



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** March 19, 2025

**TO:** Paul Strobis, Project Manager  
 Transportation Department, Paratransit

**THRU:** Sandy-Michael McDonald, Director  
 Office of Economic and Small Business Development

**FROM:** Donna-Ann Knapp, Small Business Development Manager  
 Office of Economic and Small Business Development

**SUBJECT:** No CBE Goal Memo for Paratransit Vehicles procurement-Piggyback off the FDOT Contract, TRIPS-22- CA-MB-LF-NBC

**SANDY-MICHAEL MCDONALD** Digitally signed by SANDY-MICHAEL MCDONALD  
 Date: 2025.03.24 15:43:04 -04'00'

**DONNA-ANN KNAPP** Digitally signed by DONNA-ANN KNAPP  
 Date: 2025.03.20 15:03:21 -04'00'

The Paratransit Division, within the Broward County Transportation Department, is seeking to procure sixty-one (61) paratransit vehicles by utilizing a piggyback method of procurement. The contract on which the Paratransit Division intends to piggyback is the TRIPS-22-CA-MB-LF-NBC.

Since this procurement is based on obtaining services through a pre-existing contract with a non-Broward County agency, the project does not fall under the review authority of the Office of Economic and Small Business Development (OESBD) and cannot be reviewed for Broward County small business participation goals. Therefore, based on the foregoing and consistent with the Broward County Business Opportunity Act, Section 1-81.3(a), no CBE goal is applicable for this project.

This service **is not** subject to the Broward County Workforce Investment Program.

This service **is not** subject to the Broward County Construction Apprenticeship Program.

This assessment is made upon the examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. Please contact our office at (954) 357-6400 with any concerns.

cc: Maribel Feliciano, Assistant Director, OESBD  
 Laurina Gause, Small Business Development Specialist, OESBD