



Finance and Administrative Services Department

RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section

115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: August 11, 2025

TO: Lisa M. Bailey, Director

THRU: Dwight Forrest, Accounting Manager

Dwight Forrest
Digitally signed by Dwight Forrest
Date: 2025.08.12 09:23:06 -04'00'

FROM: Samuel A. Boyd, Administrative Assistant

Samuel A. Boyd
Digitally signed by Samuel A. Boyd
Date: 2025.08.11 14:31:28 -04'00'

SUBJECT: Board Approval Items 9/16/2025

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

None.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1882835	02/04/25	IFS DBA TRESL	\$118.65
1882836	02/04/25	IFS DBA TRESL	\$22.75
1882837	02/04/25	IFS DBA TRESL	\$23.20

Broward County Board of County Commissioners

Mark D. Bogen • Alexandra P. Davis • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Michael Udine
Broward.org

These checks were issued by the *Broward County Tax Collector* for auto tags tax refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1883103	02/05/25	213 DUPLEX GULFSTREAM LLC	\$506.00
1885538	02/28/25	213 DUPLEX GULFSTREAM LLC	\$506.00

These checks were issued by the *Human Services Department* for rental assistance payments. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

Check	Date	Name	Amount
1884619	02/21/25	CITY OF COCONUT CREEK	\$32.84

This check was issued by the *Parks and Recreation Division* for a water and sewer utility service payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1884660	02/21/25	CITY OF HOLLYWOOD	\$195.50

This check was issued by the *Parks and Recreation Division* for swimming lessons. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1885579	02/28/25	CITY OF TAMARAC	\$604.54

This check was issued by *Water and Wastewater Services* for a water and sewer utility service payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1890269	04/18/25	EXP US SERVICES INC	\$14,350.00

This check was issued by the *Resilient Environment Department* for a retainage payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1894831	06/04/25	HAITIAN AMERICAN CHAMBER OF CO	\$15,000.00

This check was issued by the *Cultural Division* for a grant application award payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

2. Checks made payable to the same payee:

None.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

Check	Date	Name	Amount
1885580	02/28/25	CITY OF TAMARAC	\$463.33

This check was issued by the *Libraries Division* for a water and sewer utility service payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

DF/sab