OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex
115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: November 29, 2023

TO: Sonia M. Lovett, Senior Purchasing Manager
Purchasing Division

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2023.11.29 17:39:42 -05'00'

FROM: Donna-Ann Knapp, Small Business Development Manager
Office of Economic and Small Business Development

DONNA-ANN KNAPP
Digitally signed by DONNA-ANN KNAPP
Date: 2023.11.29 17:15:17 -05'00'

SUBJECT: RFP No. PNC2126367P1 –CEI Services for Port Everglades By-Pass Road
Revised County Business Enterprise (CBE) Evaluation

In a memo dated September 1, 2023, the Office of Economic and Small Business Development evaluated the respective submittals of the four vendors that responded to the above-referenced solicitation. All four vendors were deemed compliant with the CBE Program requirements of the solicitation as all had met the established 25% CBE participation goal.

On November 28, 2023, the Office of Economic and Small Business Development (OESBD) received a request from the Broward County Purchasing Division to reevaluate the submittal of one of the four vendors that were previously evaluated - the apparent lowest bidder, F&J Engineering Group, Inc. Two revised Letters of Intent (LOIs) and one new LOI were provided by the Purchasing Division, on F&J Engineering Group, Inc.'s behalf, as part of this reevaluation request.

OESBD conducted a review of the respondent's compliance with the CBE Program requirements, for the above referenced project, based on the latest LOIs received. An overview is provided as follows:

RFP No. PNC2126367P1 - CEI Services for Port Everglades By-Pass Road
County Business Enterprise (CBE) Evaluation

The CBE goal for this project: **25%**

Met the CBE Requirements:

Vendor Name	**Category**	**Percentage**	
		Initial	*Revised*
F&J Engineering Group, Inc. (Prime)	CBE	50.00%	55.30%
Solid Consulting Engineers, Inc.	CBE	41.66%	18.00%
Lakdas/Yohalem Engineering, Inc.	CBE	0.00%	0.76%
	Total	**91.66%**	**74.06%**

CBE Compliance Comments:

F&J Engineering Group, Inc., a CBE-certified prime vendor, initially submitted two LOIs to OESBD during this agency's initial CBE compliance review, on September 1, 2023 - one for itself and another for its CBE subcontractor, Solid Consulting Engineers, Inc. Both of these LOIs totaled 91.66% CBE participation. Upon evaluating the three LOIs provided by the Purchasing Division, on the vendor's behalf on November 28, 2023, it was determined that there were two revised LOIs for itself and its original CBE subcontractor, Solid Consulting Engineers, Inc, as well as a new LOI for a CBE subcontractor, Lakdas/Yohalem Engineering, Inc. The total committed CBE participation of these three LOIs amounted to 74.06%. F&J Engineering Group, Inc.'s CBE participation commitment has changed from 91.66% to 74.06%. F&J Engineering Group, Inc. remains compliant with the CBE program requirements of this solicitation.

cc: Maribel Feliciano, Assistant Director, OESBD
Olga Sheyner, Small Business Development Specialist, OESBD