


OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

MEMORANDUM
DATE: October 27, 2025

TO: Amanda Simmens, Construction Project Manager
Broward County Parks and Recreation Division

THRU: Maribel Feliciano, Director
Office of Economic and Small Business Development

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Date: 2025.10.27 17:39:53
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FROM: Donna-Ann Knapp, Small Business Development Manager
Office of Economic and Small Business Development

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**SUBJECT: RFP No. PNC2118392P1 – Design Services for Tradewinds Park North
County Business Enterprise (CBE) Evaluation**

The Office of Economic and Small Business Development (OESBD) conducted a review of Saltz Michelson Architects Inc's (SMA s) (prime s) County Business Enterprise (CBE) participation. An overview is provided as follows:

The CBE Goal for this project is 25%.

SMA committed to 57% CBE participation.

Participation Performance

<u>Subcontractor Name</u>	<u>Committed Percentage</u>	<u>Reported Paid Amount</u>	<u>Verified Paid Amount</u>
Delta G Consulting Engineers, Inc.	7.00%	\$60,465.64	\$60,469.64
Saltz Michelson Architects, Inc.	50.00%	\$419,819.79	\$419,819.79
Total	57.00%	\$480,285.43	\$480,289.43

- Original Contract Amount: \$828,165.00
- Amendment No. 1 Amount: \$117,431.90
- Total Revised Contract Amount through Amendment No. 1: **\$945,596.90**
- Total Payments to Prime: \$877,831.47
- Total Prime Payments to CBE Subcontractors: \$480,289.43
- Total CBE Participation to Date: **54.71% (\$480,285.43/877,831.47)**

**RFP No. PNC2118392P1 – Design Services for Tradewinds Park North
County Business Enterprise (CBE) Evaluation**

Proposed Second Amendment: SMA's CBE commitment remains 57%.

- Amount of Proposed Second Amendment: \$5,552.40
- Revised Contract Amount through Proposed Second Amendment: \$951,149.30

CBE Compliance Comments:

The current level of CBE participation on the agreement is 54.71%. Participation was verified through an independent payment verification process.

OESBD will continue to monitor this project for compliance with the CBE Program requirements.

cc: Tabitha Pope, Small Business Development Specialist, OESBD