



Finance and Administrative Services Department
RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section
115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: December 15, 2025

TO: Lisa M. Bailey, Director

THRU: Dwight Forrest, Accounting Manager
Dwight Forrest Digitally signed by Dwight Forrest
Date: 2025.12.15 16:23:17 -05'00'

FROM: Samuel A. Boyd, Administrative Assistant
Samuel A. Boyd Digitally signed by Samuel A. Boyd
Date: 2025.12.15 10:46:26 -05'00'

SUBJECT: Board Approval Items 1/22/2026

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1896223	06/23/25	FRANK A LANG	\$38,233.26

This check was issued by the *Records, Taxes, and Treasury Division* for a tax deed surplus distribution payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1895437	06/11/25	CRESTHAVEN VILLAS LLC	\$39.17
1896315	06/24/25	CRESTHAVEN VILLAS LLC	\$50.13
1896316	06/24/25	CRESTHAVEN VILLAS LLC	\$6.77
1896317	06/24/25	CRESTHAVEN VILLAS LLC	\$ 25.96

These checks were issued by *Water and Wastewater Services* for water refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

Check	Date	Name	Amount
1895002	06/05/25	CITY OF FORT LAUDERDALE	\$272.69

This check was issued by the *Fleet Services Division* for a utility service payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1898208	07/15/25	THE CORMAC GROUP	\$15,500.00

This check was issued by the *Office of Intergovernmental Affairs and Professional Standards* for a professional consulting fee payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1904424	09/22/25	CENTURION SECURITY GROUP LLC	\$18,731.63

This check was issued by the *Libraries Division* for a professional security services payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

2. Checks made payable to the same payee:

None.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

DF/sab