



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

MEMORANDUM

DATE: August 27, 2024

TO: Lisette Forrest, Contract/ Grant Administrator Senior
Broward County Aviation Department

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2024.08.27 17:57:53 -04'00'

FROM: Donna-Ann Knapp, Small Business Development Manager
Office of Economic and Small Business Development

DONNA-ANN KNAPP
Digitally signed by DONNA-ANN KNAPP
Date: 2024.08.27 09:04:58 -04'00'

SUBJECT: No CBE Goal – Baggage Handling Systems (BHS), Maintenance, Repair and Operations (MRO) Services

The Maintenance Division within the Broward County Aviation Department (BCAD) is seeking a contractor to provide all Maintenance, Repair and Operations (MRO) Services for the Baggage Handling Systems (BHS) located in all terminals of the Fort Lauderdale–Hollywood International Airport (FLL). The contractor shall provide all labor, supervision, management oversight, training, materials, tools, equipment, submissions, reports, consumables, uniforms and all other items necessary for performing twenty-four (24) hours per day, seven (7) days per week on-site. The contractor is also responsible for the management and replenishment of spare parts inventory. A survey of the Small Business Certified firm directory revealed zero (0) County Business Enterprises (CBEs) that can provide the requested service. Therefore, consistent with the Broward County Business Opportunity Act, as amended, Sec. 1-81.3 (1) (a), no CBE goal is applicable.

However, in accordance with Sec. 1-81.10 (a) (1) of the Broward County Business Opportunity Act, as amended, if a responsive, responsible bid is received from a certified CBE firm that is within ten percent (10%) of the lowest bid received from a non-CBE firm, the CBE shall be offered the opportunity to match the lowest bid. For Request for Proposals (RFPs), if upon the completion of final rankings, a responsive and responsible CBE is within 5% of the highest ranked non-CBE proposer, the CBE shall be considered the highest-ranked proposer and shall have the opportunity to proceed to negotiations with the County.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

No CBE Goal- Baggage Handling Systems (BHS)
Maintenance and Repair at FLL

CBE goals are based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the Using Agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director, OESBD
Yulanda Brady, Small Business Development Specialist, BCAD/OESBD
James Vose, Jr., Small Business Development Specialist, BCAD/OESBD