


OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

MEMORANDUM

DATE: April 29, 2025
TO: Nancy Olesen, Purchasing Assistant Manager
 Broward County Purchasing Division
THRU: Sandy-Michael McDonald, Director
 Office of Economic and Small Business Development
FROM: Donna-Ann Knapp, Assistant Director
 Office of Economic and Small Business Development
SUBJECT: Bid No. PNC2129310B1 – Storage Tanks Installation, Maintenance, Repair
 Services and Associated Plant Processes
 County Business Enterprise (CBE) Compliance Evaluation

 SANDY-MICHAEL
MCDONALD

 Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2025.04.29 17:07:32 -04'00'

 DONNA-ANN
KNAPP

 Digitally signed by DONNA-ANN KNAPP
Date: 2025.04.29 12:07:07 -04'00'

The Office of Economic and Small Business Development (OESBD) conducted a review of the sole respondent's compliance with the CBE Program requirements for the above referenced solicitation. An overview is provided as follows:

CBE Goal for this project: 15%

Met the CBE Requirements:
Firms
Category Percentage

RF Environmental Services, Inc. (Prime)

CBE 50.00%

Contractor's Bid Amount: \$1,304,880.00

CBE Participation Commitment: 50%

CBE Compliance Comments:

RF Environmental Services, Inc., a CBE-certified firm, did not submit Letters of Intent (LOIs) with its initial bid response. The prime vendor was given three (3) business days to submit LOIs that meet the established goal or to provide documentation of its good faith efforts to meet the CBE goal. RF Environmental Services, Inc. provided an LOI, which meets the established 15% CBE goal, within the stipulated time frame and is deemed compliant with the CBE Program requirements of the solicitation.

cc: Maribel Feliciano, Assistant Director, OESBD
 Darnell Kimbrew, Small Business Development Specialist, OESBD

Broward County Board of County Commissioners

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