



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: February 20, 2026

TO: Domenic J. DiLullo, Chief Information Officer
Finance & Admin Services Department, FASD - ETS

THRU: Maribel Feliciano, Director **MARIBEL FELICIANO** Digitally signed by MARIBEL FELICIANO Date: 2026.02.24 19:11:00 -05'00'

FROM: Donna-Ann Knapp, Small Business Development Manager **DONNA-ANN KNAPP** Digitally signed by DONNA-ANN KNAPP Date: 2026.02.23 11:31:53 -05'00'

SUBJECT: No CBE Goal Memo – Board Standardized Microsoft Licenses, Subscriptions, Maintenance and Services

The Broward County Finance & Administrative Services Department seeks to procure Microsoft support and subscription and cloud services, and perpetual licensed software. A survey of the Small Business Certified firm directory revealed an insufficient number of CBE firms that are available to perform the scope of work. In accordance with the Business Opportunity Act, as amended, Section 1-81.3(a), a CBE goal of at least twenty-five percent (25%) shall not be required if, at any time, the Board approves a different goal or approves that no CBE goal shall be set, based upon a written OESBD determination provided to the Board that establishes there are other documented compelling reasons to assign a lower CBE goal to a particular County contract.

This contract is not subject to the Broward County Workforce Investment Program (WIP).

This contract is not subject to the Broward County Construction Apprenticeship Program (CAP).

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assignment is based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

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Goal Analysis

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If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Nadia Hankerson, Assistant Director, OESBD

Geoffrey Simmons, Small Business Development Specialist, OESBD