


**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** May 2, 2025

**TO:** Bryce W. Bounds, Construction Project Management Supervisor  
Construction Management Division

**THRU:** Sandy-Michael McDonald, Director, OESBD  
Office of Economic and Small Business Development

**FROM:** Donna-Ann Knapp, Small Business Development Manager  
Office of Economic and Small Business Development

**SUBJECT:** County Business Enterprise (CBE) Goal for Amended and Restated Agreement RFP No. S2115731P1 Broward County Medical Examiner's Office and BSO Crime Lab Combined Facility

**This memorandum supersedes the previous memorandum dated April 28, 2025.**

**CBE GOAL: 21% (effective as of amended and restated agreement for RFP # S2115731P1)**

**NAICS Codes:** 236220, 541310, 541320, 541330, 541340, 541410, 541430, 541611, 541618, 541620, 541690

**Scope of Services:** *Cost Estimator, Architectural Services, Architectural Services - Architectural design, planning, and space programming for forensic facilities and crime laboratories, Landscape Architecture, Engineering Services – Civil engineering services such as site grading, stormwater management, utilities planning, and infrastructure design, Traffic Engineering, Engineering Services – Specialized engineering aspects of forensic lab design, such as environmental controls, structural requirements, or security infrastructure, Engineering Services – Specialized engineering design for security infrastructure, surveillance systems, access control, and other safety measures for a forensic facility, Engineering Services – Involvement in more detailed engineering aspects of acoustical and vibration control, Engineering Services - Consulting services for structural and traffic flow aspects of parking design, MEP Engineering / Site Lighting, Geotechnical Engineering, Drafting Services – Detailed drafting, schematic design, and technical documentation for forensic labs, Interior Design Services, Interior Design Services – Integrating wayfinding with interior space planning and aesthetic considerations, Graphic Design Services - Design of architectural signage, master planning and design of wayfinding systems, experiential graphic design, and environmental graphics, Administrative Management and General Management Consulting Services - Provide specialized consulting services, including parking planning, operational strategies, and feasibility studies for parking facilities, Other Management Consulting Services - Security design, including assessing the security needs for a forensic facility and recommending, Environmental Consulting Services – LEED and WELL consulting involving sustainability assessments, environmental impact analysis, and building performance optimization, Environmental Consulting Services – Provide LEED services including environmental assessments related to acoustics, Other Scientific and Technical Consulting Services – Provide specialized technical consulting related to land use, zoning, or environmental impact assessments, Other Scientific and Technical Consulting Services – specialized technical consulting on WELL and LEED certification strategies, including building health, air quality, and occupant wellness, Scientific and Technical Consulting – Provide*

**County Business Enterprise (CBE) Goal for Amended and Restated Agreement RFP No. S2115731P1  
Broward County Medical Examiner's Office and BSO Crime Lab Combined Facility**

*lab planning from a scientific or technical consulting perspective, advising on lab workflow, equipment layouts, and forensic lab best practices, Other Scientific and Technical Consulting – Provide lab planning from a scientific or technical consulting perspective, advising on lab workflow, equipment layouts, and forensic lab best practices, Other Scientific and Technical Consulting – Provide specialized consulting services, including acoustical analysis, vibration studies, noise control recommendations, and sustainability consulting (such as LEED-related acoustic performance strategies)*

The Broward County Construction Management Division is amending and restating the pre-existing agreement for the design and construction of a new Medical Examiner's Office for the Broward County Office of the Medical Examiner and Trauma Services ("OMETS") and Crime Laboratory for the Broward Sheriff's Office ("BSO") in the City of Fort Lauderdale, Florida. The new combined facility will be referred to as the Forensic Science Center ("FSC"). It will be designed with best practices for resiliency and sea level rise over the lifespan of the building. The building or series of buildings will be designed as mission critical facilities that must continue to operate during extreme weather events. The intent is to design and construct a facility suitable for technical and scientific accreditation of the Crime Lab and Medical Examiner. Each will accredit under their respective association, including but not limited to ANSI National Accreditation Board (ANAB) under ISO/IEC 17025 and supplement AR3125, National Association of Medical Examiners (NAME) and Accreditation Council for Graduate Medical Education (ACGME).

Per the user agency, the prime vendor and its assembled team of specialty consultants will perform seventy-nine percent (79%) of highly specialized scopes of work required on the design and planning portion of this project. The scopes of work identified as highly specialized are **541310 – Architectural Services**; **541410 – Interior Design Services**; **541690 – Other Scientific and Technical Consulting Services** – Provide specialized technical consulting related to land use, zoning, or environmental impact assessments; **541620 – Environmental Consulting Services** – LEED and WELL consulting involving sustainability assessments, environmental impact analysis, and building performance optimization; **541690 – Other Scientific and Technical Consulting Services** – specialized technical consulting on WELL and LEED certification strategies, including building health, air quality, and occupant wellness; **541310 – Architectural Services** – Architectural design, planning, and space programming for forensic facilities and crime laboratories; **541690 – Scientific and Technical Consulting** – Provide lab planning from a scientific or technical consulting perspective, advising on lab workflow, equipment layouts, and forensic lab best practices; **541340 – Drafting Services** – Detailed drafting, schematic design, and **technical documentation for forensic labs**; **541330 – Engineering Services** - Specialized engineering aspects of **forensic lab design**, such as environmental controls, structural requirements, or security infrastructure; **541330 – Engineering Services** - Specialized engineering design for security infrastructure, surveillance systems, access control, and other safety measures **for a forensic facility**; **541690 – Other Scientific and Technical Consulting** Provide lab planning from a scientific or technical consulting perspective, advising on lab workflow, equipment layouts, and forensic lab best practices; **541618 – Other Management Consulting Services** – Security design, including assessing the security needs for a forensic facility and recommending design solutions; **541430 – Graphic Design Services** – Design of architectural signage, master planning and design of wayfinding systems, experiential graphic design, and environmental graphics; **541410 – Interior Design Services** – **Integrating wayfinding with interior space planning** and aesthetic considerations; **541690 – Other Scientific and Technical Consulting** – Provide specialized consulting services, including acoustical analysis, vibration studies, noise control recommendations, and sustainability consulting (such as LEED-related acoustic performance strategies), **541620 – Environmental Consulting Services** – Provide LEED services including environmental assessments related to acoustics; **541330 – Engineering Services** - Involvement in more detailed **engineering aspects of acoustical and vibration control**. **541611 – Administrative Management and General Management Consulting Services** – Provide specialized consulting services, including **parking planning**, operational strategies, and feasibility studies for parking facilities; **541330 – Engineering Services** – Consulting services for structural and traffic flow aspects of parking design.

**County Business Enterprise (CBE) Goal for Amended and Restated Agreement RFP No. S2115731P1  
Broward County Medical Examiner's Office and BSO Crime Lab Combined Facility**

Per the Broward County Business Opportunity Act (the Act), as amended, Section 1-81.3(a) a CBE goal of at least twenty-five percent (25%) has been established for each County contract, except in those instances where contracts are exempt (as further described in the Act). The services identified for subcontracting during the goal review process for this project account for twenty-one percent (21%) of the overall project scope. At the time of contract award, a 25% CBE goal was established and the prime vendor, Leo A Daly Company (Leo A Daly), committed to 25% CBE participation. OESBD's review of the revised scopes of services under the currently amended and restated agreement has resulted in a revised CBE goal of 21%. This goal is applicable as of the start of the amended and restated agreement and is solely for the design and planning stage of this project. A separate CBE goal evaluation of the construction portion of this project will be conducted at a future date via a new solicitation request and/or amended and restated agreement.

Consistent with Section 1-81.3(a) of the Act, a CBE goal of at least twenty-five percent (25%) shall not be required if, at any time, the Board approves a different goal or approves that no CBE goal shall be set, based upon a written determination by the Office of Economic and Small Business Development (OESBD) provided to the Board that establishes there are other documented compelling reasons to assign a lower CBE goal to a particular County contract. A goal of 25% is deemed to be too high given the previously negotiated CBE commitments and the specialized work expected to be completed by the Leo A Daly and its team of specialty consultants. A twenty-one percent (21 %) CBE goal is deemed to be reasonable and achievable.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assigned goal for County Business Enterprises is based on our examination of the scope of work and cost estimate as submitted to the OESBD by the Using Agency.

This project **is not** subject to the Broward County Workforce Investment Program (WIP).

This project **is not** subject to the requirements of the Construction Apprenticeship Program (CAP).

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director  
Tabitha Pope, Small Business Development Specialist, OESBD