



TO: Erica Perdomo Santiago, Purchasing Agent
Purchasing Division
FROM: Ross Meslin, Director of Bus Maintenance
Broward County Transportation Department
SUBJECT: Solicitation No.: TRN2130396B1
Diesel Exhaust Fluid

Recommended Vendor: Reladyne Florida, LLC.

Recommended Group(s)/Line Item(s): All Lines 1 and 2

Initial Award Amount: \$ 173,197.00

Potential Total Amount: \$ 519,591.00

Initial Contract Term: One Year

Contract Term, including Renewals: Three Years ☐

CONCURRENCE:

☒ The agency has reviewed Vendor's response(s) for specification compliance and Vendor responsibility, which includes license requirements (if applicable). I have reviewed all documents including the Vendor Questionnaire and after careful evaluation, I concur with recommendation for award to the Vendor.

FINANCIAL BACKGROUND/D & B REPORT: (check one)

☐ I am satisfied with the Vendor's financial background and/or rating and payment performance.

☒ Not applicable Provide explanation if choosing this option

LITIGATION HISTORY: (check one)

☒ I have reviewed the Litigation History Form and there is no issue of concern.

☐ Refer to additional information from the Office of the County Attorney to address an issue/concern.

PAST PERFORMANCE: (check all that apply)

I have reviewed the Vendor's past Performance Evaluations in ContractsCentral and:

☒ Vendor received an overall rating ≥ 2.59 on all evaluations.

☐ No evaluations within the past three years contained any items rated a score of 2 or less.

☐ Vendor received a rating ≤ 2.59 on an evaluation(s). Refer to additional information.

☐ Vendor received a score of ≤ 2 on an individual item(s). Refer to additional information.

☐ Past evaluations are not relevant to the scope of this contract.

☐ No past Performance Evaluations exist in ContractsCentral.

AND

☒ Reference Verification Forms are attached.

OR

☐ Reference Verification Forms are not required: Commodity only purchase (less than \$250,000); Service less than \$100,000 and the Vendor has a Performance Evaluation within the past three years.

NON-CONCURRENCE:

☐ I do not concur. Detailed reason for non-concurrence is attached, including the reference to any bid requirement.

TYPED NAME OF SIGNER: Ross Meslin
(Individual authorized to administer the contract.)

TITLE: Director of Bus Maintenance

SIGNATURE: Meslin, Ross

Digitally signed by Meslin, Ross
Date: 2025.08.05 08:52:56 -04'00'

DATE: 8/5/25

Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: TRN2130396B1 - DIESEL EXHAUST FLUID

Reference for (Name of Firm): RELADYNE FLORIDA LLC

Organization/Firm Name providing reference: COLLIER COUNTY, FL

Contact Name: MARIO MENENDEZ

Title: SENIOR OPS MANAGER

Contact Email: mario.menendez@colliercountyfl.gov

Contact Phone: (239) 252-4170

Name of Referenced Project: Lubricants and DEF

Contract No. As needed products

Contract Amount: 100,000.00

Date Services Provided: 2021 - Current

(list date range or date services began until "current")

Vendor's role in Project: ☒ Prime Vendor ☐ Subconsultant/Subcontractor

Would you use this vendor again? ☒ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Provided Lubricants and DEF

Please rate your experience with the referenced Vendor:

Needs Improvement Satisfactory Excellent Not Applicable

1. Vendor's Quality of Service	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Responsive	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Staff expertise	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments: (provide on additional sheet if needed)

References Checked By

Name: Micha Caldwell

Title: CGA

Division/Department: Transit / Operations

Date of Verification: 07/30/2025

Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: TRN2130396B1 - DIESEL EXHAUST FLUID

Reference for (Name of Firm): RELADYNE FLORIDA LLC

Organization/Firm Name providing reference: BROWARD COUNTY SCHOOLS

Contact Name: RICARDO CIFUENTES

Title: INVENTORY CLERK

Contact Email: ricardo.cifuentes@browardschools.com

Contact Phone: (754) 321-4457

Name of Referenced Project: Lubricants and DEF

Contract No. As needed service

Contract Amount: 50,000.00

Date Services Provided: 2021 - Current

(list date range or date services began until "current")

Vendor's role in Project: ☒ Prime Vendor ☐ Subconsultant/Subcontractor

Would you use this vendor again? ☒ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Lubricants and DEF

Please rate your experience with the referenced Vendor:

Needs Improvement Satisfactory Excellent Not Applicable

1. Vendor's Quality of Service

☐
☐
☒
☐

a. Responsive

☐
☐
☒
☐

b. Accuracy

☐
☐
☒
☐

c. Deliverables

2. Vendor's Organization:

☐
☐
☒
☐

a. Staff expertise

☐
☐
☒
☐

b. Professionalism

☐
☐
☒
☐

c. Turnover

3. Timeliness of:

☐
☐
☒
☐

a. Project

☐
☐
☒
☐

b. Deliverables

Additional Comments: (provide on additional sheet if needed)

Reladyne has been a great vendor and always goes above and beyond to provide the best customer service.

References Checked By

Name: Micha Caldwell

Title: CGA

Division/Department: Transit / Operations

Date of Verification: 07/29/2025

Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: TRN2130396B1 - DIESEL EXHAUST FLUID

Reference for (Name of Firm): RELADYNE FLORIDA LLC

Organization/Firm Name providing reference: CITY OF PALM BAY

Contact Name: Danielle Carlson

Title: Fleet Supervisor

Contact Email: procurement@palmbayfl.gov

Contact Phone: (321) 952-3424

Name of Referenced Project: Lubricants and DEF

Contract No. 66-0-2022

Contract Amount: 200,000.00

Date Services Provided: 2021 - Current

(list date range or date services began until "current")

Vendor's role in Project: ☒ Prime Vendor ☐ Subconsultant/Subcontractor

Would you use this vendor again? ☒ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Lubricants and DEF

Please rate your experience with the referenced Vendor:

Needs Improvement Satisfactory Excellent Not Applicable

1. Vendor's Quality of Service

☐
☐
☒
☐

a. Responsive

☐
☐
☒
☐

b. Accuracy

☐
☐
☒
☐

c. Deliverables

2. Vendor's Organization:

☐
☐
☒
☐

a. Staff expertise

☐
☐
☒
☐

b. Professionalism

☐
☐
☒
☐

c. Turnover

3. Timeliness of:

☐
☐
☒
☐

a. Project

☐
☐
☒
☐

b. Deliverables

Additional Comments: (provide on additional sheet if needed)

Reladyne has always been reliable and very attentive. They are efficient and timely and a pleasure to work with.

References Checked By

Name: Micha Caldwell

Title: CGA

Division/Department: Transit / Operations

Date of Verification: 07/28/2025