



Finance and Administrative Services Department

RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section

115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: September 11, 2025

TO: Lisa M. Bailey, Director

THRU: Dwight Forrest, Accounting Manager

Dwight Forrest
Digitally signed by Dwight Forrest
Date: 2025.09.12 16:41:07 -04'00'

FROM: Samuel A. Boyd, Administrative Assistant

Samuel A. Boyd
Digitally signed by Samuel A. Boyd
Date: 2025.09.11 14:23:18 -04'00'

SUBJECT: Board Approval Items 10/21/2025

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1886261	03/06/25	UNITED STATES SOCCER FEDERATION INC.	\$20,000.00

This check was issued by the *Greater Fort Lauderdale Convention & Visitors Bureau* for an event sponsorship payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1886276	03/07/25	BRUNO RODRIGUES DE SANTANNA	\$66.20
1886277	03/07/25	BRUNO RODRIGUES DE SANTANNA	\$139.22
1886643	03/12/25	CRESTHAVEN VILLAS LLC	\$57.38
1887519	03/20/25	CRESTHAVEN VILLAS LLC	\$24.51

These checks were issued by *Water and Wastewater Services* for water refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1887215	03/17/25	TIRESOLES OF BROWARD INC	\$292.00
1887987	03/24/25	TIRESOLES OF BROWARD INC	\$584.00

These checks were issued by the *Port Everglades Department* for repairs and maintenance on vehicles payments. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1895313	06/10/25	RAND LAW, L.L.C. TRUST ACCOUNT	\$50,000.00

This check was issued by the *Broward County Sheriff's Office* for a non-workers' compensation self-insured liability claims payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1896089	06/18/25	LEE CONSTRUCTION GROUP INC	\$16,765.81

This check was issued by the *Facilities Management Division* for a retainage payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1897139	07/02/25	GENCORE CANDEO LTD.	\$18,460.58

This check was issued by the *Office of Regional Communications and Technology* for a communication equipment payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

2. Checks made payable to the same payee:

None.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

DF/sab