



County CP/AAP Costs

[www.civitassc.com](http://www.civitassc.com)

## ConPlan Cost Estimate

Civitas proposes to provide our services detailed in RFA for this submitted proposal for sum of **\$33,000** (Phase 1 and 2) to include travel for a two-day onsite visit. Additionally, our team will work with staff to address any required changes to the Consolidated Plan following the HUD Representative's review. These edits will be made promptly following HUD notification. The price shall remain valid for 90 days after the opening of proposals.

We can develop the full plan including the items listed in Phase 3 below for an additional fee.

The below breaks up the estimated full project costs by project element and associated hours/rate. Please note the cost of managing and reporting to County are built into the estimated hours. The estimated costs for public and stakeholder outreach entails the 2 public meetings and 1 stakeholder meeting and related stakeholder interviews described above. We are happy to negotiate further should you find our services meet your needs.

Description	Total
<b>Phase 1: Research and Outreach</b>	
Data Research and Mapping	\$4,000
Citizen Participation & Consultation (Flyers, surveys, analysis)	\$4,000
Citizen Participation & Consultation (Onsite and interviews)	\$10,000
<i>Subtotal</i>	<b>\$18,000</b>
<b>Phase 2: Consolidated Plan Development</b>	
Needs Assessment (NA) Development	\$7,500
Market Analysis (MA) Development	\$7,500
<i>Subtotal</i>	<b>\$15,000</b>
<b>Phase 3: Strategic Plan and 1 Year Annual Action Plan and Closeout</b>	
Strategic Plan (SP)	\$6,000
Annual Action Plan (AAP)	\$4,500
Executive Summary and The Process Sections	\$3,000
IDIS Entry	\$1,000
<i>Subtotal</i>	<b>\$14,500</b>
<b>TOTAL</b>	<b>\$47,500</b>



[www.civitassc.com](http://www.civitassc.com)

Municipalities CP/AAP Costs

**Pricing for Three (3) Add-ons**

**Add-on #1**

Conduct individual stakeholder meetings/public hearings in the requesting cities.

**\$5,000 for a one-day site visit:** Includes daytime in-person meetings with city and stakeholder and an evening session with the general public.

**Add-on#2**

Presentation to City/Town Commission/Council.

**\$4,000 flat fee:** Includes travel.

**Add-on#3**

Cities can request expanded Needs Assessment and/or Market Analysis in addition to the Assessment and Analysis required by HUD Regulations.

Civitas is prepared to develop and HOME Consortium Municipalities Needs Assessment and Market Analysis. The members' ConPlan is an **abbreviated version**, as displayed in Exhibit 2 of the RFA. If the city only wants the required sections, we can develop the NA and MA sections for **\$3,500**. If the city wants every section completed (from the full HUD template), it will be a **\$3,000** data and mapping fee and **\$75,000** section development fee.

Description	Total
<b>Add-on #1 - Stakeholder/Public Hearing</b>	
<b>Add-on #1: City 1-day Onsite Visit (stakeholder and public meeting)</b>	<b>\$5,000</b>
<b>Add-on #2: Council/Commission Presentation</b>	
<b>Add-on #2: Evening Presentation</b>	<b>\$4,000</b>
<b>Add-on #3: Council/Commission Presentation</b>	
<b>HUD REQUIRED NA MA SECTIONS ONLY</b>	
<b>Needs Assessment (NA) Development - Abbreviated</b>	<b>\$1,750</b>
<b>Market Analysis (MA) Development - Abbreviated</b>	<b>\$1,750</b>
<b>FULL Needs Assessment Market Analysis</b>	
<b>Data Research and Mapping Analysis</b>	<b>\$3,000</b>
<b>Needs Assessment (NA) Development - FULL</b>	<b>\$7,500</b>
<b>Market Analysis (MA) Development - FULL</b>	<b>\$7,500</b>
<b>IF REQUESTED</b>	
<b>Phase 3: Strategic Plan and 1 Year Annual Action Plan and Closeout</b>	
<b>Strategic Plan (SP)</b>	<b>\$5,000</b>
<b>Annual Action Plan (AAP)</b>	<b>\$4,500</b>
<b>Project Closeout (ES, PR, IDIS, HUD Submission)</b>	<b>\$4,000</b>

HOME Consortium Cities Participating in the Consolidated Plan and/or Action Plan

*Responses to Participation w/Con Plan/AP*

HOME Consortium Cities	<b><u>CON PLAN</u></b> (Full MA and NA)	<b><u>CON PLAN</u></b> (abbreviated)	<b><u>Annual Action Plan - ADD ON</u></b>	<b><u>Other Add-on</u></b>
Coconut Creek	Part of the Urban County			Optional
Coral Springs		✓	Optional	Only Abbreviated Ma and NA
Davie				
Deerfield Beach				
Lauderhill				
Margate	Part of the Urban County			
Miramar				
Pembroke Pines				
Plantation	✓		Optional	Optional
Sunrise	✓		Optional	Optional
Tamarac		✓	Optional	Optional