

**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT****Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

MEMORANDUM**DATE:** February 13, 2024**TO:** Indira Marquez, Contract Grant Administrator Senior
Transportation Department/Fleet Services Division**THRU:** Sandy-Michael McDonald, Director
Office of Economic and Small Business Development**SANDY-MICHAEL
MCDONALD**Digitally signed by SANDY-
MICHAEL MCDONALD
Date: 2024.02.16 15:56:36
-05'00'**FROM:** Donna-Ann Knapp, Small Business Development Manager
Office of Economic and Small Business Development**DONNA-ANN
KNAPP**Digitally signed by DONNA-
ANN KNAPP
Date: 2024.02.14 17:53:21
-05'00'**SUBJECT:** No CBE Goal for OEM Construction/Heavy Equipment Parts and Repair Services

Broward County, via the Transportation Department/Fleet Services Division, is seeking to secure a contract with an authorized retailer, that can procure original equipment manufacturers' (OEM) parts and provide diagnosis, repair, and service for various construction and heavy equipment, as required by the Fleet Services Division and other County agencies.

Currently there is an insufficient number of CBE firms that can provide the required services. Therefore, consistent with the Broward County Business Opportunity Act, as amended, Sec. 1-81.3(a)(1), no CBE goal is applicable for this project. According to Sec. 1-81.10(a)(1) of the Act, if a responsive, responsible bid is received from a certified CBE firm that is within ten percent (10%) of the lowest bid received from a non-CBE firm, the CBE shall be offered the opportunity to match the lowest bid. Similarly, Per Sec. 1-81.10(a)(2) if a non-CBE firm is the highest-ranked firm, and a responsive, responsible CBE firm receives a score that is within five percent (5%) of the score obtained by the non-CBE firm, the highest-ranked responsive, responsible CBE proposer shall be considered the highest-ranked proposer and shall have the opportunity to proceed to negotiations with the County for award of the contract.

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assignment is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the Using Agency.

This contract is NOT subject to the Broward County Workforce Investment Program.

This contract is NOT subject to the Construction Apprenticeship Program.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director, OESBD

Olga Sheyner, Small Business Development Specialist, OESBD

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