necessary documents that would otherwise require Board approval or a delegation of authority. The approval of such documents will be based on the reasonable belief and

determination that such action is in the best interest of the County and delaying action until August 22, 2023 would adversely impact the County's interests or day-to-day operations.

The delegation will commence on June 14, 2023 and continue through August 22, 2023. The approval and execution of any documents by the County Administrator or designee under this delegated authority will be subject to review of same as to legal sufficiency by the Office of the County Attorney. A comprehensive report will be provided to the Board by the first scheduled Board meeting in August detailing all actions taken by the County Administrator or designee pursuant to this item during the 2023 Summer Recess.

This action will allow for continuity of County business during the scheduled 2023 Summer Recess.

The County will continue with the current Low Bid Report Process and posting of the Request for Proposal (RFP) Final Ranking process during the Summer Recess. This process provides that the County Administrator or designee will provide notice to each Board member, as part of the Low Bid Report Process, of County Administrator's intended action and any Commissioner can pull the item during the five-day period following such notice. In the event an objection or protest is received, or items are requested by any Board member to be pulled, the item will be presented for Board consideration at a subsequently scheduled Board meeting.

Source of Additional Information

Robert Gleason, Director, Purchasing Division (954) 357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

Each requirement processed against any awarded or executed agreement will be funded by the appropriate source at the time of release.