

PROPOSED

RESOLUTION NO.

1 A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BROWARD
2 COUNTY, FLORIDA, PERTAINING TO CERTAIN MEMBERSHIP, MEETING,
3 PROCEDURAL, AND SUNSET REQUIREMENTS OF VARIOUS COMMITTEES AND
4 BOARDS; AMENDING SECTIONS 12.153, 12.290, AND 12.293 OF THE BROWARD
5 COUNTY ADMINISTRATIVE CODE ("ADMINISTRATIVE CODE"); REPEALING
6 PART XIX OF CHAPTER 12 OF THE ADMINISTRATIVE CODE; AND PROVIDING FOR
7 SEVERABILITY, INCLUSION IN THE ADMINISTRATIVE CODE, AND AN EFFECTIVE
8 DATE.

9
10 WHEREAS, Section 2.09 of the Broward County Charter and Sections 1-244
11 through 1-247 of the Broward County Code of Ordinances provide for the periodic review
12 of all existing Broward County boards, authorities, and agencies; and

13 WHEREAS, the Board of County Commissioners of Broward County, Florida, has
14 completed this review and determined that certain amendments are appropriate at this
15 time, NOW, THEREFORE,

16 BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
17 BROWARD COUNTY, FLORIDA:

18 Section 1. Section 12.153 of the Broward County Administrative Code,
19 pertaining to the Homeless Continuum of Care Board, is hereby amended to read as
20 follows:

12.153. Composition; Nominations and Appointments.

(a) The HCoC will be composed of ~~thirty (30)~~ thirty-seven (37) voting members and two (2) nonvoting ex officio members, for a total of ~~thirty-two (32)~~ thirty-nine (39) members. The Board will appoint members to the HCoC from persons nominated as follows, with nominations by Broward County Commissioners made in accordance with the County's advisory board categorical draw process:

...

18. Two (2) nonvoting ex officio members: one (1) member nominated by the operator(s) of the North and Central Homeless Assistance Centers, and one (1) member nominated by the operator of the South Homeless Assistance Center or any Homeless Assistance Center that is funded by the HCoC;

...

22. The Chief Executive Officer, or their designee, of the Florida Department of Children and Families ("DCF") community-based care lead agency, as defined in Section 409.986(3)(d), Florida Statutes; ~~and~~

23. The William "Bill" Kling Department of Veterans Affairs Outpatient Clinic Director, or their designee, who oversees services provided to homeless veterans or who works with homeless veterans;

24. One (1) representative nominated by the Multi-Agency Homeless Task Force;

25. One (1) representative nominated by the Broward Business Council on Homelessness;

26. One (1) representative of an organization that provides services to the LGBTQ+ community;
27. One (1) representative nominated by a Tribal organization;
28. One (1) representative nominated by the Florida Council Against Sexual Violence;
29. One (1) representative nominated by a youth service provider; and
30. One (1) representative nominated by an organization led by and serving a community experiencing homelessness.

(b) Advocates are defined as individuals who are not providers and who do not receive funding from Broward County. Advocates must be free of any conflict of interest incurred by being an employee of a nonprofit or for-profit agency receiving funding, and must submit a letter of resignation if a conflict develops after appointment.

...

Section 2. Sections 12.290 and 12.293 of the Broward County Administrative Code, pertaining to the Animal Care Advisory Committee, are hereby amended to read as follows:

12.290. Membership.

a. The Advisory Committee shall be composed of eleven (11) voting members, each of whom shall be a resident of Broward County and appointed by the Board of County Commissioners ("Board"). The Board shall appoint two (2) members of the Advisory Committee at large, neither of whom shall meet any of the categorical requirements set forth below. At large members are not required to become volunteers at the Broward County Animal Care and Adoption Center but are encouraged to do so. If an

at large member is an employee or officer of a nonprofit, for-profit, or governmental entity, such member must abstain from voting on any matter that could financially affect the entity. Additionally, each Broward County Commissioner shall nominate one (1) member to the Advisory Committee, using the categorical draw method established by the Office of Intergovernmental Affairs. The required membership categories are:

. . .

2. ~~A current or former full-time employee or official of a nationally recognized animal welfare organization, an employee or official of an organization that provides financial assistance to help animals, or an individual who has expertise in fundraising that benefits animals~~ An organization providing programs and services that improve the well-being of individuals, families, and communities, such as social services addressing homelessness, mental health, domestic violence, or poverty;
3. A member of a local, nonprofit organization providing support or services to stray or unwanted animals, provided that the individual is not from the same organization as any other member appointed under a different membership category;
4. A practicing animal behavior professional who employs techniques consistent with Division policies and nationally recognized best practices, ~~or a current or former full-time employee or official of an organization providing programs and services that improve the well-being of individuals, families, and communities, such as social services addressing homelessness, mental health, domestic violence, poverty, or diversity;~~

5. A current or former full-time employee (supervisor, manager, director, etc.) of a municipal animal regulatory agency empowered and authorized to enforce local ordinances;
6. A current or former full-time employee (supervisor, manager, director, etc.) of a law enforcement agency;
7. A full-time employee or official of ~~an animal rescue organization~~ nonprofit or governmental animal transfer organization in Broward County that provides animal transfer, transport, or other direct services to provide a permanent home for cats or dogs;
8. A Broward County resident who is an owner, partner, or officer of a pet retail store that represents the local sales market; and
9. ~~An person meeting the minimum qualifications of a bachelor's degree in marketing, public relations, or similar field, with experience in the field(s) of marketing or public relations, or similar experience~~ individual that meets one of the following criteria: (i) a resident of Broward County affiliated with a high reported animal intake of stray or unwanted dogs or cats as determined by the Division; (ii) a current or former full-time employee or official of a nationally recognized animal welfare organization; (iii) an employee or official of an organization that provides financial assistance to help animals; or (iv) an individual with expertise in fundraising that benefits animals.

...

12.293. Functions, Powers, and Duties.

The functions, powers, and duties of the Advisory Committee shall be as follows:

a. The Advisory Committee shall serve as an advisory body to the Division Director and the Board to assist with the identification of animal-related issues and the development of plans and policies concerning animals. The Advisory Committee shall not investigate or make decisions regarding incidents or other matters related to animals housed in the shelter. The Advisory Committee may provide oversight of the Animal Care General Trust Fund to ensure consistency with Chapter 4 of the Broward County Code of Ordinances relating to Dogs and Cats ("Chapter 4"). The Advisory Committee may provide advice related to fundraising for, and promoting the positive image of, the Division and the Broward County Animal Care and ~~Adoption Center~~, and advise on media campaigns.

b. The Advisory Committee shall not operate in a regulatory or authoritative capacity.

c. The Advisory Committee may advise the Board regarding revisions to Chapter 4.~~d. The Advisory Committee shall make requests and recommendations in writing to the Division Director or the Board.~~

d. The Advisory Committee shall make requests and recommendations in writing to the Division Director ~~of the Animal Care Division~~ or the Board.

e. The Advisory Committee shall comply with all provisions of Florida's Government-in-the-Sunshine Law.

Section 3. Part XIX of Chapter 12 and Sections 12.188 through 12.197 of the Broward County Administrative Code, pertaining to the Broward County Ad Hoc Coordinating Committee for the State of Florida World War II Memorial Project, are hereby repealed in their entirety.

Section 4. Severability.

If any portion of this Administrative Code Resolution is determined by any court to be invalid, the invalid portion will be stricken, and such striking will not affect the validity of the remainder of this Administrative Code Resolution. If any court determines that this Administrative Code Resolution, in whole or in part, cannot be legally applied to any individual, group, entity, property, or circumstance, such determination will not affect the applicability of this Administrative Code Resolution to any other individual, group, entity, property, or circumstance.

Section 5. Inclusion in the Broward County Administrative Code.

It is the intention of the Board of County Commissioners that the provisions of this Administrative Code Resolution become part of the Broward County Administrative Code as of the effective date. The sections of this Administrative Code Resolution may be renumbered or relettered and the word “resolution” may be changed to “section,” “article,” or such other appropriate word or phrase to the extent necessary to accomplish such intention.

150 Section 6. Effective Date.

151 This Administrative Code Resolution is effective upon adoption.

ADOPTED this day of , 2025. **PROPOSED**

Approved as to form and legal sufficiency:
Andrew J. Meyers, County Attorney

By: /s/ Alexandra M. Lozada 09/23/2025
Alexandra M. Lozada (date)
Assistant County Attorney

By: /s/ Adam Katzman 09/23/2025
Adam Katzman (date)
Deputy County Attorney

AML/jl
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Coding: Words ~~stricken~~ are deletions from existing text. Words underlined are additions to existing text.