



DATE: 1/27/25

TO: Robert Gleason, Director, Purchasing Division

THRU: Coree Cuff Lonergan, Director, Transportation Department

FROM: Robert Ernst, COO, Transportation Department

PROJECT TITLE: Transit Transitional Employment (TTE) for Bus Cleaning Services

REQUISITION NO. TBD

SOURCE/BRAND NAME: OIC of South Florida (OIC)

## SOLE SOURCE/SOLE BRAND/ONLY ONE REASONABLE SOURCE REQUEST

SOLE SOURCE                       SOLE BRAND                       ONLY ONE REASONABLE SOURCE

I. REQUEST: Provide a description of the features of the product/service or Scope of Work.

Broward County implemented the Transit Transitional Employment (TTE) program for bus cleaning services and employment opportunities. Broward County targeted residents in certain areas, namely those with high unemployment, low income, disabilities or those returning from incarceration (re-entry). Opportunities Industrialization Centers of South Florida (OIC of South Florida) serves as a community-based workforce, job development, and training organization that focuses on the unemployed, underemployed, unskilled, and those with barriers to self-sufficiency due to past indiscretions in their background through their various Workforce Development Division programs. OIC of South Florida is the only qualified organization to implement and manage the TTE Program.

II. JUSTIFICATION: Please check all boxes that describe your reason(s) for determining that only one source or brand is reasonably available.

### Sole Source/Uniqueness

- Proprietary Item - this vendor/source has the only rights to provide this service or commodity. A letter from the manufacturer or authorizing entity is included in this request.
- Technology Improvements - updates or upgrades to an existing system, software, software as a service (SaaS), hardware purchases.
- Engineering Direction - engineering drawing or specification identifies product; "no substitutes or equivalents will be acceptable."
- Only qualified supplier - reliability and maintainability of the product or service would be degraded unless specified supplier is used; may void warranty. This request includes a copy of the current warranty information.

Other/or Additional information - the County requires this sole source purchase for the following reasons.

The TTE Program is providing required supplemental bus cleaning services and employment opportunities that introduce specialize job readiness classes, vocational and job skills to receive future job placement assistance for Broward County unemployed residence.

**Business Case (Only One Reasonable-Source<sup>1</sup> or Only One Reasonable Brand)**

- Operational Compatibility - replacement parts from alternate suppliers are not interchangeable with original part and causes equipment incompatibility. Previous findings and/or documentation is included with this request.
- Ease of Maintenance - maintenance or retooling prohibits competition. Section III, Comparative Market Research includes estimated costs associated with changing current source and/or brand.
- Follow-On - potential for continued development or enhancement with same supplier and eliminates costs incurred by using different supplier. Section III, Comparative Market Research includes estimated costs for replacing current or existing system.
- Complies with existing community and safety standards, and/or laws, rules, and regulations.
- Other/or additional information - using this only one reasonable source, only one reasonable brand purchase benefits the County for the following reasons:

Considering OIC of South Florida expertise over the last eight (8) years of implementing the TTE Program for employing Broward County residence with disabilities and re-entry's from incarceration, it is evident that OIC of South Florida is exceptionally positioned to continue the Scope of Services for the program.

III. COMPARATIVE MARKET RESEARCH: Provide a detailed source or market analysis for justification of sole source/brand or most reasonable source (attach extra sheets as needed).

Estimated project value: \$37,000,000 Contract length (if applicable): 7 Years

Has this commodity or service been previously provided to the County?  Yes  No

If yes, provide the following and attach any supporting documentation (e.g., previous approved memoranda):

Vendor name and date OIC of South Florida Method of Procurement Most Reasonable Source

What is the current contract (Procurement Catalog) or purchase order number? TRN2120453A1\_1

Expenditures to date: \$9,149,151

Will this procurement utilize any local/state/federal grant funding?  Yes  No

If yes, attach any supporting documentation (e.g., grant agreement).

If this is a sole brand, is there an "authorized" dealers/resellers list?  Yes  No

If yes, provide the manufacturer's "authorized" dealers/resellers list.

<sup>1</sup> Commonly known as Most Reasonable Source

Cost/Benefit Analysis: What would the cost be to utilize an alternate vendor or source? This explanation should include the savings and/or additional costs to the County by not using the preferred vendor or source. Attach additional sheets if needed.

Continuing to partner with the Opportunities Industrialization Centers of South Florida (OIC of South Florida) aligns with the County's financial interests by fostering workforce development and reducing long-term social service costs. OIC provides accessible and affordable training programs that equip residents with skills and a work history while minimizing personal financial strain. Their employment services, including job placement and career counseling, streamline the hiring process for job seekers and employers, reducing associated costs. By addressing barriers for applicants with disabilities, underemployment, law enforcement record, and re-entry from incarceration to employment, OIC promotes stability and self-sufficiency among participants. Investing in OIC's initiatives not only empowers individuals but also strengthens the community's economic foundation, delivering substantial long-term savings and benefits for the County.

CERTIFICATION: I have thoroughly researched the sole source, sole brand, only one reasonable source, or only one reasonable brand justification and fully understand the implications of Section 838.22 of the Florida Statutes:

(2) "It is unlawful for a public servant or a public contractor who has contracted with a governmental entity to assist in a competitive procurement to knowingly and intentionally obtain a benefit for any person or to cause unlawful harm to another by circumventing a competitive solicitation process required by law or rule through the use of a sole-source contract for commodities or services".

(5) "Any person who violates this section commits a felony of the second degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084".

Micha Caldwell

Micha Caldwell Digitally signed by Micha Caldwell  
Date: 2025.01.27 03:47:50 -05'00'

REQUESTOR/EVALUATOR (PRINT)	REQUESTOR/EVALUATOR (SIGN)	DATE
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Coree Cuff Lonergan

Cuff Lonergan, Coree Digitally signed by Cuff Lonergan,  
Coree  
Date: 2025.02.04 16:25:22 -05'00'

DEPT/DIV DIRECTOR OR DESIGNEE (PRINT)	DEPT/DIV DIRECTOR OR DESIGNEE (SIGN)	DATE
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**PURCHASING DIVISION USE ONLY**

The Purchasing Agent has reviewed the request and has completed the required due diligence per the Procurement Code Section(s) 21.25 and 21.26. The Purchasing Agent recommends the following:

- |   |  |   |                                 |
|---|--|---|---------------------------------|
| <input type="checkbox"/> Sole Source                | <input type="checkbox"/> Sole Brand      | <input checked="" type="checkbox"/> Only One Reasonable Source/Brand <sup>2</sup> | <input type="checkbox"/> Reject |
| <input type="checkbox"/> Authorization to Negotiate | <input type="checkbox"/> Standardization | <input type="checkbox"/> Board Award  |                                 |

**Attachments**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Request for Information | <input type="checkbox"/> Previous Approved Documentation |
| <input type="checkbox"/> Vendor Letter                      |  |

<sup>2</sup> As per Florida Statute 287.057(3)(c), FLL projects valued ≥\$325,000 require 15 business day posting of intended sole source designation

Additional Information (e.g., Number, opening date, # of responses, Agency reviewed yes/no):

The Broward County Transportation Department (BCT) requested a Most Reasonable Source designation, indicating that OIC of South Florida, Inc. (OIC) was the Most Reasonable Source to continue the implementation of the Transit Transitional Employment (TTE) program for bus cleaning services and employment opportunities. OIC has a long history with the County since the implementation of the TTE program in 2016 to provide supplemental bus cleaning services at BCT transfer sites during the daytime and BCT garages during nights and weekends. Additionally, OIC has multiple contracts with the County providing for Janitorial services, employment Self-Sufficiency Program, as well as providing for Hospital-Grade Cleaning Services.

The Purchasing Division issued Request for Information (RFI) No. TRN2129954F1 - Transit Transitional Employment Program for Bus Cleaning Services on February 5, 2025, to determine if the specified services were available from other vendors or if an alternate service was available that would meet the County's needs. The RFI closed on February 12, 2025, and yielded two (2) responses from Neg Lakay Enterprise and Zodeo Enterprises, LLC DBA Steri-Clean Southern Florida, in which both vendors indicated that they could only provide bus cleaning services only and could not provide employment opportunities that introduces specialize job readiness classes, vocational and job skills to receive future job placement assistance.

Based on the results from the RFI and communication with the respondents, the Purchasing Agent affirms that the required due diligence has been completed through RFI No. TRN2129954F1 and recommends a Most Reasonable Source designation to OIC, as they are the most capable of providing training programs and employment services, including job placement and career for residents with disabilities, underemployment, law enforcement record, and re-entry from incarceration to employment.

Upon approval of the Most Reasonable Source Designation, the County will seek execution of an agreement for a five-year initial with two additional one-year renewal periods, for a seven-year agreement in the estimated amount of \$37,000,000.

Purchasing Agent Signature: **WINDELLE JEAN-PIERRE**  
Digitally signed by WINDELLE JEAN-PIERRE  
Date: 2025.02.28 09:30:40 -05'00'

Reviewer Title: Purchasing Assistant Manager

Purchasing Manager Signature: **SONIA M. LOVETT**  
Digitally signed by SONIA M. LOVETT  
Date: 2025.02.28 15:51:41 -05'00'

**APPROVAL AUTHORITY**

APPROVED

DISAPPROVED

REASON/SUGGESTED ACTION (IF DISAPPROVED):

Title: Director of Purchasing

Signature: Constance Mangan, Asst. Director, on behalf of  
Digitally signed by Constance Mangan, Asst. Director, on behalf of  
Date: 2025.03.05 12:21:56 -05'00'



# TRN2129954F1 - Request for Information: Transit Transitional Employment Program for Bus Cleaning Services



BPRO Electronic Procurement System [Back to list](#)

## Project Details

**Project:** Request for Information: Transit Transitional Employment Program for Bus Cleaning Services

February 2025

prev next

**Ref. #:** TRN2129954F1

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5 4:30p OPEN	6	7	8
9 OPEN	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

**Department:** FASD - Purchasing

**Type:** RFI

**Status:** CLOSED

**Open Date:** Feb 5th 2025, 4:30 PM EST

**Questions Due Date:** Feb 12th 2025, 5:00 PM EST

**Contact Information:** Windelle Jean-Pierre (Primary), Sonia M. Lovett (Alternate),  
wjeanpierre@broward.org slovett@broward.org

**Close Date:** Feb 12th 2025, 5:00 PM EST

**Days Left:** Submissions are now closed

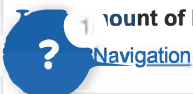
**Contract Duration:**  
Not Applicable (RFQ/RFI)

**Contract Renewal:**  
Not Applicable (RFQ/RFI)

**Bid Validity:**  
Not Applicable; RFI

**Bonding Required:**  
No

**Amount of Pass-Thru Allowance (Initial Term or Fixed):**





**Goal Assigned Percentage (0 if No Goal):**

0

**Public Works/Construction:**

No

**Project Description:**

Notice of Intent to Designate Only Reasonable Source:

This Request for Information (RFI) Notice of Intent to Designate Only Reasonable Source is to determine if the specified service is available from multiple providers, or if an alternate service is available that would meet the County's needs. This is not a request for pricing or a purchase commitment.

The following service is thought to be available from only a reasonable source and is the only service that meets the County's needs:

Opportunities Industrialization Centers of South Florida (OIC of South Florida) is the qualified organization to manage the Transit Transitional Employment (TTE) Program for Bus Cleaning Services and employment opportunities the County is requesting.

The TTE Program provides required supplemental bus cleaning services and employment opportunities that introduce specialize job readiness classes, vocational and job skills to receive future job placement assistance for Broward County unemployed residence. OIC of South Florida serves as a community-based workforce, job development, and training organization that focuses on the unemployed, underemployed, unskilled, and those with barriers to self-sufficiency due to past indiscretions in their background through their various Workforce Development Division programs.

This RFI will remain posted until closing date and time.

Prospective Vendors are requested to provide information regarding their ability to provide the service described or written explanation or other documentation contesting the proposed RFI designation.

If you are capable of meeting or exceeding the County's requirements for the specified service, respond to this RFI through the electronic bidding system. Vendor should upload any supporting information in the electronic bidding system as part of its response to assist the County in determining if service is comparable, is available from multiple suppliers, and meets the County's needs. The Director of Purchasing shall have sole authority in deciding what is comparable.

The Director of Purchasing shall consider such submittals and notify all submitting vendors (thru the electronic bidding system) of the decision whether to designate as a Reasonable Source, which decision shall not be subject to objection, protest, or appeal.

**Important Events:**

Stat	Event Name	Location	Description	Dates
1	<a href="#">Skip Top Navigation</a>	Online Portal	Posting date for the Opportunity	Feb 5th 2025, 4:30 PM EST
	1 Date			N/A



PASSED Questions Due Date Online Portal Deadline to submit Questions Feb 12th 2025, 5:00 PM EST N/A

Vendors Insights Portal

Supporting Documentation:

Download All Files

Search

File	Type	Description	Date Created
TRN2129954F1 - Attachment A - Bus Interior Cleaning Checklist.pdf	Documentation	Feb 5th 2025, 11:21 AM EST	<a href="#">Download</a>
TRN2129954F1 - Exhibit A - Scope of Services.pdf	Documentation	Feb 5th 2025, 11:27 AM EST	<a href="#">Download</a>

Requested Information:

Listed below are the documents and information needed to complete your submission:

RFI Response

Name	Type	# Files	R
Vendor's RFI Response	<a href="#">File Type: Any (*.*)</a>	Multiple	REQUIRED

Document Takers

Search

Vendors	# Files	Actions
BBR Printers	<a href="#">8</a>	<a href="#">View</a>
BuildCentral Inc	<a href="#">2</a>	<a href="#">View</a>
CaseCo Team	<a href="#">2</a>	<a href="#">View</a>
Deltek	<a href="#">2</a>	<a href="#">View</a>
DevCare Solutions	<a href="#">2</a>	<a href="#">View</a>
GovSignals Inc	<a href="#">2</a>	<a href="#">View</a>
Jorge Mendes Landscaping	<a href="#">2</a>	<a href="#">View</a>
Lakeshore Learning Materials, LLC	<a href="#">4</a>	<a href="#">View</a>
M&M Cleaning Solutions, Corp	<a href="#">3</a>	<a href="#">View</a>
Neg Lakay Enterprise	<a href="#">4</a>	<a href="#">View</a>
Shay Enterprise	<a href="#">2</a>	<a href="#">View</a>
Transportation - Bus Maintenance	<a href="#">1</a>	<a href="#">View</a>
VISUAL	<a href="#">1</a>	<a href="#">View</a>
Zed 1 services LLC DBA Steri-Clean Southern Florida	<a href="#">3</a>	<a href="#">View</a>

[Skip Top Navigation](#)



**Vendors** [Insights](#) [Portal](#)

**Prime/General Contractors**

**Subcontractors**

Vendors	Contact	Email	Phone	Subcontract Services
CaseCo Team	Dan McFarland	dan@casecoteamhr.com	(770) 755-2247	Commercial Cleaning and Staffing solutions
Neg Lakay Enterprise	Jean Joseph	jjoseph2136@gmail.com	7549713288	Superior cleaning services
Zodeo Enterprises, LLC DBA Steri-Clean Southern Florida	Sara Penn	spenn@steri-clean.com	954-913-9886	Specialized Cleaning Services: Large Scale Cleaning/Disinfection, Rodent/Pigeon/Insect Cleanup, Biohazard Cleanup, Drug Testing/Remediation, Air Quality Monitoring, Odor Removal

**Messages**

<b>Public Notices (0)</b> (0)	<b>Vendor Discussions (0)</b> (0)	<b>Public Q&amp;A (0)</b> (0)
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There is currently nothing to display here.

**Submissions and Prime/Subcontractor Interest**

This project is not open for proposal submissions at this time.



## **Exhibit A Scope of Services**

### **Introduction & General Information**

Contractor will provide supplemental transit bus cleaning services for the Broward County Transit Division (“BCT”) bus fleet at selected Transfer Sites and at BCT Garage Facilities.

The purpose of this Agreement is to have buses cleaned to level of quality outlined in this Scope of Services so that the buses are in sufficient condition for return to revenue service. Cleaner buses will promote a healthy and safer environment for riders and drivers, encourage public confidence in the bus service and increase ridership, while enhancing the appearance and image of the bus system. Effective cleaning measures will also help mitigate issues with pests.

The secondary purpose of this Agreement is to provide training and employment opportunities to adult residents of Broward County who have experienced barriers to employment, with a focus on the high unemployment and low-income areas of Broward County, residents with non-violent and non-sexual criminal infractions, and persons with disabilities. The County will benefit by having more self-sufficient and productive members of society with quality self-help skills and employment opportunities.

Prior to commencement of any Services pursuant to this Agreement, BCT will provide one (1) orientation class to Contractor’s lead staff covering vehicle safety in bus depots, general facility operation and an introduction to BCT managers and staff.

During the term of this Agreement, BCT will acquire new buses which will replace retiring buses and result in little or no net increase in total buses being serviced pursuant to this Agreement. Cleaning will be required for any new buses acquired. BCT reserves the right to add or remove buses to the daily cleaning schedule or modify the service time(s) per location as necessary.

### **1.0 BCT Overview and Site Locations**

BCT operates twenty-four (24) hours per day, seven (7) days per week, three hundred and sixty-five (365) days per year. There are approximately 375 buses in the BCT fleet with various models and four sizes ranging from 40 feet to 62 feet in length, which provide 45 weekday, 31 Saturday, and 29 Sunday fixed route services. Approximately 260 buses are stored nightly at the Copans Bus Depot and approximately 151 buses are stored nightly at Ravenswood Bus Depot. The quantity at each location is subject to change(s). Some of the buses have fabric seats, others have non-fabric seats.

Below are the bus depot and transfer site locations and the Maintenance Supervisors’ Office phone numbers:

**Bus Depots:**

**Copans** – 3201 W. Copans Road, Pompano Beach FL 33069. (954) 357-8426.

**Ravenswood** – 5440 Ravenswood (Anglers Ave.) Road, Dania FL 33312. (954) 357-7729.

**Bus Transfer Sites:**

**BCT Downtown Terminal** – 101 NW 1<sup>st</sup> Ave, Fort Lauderdale, FL 33301

**Lauderhill Mall** – 1267 N. State Road 7, Lauderhill, FL 33313

**West Regional Terminal** – 100 N. Pine Island Rd, Plantation, FL 33324

**Sawgrass Mills Mall** – 12801 W. Sunrise Blvd, Sunrise, FL 33323

Daily BCT usage averages are as follows:

	<b>AM Peak Hours</b> 6 a.m. – 9 a.m. Monday – Friday	<b>PM Peak Hours</b> 4 p.m. – 7 p.m. Monday - Friday	<b>Weekday Off-Peak Hours</b> 8 p.m. – 4 a.m.	<b>Saturdays</b>	<b>Sundays</b>
<b>Copans</b>	185 buses	189 buses	134 buses	104 buses	86 buses
<b>Ravenswood</b>	85 buses	85 buses	78 buses	64 buses	48 buses
<b>Total # Buses</b>	270 buses	274 buses	212 buses	168 buses	134 buses

**2.0 Contractor’s Responsibilities**

Supplemental transit bus cleaning services shall include all necessary labor, materials, equipment, disinfectants and supervision to perform the required tasks. Contractor shall have a supervisor present at all locations while bus cleaning services are being performed. The Supervisor shall be knowledgeable regarding the terms of the Agreement, service requirements, and job instructions. Supervisor shall conduct inspections verifying that the bus cleaning services were performed to the contract standards. Supervisor shall oversee attendance and break compliance for OIC staff.

**2.1 Recruiting Standards**

The following is the eligibility criteria for Contractor’s employees providing service under the TTE Program (the “Eligibility Criteria”):

- Broward County residents who reside in the Broward Municipal Services District (BMSD) and other economic distressed areas in Broward County with unemployment of 15.4% or higher (the “target area”) (See, Map enclosed as Attachment 2 to Exhibit A) and who:
  - have a household income less than \$36,273, or
  - have a documented disability.

OR

- Broward County residents who have an infraction on their record that is non-violent or not a sexual offense in nature.

Contractor shall recruit candidates for employment who meet the Eligibility Criteria. In the

event Contractor is unable to fully hire all employees who meet the Eligibility Criteria, appropriate justification and documentation shall be submitted to County staff showing efforts to recruit eligible candidates that were performed. County staff, after review of justification, may, at the County's sole discretion, grant approval for recruitment in other areas within Broward County experiencing high unemployment or low income. At a minimum, seventy percent (70%) of Contractor's employees performing under this Agreement shall meet the Eligibility Criteria. Additionally, Contractor will be required to receive referrals from other non-profits and the Broward Sheriff's Office (BSO) for consideration with hiring and maintain a log of all referrals. The log shall document or disclose the efforts, frequency and associated results to recruit eligible candidates from the Broward Municipal Services District (BMSD) and other economic distressed areas in Broward County that were performed to meet the hiring objective.

Contractor shall maintain an on-call pool of available trained workers every day. On-call workers must be available to report to site within an hour of the designated start time and must work the full shift.

Contractor shall collect for each employee, documentation required to demonstrate that the employee meets the Eligibility Criteria, including background checks, proof of eligibility to work in the U.S., proof of disability, proof of income, and proof of residency in Broward County or the target area, as applicable. Contractor is required to maintain a log of eligible interested applicants who are not offered employment due to program space constraints.

## **2.2 Pathway to Employment Program**

Contractor, in consultation with County staff, will evaluate the performance of Contractor's employees to determine successful candidates for consideration for vacant Coach Service Attendant (CSA) positions. Contractor shall recommend to County staff any notable candidates for consideration for employment with the County. Contractor's employees are eligible to be recommended for employment with the County if they have worked for Contractor as part of the TTE Program for a minimum of six months (6) and worked a minimum of four hundred eighty (480) hours.

## **2.3 Performance Measures**

Successful performance under this Agreement will be evaluated by the following means:

- Comprehensive in-depth interior cleaning on a daily basis (Goal: min. All buses nightly)
- Bus interior cleaning at Transfer sites on a daily basis
- Visual inspection for cleanliness. On daily basis, randomly inspect 5% of buses cleaned (Goal: 5%)
- BCT Customer survey results (Goal: 90%) *Yes responses on "Buses Clean" Question*
- Hiring employees who meet the Eligibility Criteria (Goal: 100%) *Minimum standard 70% if Contractor is unable to fully hire all employees who meet the Eligibility Criteria, with approval from the County.*

- Contractor recommending employees who perform services under this Agreement (after six (6) consecutive months of employment and four hundred eighty (480) hours) for County employment opportunities

## **2.4 Cleaning Services**

Contractor shall perform the supplemental cleaning services in various working environments consisting of, but not limited to, exposure to all weather conditions, including intense heat, rain, cold, and dust.

Contractor will provide **all** supplies, chemicals, equipment or other items including safety vests, mops, buckets, or materials necessary perform the Services outlined in this Agreement fulfillment. At BCT's option and discretion, BCT may choose to provide supplies, chemicals or equipment for use by Contractor pursuant to this Agreement. Contractor shall provide a cleaning checklist for Bus Depots, Transfer Sites, and Preventative Maintenance (PM) Deep Cleaning to be approved by the BCT Maintenance Director or designee.

Contractor will be responsible for the staging and storage of its cleaning materials, equipment, and supplies.

The cleaning activities must **not** interfere with revenue service hour operations.

**CLEAN BUS INTERIORS WILL BE FREE OF DIRT, DUST, DEBRIS, RESIDUE AND WATER MARKS.**

**Supplemental Cleaning and PM Deep Cleaning at BCT Bus Depots will consist of the following required tasks, but not limited to:**

- \* Remove and clean debris from all interior bus areas including dashboard and operator's area, passenger seating areas, window ledges (including tracks) and empty trash receptacles.
- \* Remove gum from all surfaces.
- \* Clean and remove all graffiti and stickers.
- \* Vacuum entire interior of vehicle.
- \* Spray with sanitized cleaner and damp wipe steering wheel and dash area, including gauges and the windshield.
- \* Sanitize with cleaner and wipe down access doors, partitions, stainless steel rails, handrails, stanchions, waste baskets, and fareboxes as required until clean.
- \* Sanitize with cleaner and wipe down seats (including between and the top ledge) as required until clean.
- \* Clean ceiling and overhead ventilation areas.
- \* Clean all windows, window ledges (including tracks), and mirrors.
- \* Clean all interior walls, inner floor railings, and wheel covers.

- \* Clean all articulated bus “sleeves”.
- \* Sanitize, wipe and clean disabled seatbelts and return to retractors.
- \* Clean any customer accidents (i.e. vomit, excrement, spillage, etc.) and sanitize area with cleaner.
- \* Sweep interior of vehicle as required.
- \* Mop and scrub bus floors, steps, and stepwells and any other areas of the bus covered by the same material.
- \* Disinfect the vehicle by lightly misting the entire bus interior and directly misting the hand contact surfaces including the handrails, and seat backs with an approved disinfectant. Mist the towel, then wipe the farebox.

**DO NOT SPRAY ANY LIQUID MATERIAL DIRECTLY ON THE FAREBOX.**

**Supplemental Cleaning at BCT Bus Transfer Sites performed as time permits or as directed, will consist of the following required tasks, but not limited to:**

- \* Remove and clean debris from all interior bus areas including passenger seating areas, window ledges (including tracks) and empty trash receptacles.
- \* Sanitize with cleaner and wipe down access doors, partitions, seats, stainless steel rails, handrails, stanchions, and fareboxes.
- \* Sanitize, wipe and clean Disabled seatbelts and return to retractors.
- \* Remove gum from surfaces.
- \* Sweep interior of vehicle as required, when necessary.
- \* Clean any customer accidents (i.e. vomit, excrement, spillage, etc.) and sanitize area with cleaner.

**All chemicals used by Contractor to perform transit bus cleaning services must be approved by BCT’s Safety and Compliance Section prior to use.**

### **3.0 Scheduled Cleanings**

Contractor shall provide supplemental cleaning services for BCT buses (including out of service vehicles and spares) at BCT bus depots or transfer sites as specified under “Cleaning Services” in Section 2, Contractors Responsibilities, per the schedule noted in Attachment 4 to Exhibit A, which may be modified from time to time at BCT’s discretion. Overall, the number of buses to be cleaned at each location, per shift, will vary based on the number of buses assigned and available to that depot or transfer site. At a minimum, a total of 36 buses will be cleaned per shift at each bus depot. Each BCT transit bus will be cleaned at a minimum twice every month at each depot. Contractor shall complete supplemental bus interior cleaning of at least 50% of buses arriving at transfer sites on a daily basis.

For service occurring at BCT bus depot locations, BCT shall provide Contractor a daily list of

buses to be cleaned and a place to fill mop buckets and rinse mop buckets with water.

**Contractor will provide the designated number of employees and one supervisor per Attachment 4 to Exhibit A. Contractor shall provide one (1) floating Supervisor for the Lauderhill Mall, BCT Sawgrass Mills Mall and West Regional Terminal Transfer Sites.**

The County reserves the right to adjust the day(s) or time(s) at which the services shall be provided or to expand, reduce, or modify the locations of service based upon the needs of the County. The County and Contractor shall confer regarding implementing any such changes.

#### **4.0 Verification**

##### **AT EACH BUS DEPOT LOCATION:**

Daily upon arrival at each bus depot, Contractor's Supervisor shall report to the Maintenance Supervisors' Office.

Contractor's personnel must complete a Bus Interior Cleaning Checklist (Attached to Exhibit A) for each bus serviced. Contractor's Supervisor is responsible for verifying that buses were cleaned per requirements. Both employees (the cleaner and the supervisor) will sign off on the Bus Interior Cleaning Checklist for **each** bus serviced. **The Bus Interior Cleaning Checklist will be used to verify Contractor's invoices.**

Daily, at the end of each shift and completion of the services at each bus depot, Contractor's Supervisor shall again report to the Maintenance Supervisors' Office to provide a summary of any remaining Services to be performed, report any problems and submit **all** completed and signed Bus Interior Cleaning Checklists for sign-off by the Maintenance Supervisor on duty.

The Maintenance Supervisor on duty shall copy the checklists, retain a copy for BCT records and return a copy to Contractor.

Note: **The BCT Maintenance Supervisor on duty must also sign the Bus Interior Cleaning Checklists.**

##### **AT EACH BUS TRANSFER SITE LOCATION:**

Upon arrival, and prior to starting services at each bus transfer site location, Contractor's Supervisor shall enter a parked bus and contact the radio room to "sign in" all of Contractor's staff.

Upon exiting each bus, Contractor's staff shall identify which tasks were performed on the Bus Interior Cleaning Checklist and sign the form upon completion.

Contractor's Supervisor shall collect all Bus Interior Cleaning Checklists. The completed Bus Interior Cleaning Checklists shall be submitted to the BCT Project Manager daily or weekly as agreed by BCT and Contractor.

## 5.0 Inspections and Quality Assurance

All services or tasks performed under the Agreement shall be subject to inspection and acceptance by BCT while the Services are in progress or after its completion. If any of the items described in Contractor's Responsibilities (Section 2) are determined to be unsatisfactory (does not meet standards) or is found to be otherwise not in accordance with the requirements of the Agreement, BCT shall notify Contractor and Contractor shall take immediate steps to take corrective action and schedule a re-inspection.

BCT will be the sole judge as to the acceptability of the Services and reserves the right to evaluate at a minimum on a quarterly basis the progress of this Agreement in terms of effectiveness and safety, and to require such changes as are necessary. Contractor shall take prompt action to correct all identified deficiencies.

Contractor shall provide periodic monthly reports to BCT staff reviewing project performance and identifying opportunities for improvements and enhancements.

## 6.0 Materials

Contractor shall provide the necessary materials for cleaning per the requirements specified under "Cleaning Services" in Section 2, Contractors Responsibilities. This will consist of, but is not limited to, items such as cleaning chemicals, disinfectants, wipes, gloves, vacuum cleaners, safety glasses, and putty knives.

**All chemicals used by Contractor to perform transit bus cleaning services must be approved by BCT's Safety and Compliance Section prior to use.** Contractor must submit EPA documents including Safety Data Sheets (SDS) for any chemicals utilized in servicing this Agreement for approval prior to use to BCT's Safety and Compliance Section.

Attachment 1 to Exhibit A lists current products that are approved by BCT for bus cleaning and their use.

At BCT's option and discretion, BCT may choose to provide supplies, chemicals or equipment for use by Contractor to perform supplemental transit bus cleaning services pursuant to the Agreement.

## 7.0 Cleaning of Site

Contractor shall at all times keep the premises free from accumulation of waste materials or rubbish caused by the Services performed. Upon completion of the Services, waste materials, rubbish, tools, equipment, machinery and surplus materials shall be removed



from the job. All building surfaces and work areas are to be left "broom clean".

## **8.0 Waste Removal**

Contractor shall dispose of all trash and other waste generated in the course of performing services under this Agreement. ALL disposals will be in accordance with County, State and Federal laws and regulations. There are dumpsters on the property for garbage disposal.

## **9.0 Lost and Found**

All lost and found articles/items shall be turned in daily to the BCT Maintenance Supervisors' Office at each depot or to a specified designee or location and noted on the Bus Interior Cleaning Checklist.

## **10.0 Managerial Approach**

contractor will ensure that the persons responsible for Contractor's performance of the Services under this Agreement are appropriately trained and experienced and have adequate time and resources to perform in accordance with the terms of this Agreement.

## **11.0 Training**

All of Contractor's employees performing cleaning services under this Agreement must be trained and certified in OSHA Right to Know, SDS Training, Hazcom, and Personal Protective Equipment outlined in the Training Plan (Attachment 3 to Exhibit A) prior to performing under this Agreement. The cost of this training is the responsibility of Contractor. Contractor will issue and maintain certificates of completion for this training for all personnel assigned to perform Services under this Agreement. Contractor shall submit to the Contract Administrator documentation demonstrating compliance with all training and certification requirements prior to the employee beginning Services under this Agreement.

If it is determined by BCT that untrained personnel were utilized to perform services under this Agreement, payment for buses cleaned by such personnel will be withheld pending confirmation by Contractor and BCT Staff that training has been completed.

Contractor shall provide specialized job readiness classes, vocational training, job skills training and future job placement assistance for all employees performing services under this Agreement for more than thirty (30) calendar days. Updated training reports shall be provided to the Contract Administrator monthly indicating the name of class(es), class objective and quantity of training hours offered to each employee.

## **12.0 Dress Code**

Each of Contractor's employees shall be properly dressed in closed-toed shoes, long pants



and sleeved shirts (clean and not torn) that identify the worker as an employee of Contractor at all times. Safety vests must be worn by each employee at BCT Depot locations after 6 p.m.

Contractor shall determine and provide personal protective clothing and equipment (including safety vests, gloves, dust masks, and sleeved shirts) required for the safe performance of the Services under this Agreement.

BCT may request removal of any Contractor personnel not properly uniformed, not donned in appropriate protective clothing, without a proper identification badge, or displaying unprofessional conduct.

**No personal radios, earbuds, headphones, Bluetooth devices or other hearing-impairing devices shall be allowed at any time.**

### **13.0 Identification Badges**

BCT Contractor ID badges must be obtained for all Contractor employees performing services under this Agreement and must be worn at all times while on BCT property. Contractor is responsible for completing an application packet for each employee expected to be on BCT property. BCT will not provide ID badges to individuals with certain criminal charges on their record. Contractor must allow at least ten (10) business days for the application process. No Contractor employees will be allowed on BCT property without a valid BCT Contractor ID Badge. BCT Contractor ID Badges are the property of BCT and must be returned to BCT when one of Contractor's employees ceases providing services pursuant to this Agreement. Contractor shall maintain at all times and promptly provide to BCT an up-to-date list of employees performing on-site service under this Agreement.

Contractor's vehicles shall be distinctly labeled with the company name and only parked in the spaces identified and marked for contractor/vendor parking. Absolutely no parking is permitted in bus lanes.

No unauthorized personnel or visitors will be permitted to enter BCT property without permission from BCT.

### **14.0 Restrictions**

At **no** time will Contractor's personnel be permitted to start or operate any BCT bus or vehicle. **No** use of water hoses is allowed inside the bus or vehicles. Contractor may not store any containers, full or empty, inside or on the grounds of any BCT facility.

### **15.0 Safety and Health**

Contractor shall take all necessary precautions to ensure public and employee safety throughout the performance of this Agreement. Contractor shall not use any product that has not been reviewed and approved by BCT's Safety and Compliance Section. Contractor shall provide two (2) complete

sets of SDS for all products utilized in conjunction with the Agreement prior to product use. Contractor must also provide red containers approved for biohazard waste.

All Services shall comply with the applicable federal, state, county and municipal safety and health requirements. Where there is a conflict between applicable regulations, the most stringent will apply.

Contractor shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of Services. Contractor shall hold BCT harmless for any action on its part or that of its employees that result in illness or death.

## **16.0 Reporting**

Contractor shall be responsible for submitting monthly invoices and progress reports on recruiting/staffing, output, and training (hours and courses completed) for all employees performing under this agreement. Contractor shall have two (2) authorized signatures confirming the accuracy of timesheets, worksheets, and invoices submitted to Broward County Transit for payment.

## **17.0 Record Keeping**

Contractor shall be responsible for maintaining an electronic file or logbook of all vehicles serviced under this contract. These records shall be kept current and maintained after each visit by Contractor. Each electronic file or logbook shall contain at least the following:

1. A copy of the service schedules for each location.
2. Copies of Bus Interior Cleaning Checklists including any corrective actions taken.
3. Annotations indicating any emergency services or special requests performed.
4. Contractor's service report forms documenting arrival and departure time of Contractor's personnel performing services under this Agreement.

This documentation shall be made available to BCT at any time during the term of the contract and until such time that final payment is made. Contractor shall retain files and documentation to comply with the State of Florida Records Retention Policy.

## Attachment 1 to Exhibit A

### Products that are approved for bus cleaning by BCT and their use: *Partial Products List*

1. Nutramax (Manufactured by TheoChem)

Product use is as follows:

- Kills viruses, remove stains, and deodorizes.

2. T-5 Purple Degreaser (Manufactured by TheoChem)

Product use is as follows:

- Removes Grime, Grease, and Soot

3. Klear-View Non Ammoniated Cleaner (Manufactured by TheoChem)

Product use is as follows:

- Cleans windows, windshield, and glass

4. Gum-Out (Manufactured by Gator Chemical)

Product use is as follows:

- Dissolves gum for easy scraping

5. Graffiti Mark & Stain Remover (Manufactured by Simoniz)

Product use is as follows:

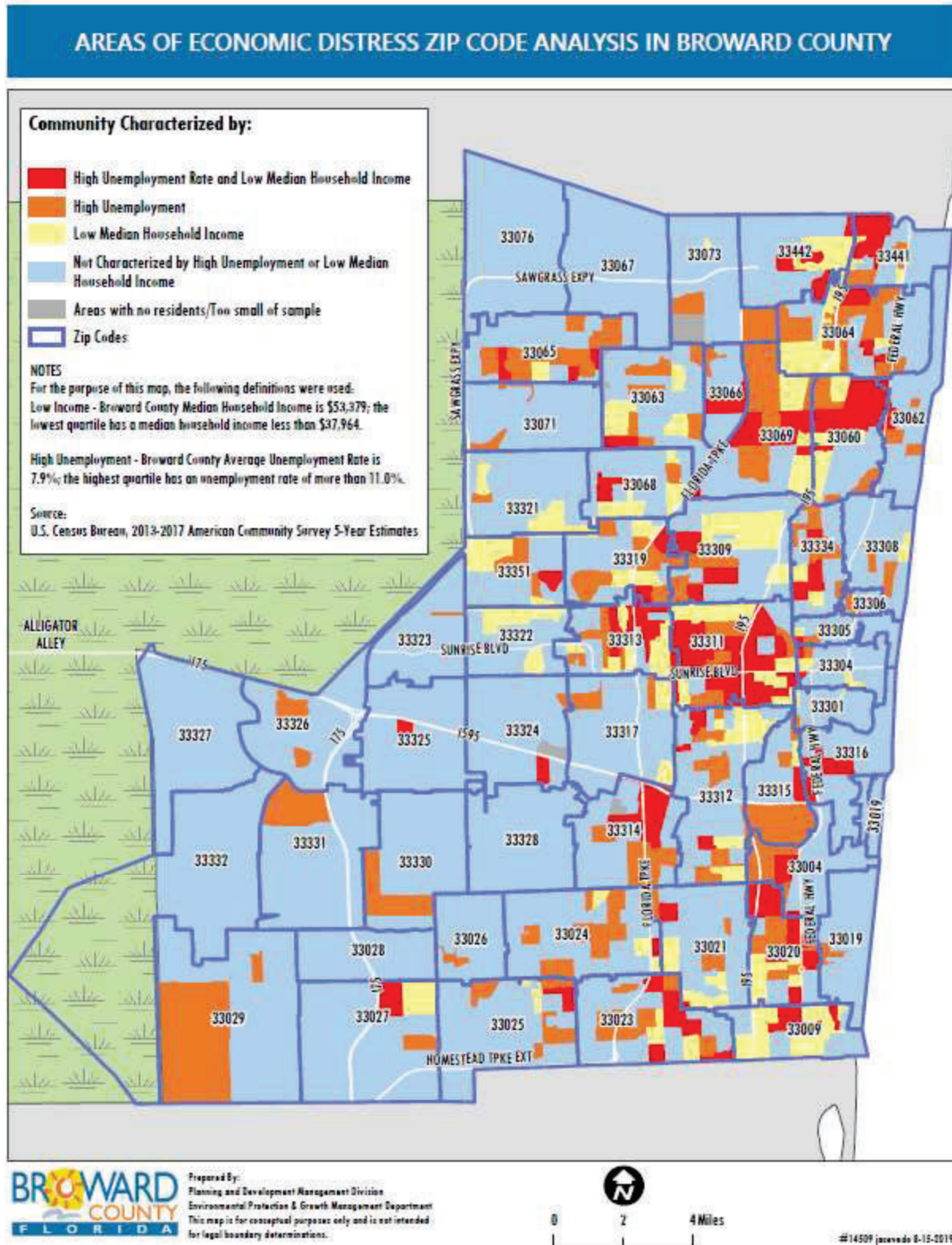
- Removes writing and stickers

6. Refillable Biohazard Response Kits (Manufactured by PIG)

Product use is as follows:

- Portable biohazard spill response kit

## Attachment 2 to Exhibit A – Target Area Map





## Attachment 3 to Exhibit A – Training Plan

<p><b>Job Readiness Training (specialized bus cleaner training).</b> Job readiness training course provides the KSAs needed to perform the Bus Cleaner job. All incumbents will be trained on the job specific tasks and the detailed work activities necessary within the context of the job and will be informed of the requirements to become a Coach Services Attendant with Broward County.</p>	<p><b>40 hours</b></p>
<p><b>OSHA 10 General Industry</b> The 10-hour General Industry Outreach Training will provide broad awareness on recognizing and preventing hazards on the worksite. Students will be introduced to OSHA policies, procedures and standards as well as general industry safety and health principles and work practices covered in OSHA Act Part 1910. Special emphasis will be placed on areas most hazardous using OSHA standards as a guide.</p>	<p><b>10 hours</b></p>
<p><b>Safety Data Sheet (SDS) Training</b> This training will provide instruction on all chemical labels and products in the SDS on the worksite. To ensure employees have the information they need to better protect themselves from chemical hazards in the workplace during the transition period, it is critical that employees understand the new label and SDS formats.</p>	<p><b>4 hours</b> (OIC will prepare SDS document to be posted and available at the jobsite)</p>
<p><b>Hazard Communication Safety Training</b> This training will ensure chemical safety in the workplace, information about the identities and hazards of the chemicals so that it is understandable to all workers.</p>	<p><b>4 hours</b></p>
<p><b>Safety Orientation/Personal Protective Equipment/Safety Orientation for Janitorial Services; Review of Safety Manual and Site Specific Safety Practices.</b> This training will cover all Personal Protective Equipment that will be utilized on site to safeguard the protection of staff, the OIC Safety Manual and the Broward County Safety Guidelines, processes and procedures to be followed, that include: Safety Mindset; Slips, Trips &amp; Falls; Back Safety; Personal Protective Equipment; Hazard Communication; Fire Safety; Electrical Safety; and First Aid.</p>	<p><b>10 hours</b></p>
<p><b>NCRC Work Keys</b> ACT-NCRC measures and certifies the essential work skills needed for success in jobs across industries and occupations. Upon completion of training, and after the first 3 months of employment, all workers will be required to take this assessment. Based on scores, further training may be required.</p>	<p><b>4 hours</b></p>

### Attachment 4 to Exhibit A

SUPPLEMENTAL CLEANING SCHEDULE OF SERVICES					
A. Bus Depot Sites					
Item	Shift	Staffing	Days	Time	Locations
1.	Morning	2 Employees	Monday – Friday (5 Days)	8:00 AM – 1:30 PM  <u>Break</u> 11:00 – 11:30	Ravenswood – 5440 Ravenswood Road, Dania Beach, FL 33312 - (954) 357-7729
2.	Day	3 employees	Monday – Friday (5 Days)	11:00 AM – 4:30 PM  <u>Break</u> 2:00 2:30	A. Ravenswood – 5440 Ravenswood Road, Dania Beach, FL 33312 - (954) 357-7729
3.	Night	14 Employees 1 Supervisor	Monday – Sunday (7 Days)	10:00 PM – 4:00 AM  <u>Break</u> 1:00 – 1:30	A. Ravenswood – 5440 Ravenswood Road, Dania Beach, FL 33312 - (954) 357-7729
4.	Weekend Day	3 Employees	Saturday and Sunday (2 Days)	12:00 PM – 6:00 PM  <u>Break</u> 3:00 – 3:30	A. Ravenswood – 5440 Ravenswood Road, Dania Beach, FL 33312 - (954) 357-7729
5.	Morning	3 Employees	Monday – Friday (5 Days)	8:00 AM – 1:30 PM  <u>Break</u> 11:00 – 11:30	Copans – 3201 West Copans Road, Pompano Beach, FL 33069 - (954) 357-8426
6.	Day	3 employees	Monday – Friday (5 Days)	11:00 AM – 4:30 PM <u>Break</u> 2:00 – 2:30	Copans – 3201 West Copans Road, Pompano Beach, FL 33069 - (954) 357-8426
7.	Night	16 Employees 1 Supervisor	Monday – Sunday (7 Days)	10:00 PM – 4:00 AM  <u>Break</u> 1:00 – 1:30	Copans – 3201 West Copans Road, Pompano Beach, FL 33069 - (954) 357-8426
8.	Weekend Day	3 Employees	Saturday and Sunday (2 Days)	12:00 PM – 6:00 PM  <u>Break</u> 3:00 – 3:30	Copans – 3201 West Copans Road, Pompano Beach, FL 33069 - (954) 357-8426

<b>SUPPLEMENTAL CLEANING SCHEDULE OF SERVICES</b>					
<b>B. Bus Transfer Sites</b>					
<b>Item</b>	<b>Shift</b>	<b>Staffing</b>	<b>Days</b>	<b>Time</b>	<b>Locations</b>
1.	Day	6 Employees 1 Supervisor	Monday – Sunday (7 Days)	11:00 AM – 4:30 PM  <u>Break</u> 1:00 – 1:30 1:30 – 2:00 2:00 – 2:30	BCT Downtown Terminal - 101 NW 1 <sup>st</sup> Ave, Fort Lauderdale, FL 33301
2.	Day	3 Employees	Monday – Sunday (7 Days)	11:00 AM – 4:30 PM  <u>Break</u> 1:00 – 1:30 1:30 – 2:00 2:00 – 2:30	Lauderhill Mall – 1267 N. State Road 7, Lauderhill, FL 33313
3.	Day	3 Employees	Monday – Sunday (7 Days)	11:00 AM – 4:30 PM  <u>Break</u> 1:00 – 1:30 1:30 – 2:00 2:00 – 2:30	West Regional Terminal – 100 N. Pine Island Road, Plantation, FL 33324
4.	Day	3 Employees	Monday – Sunday (7 Days)	11:00 AM – 4:30 PM  <u>Break</u> 1:00 – 1:30 1:30 – 2:00 2:00 – 2:30	Sawgrass Transfer Site – 12801 West Sunrise Blvd., Sunrise, FL 33323
<b>G. Contractor shall provide a rotating Supervisor for Lauderhill, West Regional and Sawgrass Transfer Sites</b>					

Attachment A

**This form is to be completed for every bus cleaned.**

**BUS INTERIOR CLEANING CHECKLIST (Depot)**

**Bus#** \_\_\_\_\_ **Location:** \_\_\_\_\_ **Date:** / / 2025 **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

Instructions: For "Action Completed," please indicate "yes" or "no". For "no" responses, Additional Action Required category must be completed in detail.

Areas to be Cleaned	Action Completed		Additional Action Required
	Y	or N	
<b>Remove and clean debris from all interior bus areas including:</b>			
<i>Dashboard and operator's area</i>			
<i>Passenger seating areas</i>			
<i>Window ledges (including tracks)</i>			
<i>Empty trash receptacles</i>			
<b>Remove gum from all surfaces.</b>			
<b>Vacuum entire interior of vehicle.</b>			
<b>Clean and remove all graffiti and stickers.</b>			
Spray with sanitized cleaner and damp wipe steering wheel and dash area including gauges, as well as windshield.			
Sanitize with cleaner and wipe down access doors as required until clean.			
Sanitize with cleaner and wipe partitions as required until clean.			
Sanitize with cleaner and wipe seats as required until clean.			
Sanitize with cleaner and wipe stainless steel rails, handrails, and stanchions as required until clean.			
Clean all interior walls.			
Sweep interior of vehicle.			
Sanitize with cleaner and wipe fareboxes.			
Clean ceiling and overhead ventilation area.			
Clean all windows, window ledges (including tracks), and mirrors.			
Sanitize and clean disable seatbelts & return to retractors.			
Note Any Other Issues/Observations:			

Cleaner's Signature \_\_\_\_\_ Supervisor's Signature \_\_\_\_\_

BCT Representative's Signature \_\_\_\_\_



Attachment A

**This form is to be completed for every bus cleaned.**

**BUS INTERIOR CLEANING CHECKLIST (Transfer Sites)**

**Bus#** \_\_\_\_\_ **Location:** \_\_\_\_\_ **Date:** / / 2025 **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

Instructions: This form is to be completed for every bus cleaned. For Action Completed, please indicate "yes" or "no". For "no" responses, Additional Action Required category must be completed in detail.

Areas to be Cleaned	Action Completed Y or N		Additional Action Required
<b>Remove and clean debris from all interior bus areas including:</b>			
<i>Passenger seating areas</i>			
<i>Window ledges (including tracks)</i>			
<i>Empty trash receptacles</i>			
<b>Remove “ gum.</b>			
<b>Clean and remove all graffiti and stickers.</b>			
Sanitize with cleaner and wipe down access doors as required.			
Sanitize with cleaner and wipe partitions as required.			
Sanitize with cleaner and wipe seats as required as needed			
Sanitize with cleaner and wipe stainless steel rails, handrails, and stanchions as required.			
Sanitize with cleaner and wipe fareboxes.			
Sanitize and clean disability seatbelts and return to retractors.			
<b>Valuables Recovered on the bus</b> (if yes, identify the item(s) in action required column.)			

Cleaner’s Signature \_\_\_\_\_

Supervisor’s Signature \_\_\_\_\_

BCT Representative’s Name \_\_\_\_\_

BCT Representative’s Signature \_\_\_\_\_

Attachment A

**This form is to be completed for every bus cleaned.**

**BUS INTERIOR CLEANING CHECKLIST (PM Deep Cleaning)**

**Bus#** \_\_\_\_\_ **Location:** \_\_\_\_\_ **Date:** / /2025 **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

Instructions: This form is to be completed for every bus cleaned. For Action Completed, please indicate "yes" or "no". For "no" responses, Additional Action Required category must be completed in detail.

Areas to be Cleaned	Action Completed Y or N		Additional Action Required
<b>Sanitize with cleaner and remove all debris from the entire interior of the bus including:</b>			
<i>Passenger seating areas</i>			
<i>Window ledges (including tracks)</i>			
<i>Empty and clean trash receptacles</i>			
<i>Interior Ceiling of the bus</i>			
<i>Operator's seating area</i>			
<i>Vents</i>			
<b>Remove "loose" gum from all surfaces.</b>			
<b>Vacuum passenger seats as required.</b>			
<b>Clean and remove all graffiti and stickers.</b>			
Sanitize with cleaner and wipe down access doors as required.			
Sanitize with cleaner and wipe partitions as required.			
Sanitize with cleaner and wipe seats as required.			
Sanitize with cleaner and wipe stainless steel rails, handrails, and stanchions as required.			
Sanitize with cleaner and wipe fareboxes.			
Clean in between the seats and the walls.			
Clean the tracks on the wall.			
Sanitize and clean disability seatbelts and return to retractors.			
<b>Valuables Recovered on the bus</b> (if yes, identify the item(s) in action required column.)			

Cleaner's Signature \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_

BCT Representative's Name \_\_\_\_\_

BCT Representative's Signature \_\_\_\_\_

## Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Neg Lakay Enterprise	Feb 09, 2025 3:52 PM EST	Jean Joseph	joseph2136@gmail.com	NTY4NzAW
Zodeo Enterprises, LLC DBA Steri-Clean Southern Florida	Feb 12, 2025 4:58 PM EST	Sara Penn	spenn@steri-clean.com	NTcxMDE3

## Response to TRN2129954F1: Bus Cleaning Services

Thank you for the opportunity to respond to TRN2129954F1 for bus cleaning services. We are excited to present our proposal, which reflects our commitment to excellence, reliability, and community engagement.

### Scope of Work

At Nèg Lakay Enterprise, we understand that clean buses are not just about aesthetics—they play a crucial role in passenger satisfaction and overall public perception. Our proposed cleaning services will include:

**Exterior Cleaning:** A thorough wash using eco-friendly products, with attention to detail on windows, wheels, and undercarriages.

**Interior Cleaning:** Comprehensive vacuuming, disinfecting surfaces, and thorough cleaning of seats and floors to ensure a safe and welcoming environment for passengers.

**Deep Cleaning Services:** Regularly scheduled deep cleans that address hard-to-reach areas and maintain the longevity of your fleet.

**Reporting and Feedback:** Implementing a real-time feedback system to track service quality and address any concerns promptly.

### Technical Requirements

We are fully equipped to meet the technical requirements outlined in the RFP. Our team is trained in the latest cleaning techniques and safety protocols, ensuring compliance with all regulatory standards. Our cleaning materials are environmentally safe, aligning with current sustainability goals. We will also utilize advanced cleaning technology to enhance efficiency while minimizing downtime for the fleet.

### Past Performance

We take pride in our strong track record of successfully managing similar projects. Notably:

**Project A:** We partnered with La familia Healthcare Transportation to clean their fleet of 100 buses, increasing customer satisfaction ratings by 30% within six months.

**Project B:** For Futuristic Services International, we implemented a cleaning schedule that reduced maintenance costs by 20% over two years, showcasing our ability to deliver both quality and value.

**Project C:** We completed a comprehensive bus cleaning initiative for Miami Tours LLC, receiving commendations for our team's professionalism and attention to detail.

Our team has experience in managing projects of various scopes and complexities, and we are confident in our ability to meet the high standards expected by your organization.

#### Anticipated Social Benefits

Beyond just cleaning, our services are designed to foster a positive community impact. Here are a few anticipated social benefits:

**Enhanced Public Health:** By maintaining clean and sanitized buses, we contribute to a healthier environment for passengers and staff.

**Community Engagement:** We prioritize hiring local talent, which not only boosts the local economy but also strengthens our connection to the community.

**Sustainability Efforts:** Our eco-friendly cleaning practices align with broader environmental goals, ensuring that we are caring for our planet while serving our community.

In conclusion, we are excited about the possibility of partnering with you to provide top-notch bus cleaning services. We believe our experience, commitment to quality, and focus on community well-being set us apart as the ideal choice for this project.

Thank you for considering our proposal. We look forward to the opportunity to discuss our response further.

Warm regards,

Jean D Joseph  
CEO  
Nèg Lakay Enterprise

Cell: (754)-971-3288  
Office: (509) 557-0926

Feel free to reach out if you have any questions or need additional information. We're here to help!

ATP TEST SCORES BEFORE/AFTER							
	Room	Before Score	After Score		Room	Before Score	After Score
Day 1	101	47	2	Day 4	250	20	3
	105	36	6		257	27	3
	107	31	2		260	33	1
	113	17	0		261	11	3
	119	30	5		263	41	2
	121	31	4		265	28	4
	122	39	2		269	31	3
	123	43	2		271	34	7
	125	29	6		273	37	8
	127	50	3		275	27	1
	132	18	2		277	31	4
	133	38	3		278	28	2
	136	50	2		279	13	4
	137	40	7		280	26	3
	157	19	2		286	24	4
158	38	3	288	11	4		
Day 2	159	31	6	Day 5	311	17	3
	161	26	2		312	10	3
	163	39	4		313	8	2
	165	15	2		315	26	2
	167	31	6		316	23	4
	169	35	6		318	17	3
	171	26	5		321	41	7
	172	17	1		323	37	4
	173	27	2		324	18	2
	175	33	3		327	42	3
	176	13	2		330	19	4
	177	39	3		331	33	2
	179	42	6		332	14	2
	182	19	2		333	31	2
	184	38	5		336	13	3
185	25	3	338	22	5		
186	17	4	339	39	6		
190	2	1	341	46	3		
Day 3	202	32	3	Day 6	403	39	6
	206	31	1		416	46	3
	208	22	6		417	34	4
	211	44	3		418	34	8
	212	39	1		419	42	5
	213	41	6		421	31	4
	214	28	3		422	23	2
	218	15	2		423	44	7
	220	41	3		424	7	1
	221	37	1		425	19	2
	223	33	2		426	12	2
	225	19	2		428	22	4
	227	14	2		432	17	1
	230	4	1		435	42	3
	232	31	4		437	28	3
234	18	5	443	36	2		

Steri-Clean technicians used ATP test strips on multiple commonly touched surfaces within each hotel room. Each result was added to give a combined score for the whole room. After starting on the first room, part of the team would move on to the next room to record before results and start the cleaning and disinfection services. When Team B was finished with the first room, they would then join Team A in the second room. This pattern continued on throughout the project to maximize use of labor. The surfaces tested were chosen at random, by the supervisor, to ensure unbiased quality control.

**From:** [Caldwell, Micha](#)  
**To:** [Jean-Pierre, Windelle](#)  
**Subject:** FW: Neg Lakay Enterprise - Broward County RFI - TTE Program  
**Date:** Wednesday, February 19, 2025 4:01:44 PM  
**Importance:** High

---

Windelle

See below

Regards

Micha Caldwell  
Contract Grant Administrator  
Broward County Transportation Department (BCTD) – Operations Division  
Copans Transit  
3201 W Copans Rd  
Pompano Beach, FL 33069  
**Phone: (954) 357-8324**  
**Cell Phone: (954) 853-4795**  
**Email: [mcaldwell@broward.org](mailto:mcaldwell@broward.org)**

---

**From:** Caldwell, Micha  
**Sent:** Wednesday, February 19, 2025 3:36 PM  
**To:** jjoseph2136@gmail.com  
**Cc:** Meslin, Ross <RMESLIN@broward.org>  
**Subject:** FW: **Neg Lakay Enterprise** - Broward County RFI - TTE Program  
**Importance:** High

Afternoon Jean

Thank you for taking the time to speak with Broward County Transit regarding our Bus Cleaning Contract.

As was discussed, the scope of services for this contract includes cleaning services for 415 Transit buses across 2 maintenance facilities overnight as well as spot cleaning during the day at various locations throughout the County 7 days a week. This is also a contract designed to offer employment opportunities to disadvantaged communities

which may lead to full employment with the County.

You indicated that your company is not engaged in bus cleaning services. Due to the scope of this contract, the immediate need for the services, and lack of direct experience, we feel your company is not able to provide the services required under this contract currently. We thank you for your interest and encourage you to review other bid opportunities in the future.

Regards

Micha Caldwell  
Contract Grant Administrator  
Broward County Transportation Department (BCTD) – Operations Division  
Copans Transit  
3201 W Copans Rd  
Pompano Beach, FL 33069  
**Phone: (954) 357-8324**  
**Cell Phone: (954) 853-4795**  
**Email: [mcaldwell@broward.org](mailto:mcaldwell@broward.org)**

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**From:** Caldwell, Micha  
**Sent:** Tuesday, February 18, 2025 2:10 PM  
**To:** [jjoseph2136@gmail.com](mailto:jjoseph2136@gmail.com)  
**Subject:** Neg Lakay Enterprise - Broward County EFI - TTE Program  
**Importance:** High

Afternoon Jean

Please give me a call so we can discuss your submission to the RFI for the TTE Program at 954-357-8324, Micha

Regards

Micha Caldwell



**From:** [Lovett, Sonia](#)  
**To:** [Jean-Pierre, Windelle](#)  
**Subject:** FW: Zodeo Enterprises, LLC DBA Steri-Clean Southern Florida - Broward County TTE Program RFI  
**Date:** Wednesday, February 19, 2025 10:59:17 AM  
**Attachments:** [image003.png](#)  
[image004.png](#)

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Regarding the OIC RFI.

*Regards, Sonia*



Sonia M. Lovett, Senior Purchasing Manager, MPA, PMP®, CPPO®, NIGP-CPP  
Broward County Purchasing Division  
115 S. Andrews Avenue, Room 212  
Fort Lauderdale, FL 33301  
Phone: 954-357-8506  
Cell: 954-669-1681  
Fax: 954-357-8535  
Email: [slovett@broward.org](mailto:slovett@broward.org)  
Website: [www.broward.org/purchasing](http://www.broward.org/purchasing)

*Attention Vendors! New solicitations will be issued in BPRO starting **September 9, 2024!** If you're not registered on our new BPRO electronic procurement system, you're going to miss out on future business opportunities. Don't delay - [Register with BPRO](#) and [Register for a Live Virtual BPro Vendor Training Session!](#)*

*Customer care is my priority. How am I doing? Please contact my Director, Robert Gleason, at [RGLEASON@broward.org](mailto:RGLEASON@broward.org) with feedback.*

---

**From:** Meslin, Ross <RMESLIN@broward.org>  
**Sent:** Tuesday, February 18, 2025 3:10 PM  
**To:** [spenn@steri-clean.com](mailto:spenn@steri-clean.com)  
**Cc:** Caldwell, Micha <MCALDWELL@broward.org>  
**Subject:** RE: **Zodeo Enterprises, LLC** DBA Steri-Clean Southern Florida - Broward County TTE Program RFI

Sara,

Thank you for taking the time to speak with Broward County Transit regarding our Bus Cleaning Contract.

As was discussed, the scope of services for this contract includes cleaning services for

415 Transit buses across 2 maintenance facilities overnight as well as spot cleaning during the day at various locations throughout the County 7 days a week. This is also a contract designed to offer employment opportunities to disadvantaged communities which may lead to full employment with the County.

You indicated that your company does not currently have an operation in Broward County and is not engaged in bus cleaning services. Due to the scope of this contract, the immediate need for the services, and lack of direct experience, we feel your company is not able to provide the services required under this contract currently. We thank you for your interest and encourage you to review other bid opportunities in the future.

Regards,  
Ross



Ross Meslin, Director  
Bus Maintenance  
3201 Copans Road  
Pompano Beach, Florida 33069  
Office: 954-357-6492  
[www.broward.org](http://www.broward.org)

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**From:** Caldwell, Micha  
**Sent:** Tuesday, February 18, 2025 2:09 PM  
**To:** [spenn@steri-clean.com](mailto:spenn@steri-clean.com)  
**Subject:** Zodeo Enterprises, LLC DBA Steri-Clean Southern Florida - Broward County TTE Program RFI  
**Importance:** High

Afternoon Sara

Please give me a call so we can discuss your submission to the RFI for the TTE Program at 954-357-8324, Micha

**History of County Contracts with OIC of South Florida, Inc.**

Contract	Title	Prime Vendor	PO Amt	Paid To Dt	Balance	Status	Division	ProjectNbr	ModuleType	Type
GEN2122896A1_1	Hospital-Grade Cleaning Servic	OIC OF SOUTH FLORIDA OIC OF BROWARD COUNTY, INC.	\$728,098.01	(\$572,621.59)	\$155,476.42	Open	BROWARD ADDICTION RECOVERY CENTER		OE	OE: Services
S2112439P1_4	Employment Self-Suff Program	OIC OF SOUTH FLORIDA OIC OF BROWARD COUNTY, INC.	\$209,913.67	(\$209,913.67)	\$0.00	Expired	HIGHWAY & BRIDGE MAINTENANCE		OE	OE: Services
S2112439P1_2	Employment Self-Suff Program	OIC OF SOUTH FLORIDA OIC OF BROWARD COUNTY, INC.	\$724,612.02	(\$724,612.02)	\$0.00	Expired	TRANSIT		OE	OE: Services
TRN2119105A1_1	TTE Pilot Program	OIC OF SOUTH FLORIDA OIC OF BROWARD COUNTY, INC.	\$665,651.90	(\$665,651.90)	\$0.00	Expired	TRANSIT		OE	OE: Services
TRN2119105X1_1	TTE Pilot Program	OIC OF SOUTH FLORIDA OIC OF BROWARD COUNTY, INC.	\$263,423.97	(\$263,423.97)	\$0.00	Expired	TRANSIT		OE	OE: Services
TRN2120453A1_1	TTE Program BCT	OIC OF SOUTH FLORIDA OIC OF BROWARD COUNTY, INC.	\$8,639,727.08	(\$8,600,373.70)	\$39,353.38	Open	TRANSIT		OE	OE: Services
TRN2124451A1_1	Janitorial, Maintenance and Mi	OIC OF SOUTH FLORIDA OIC OF BROWARD COUNTY, INC.	\$2,379,928.69	(\$2,017,293.31)	\$362,635.38	Open	TRANSIT		OE	OE: Services
			\$13,611,355.34	(\$13,053,890.16)	\$557,465.18					