



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**  
 115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** February 20, 2025

**TO:** Mariana Pitiriciu, Director of Capital Projects  
 Broward County Aviation Department

**THRU:** Sandy-Michael McDonald, Director  
 Office of Economic and Small Business Development

SANDY-MICHAEL MCDONALD  
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 Date: 2025.02.24 12:46:27 -05'00'

**FROM:** Donna-Ann Knapp, Small Business Development Manager  
 Office of Economic and Small Business Development

DONNA-ANN KNAPP  
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 Date: 2025.02.20 09:49:42 -05'00'

**SUBJECT:** PNC2122842P1, Consultant Services for Airport Utilities and Pavement Projects – AVCON  
**DBE Compliance Review – Proposed First Amendment**

*This memorandum supersedes the previous memorandum dated January 14, 2025.*

The Office of Economic and Small Business Development conducted a review of AVCON’s Disadvantaged Business Enterprise (DBE) participation. An overview is provided as follows:

AVCON has voluntarily committed to 28.00% DBE participation for this project.

**Participation Performance**

| <u>DBE Subcontractors</u>            | <u>DBE Percentage</u> | <u>Reported Amount</u> | <u>Verified Paid Amount</u> |
|--------------------------------------|-----------------------|------------------------|-----------------------------|
| Auffant and Partners, LLC            | 0.50%                 | \$0.00                 | \$0.00                      |
| Brown & Phillips, Inc.               | 3.00%                 | \$136,703.00           | \$136,703.00                |
| CRJ & Associates, Inc.               | 7.00%                 | \$0.00                 | \$0.00                      |
| Quantum Electrical Engineering, Inc. | 8.00%                 | \$125,761.86           | \$125,761.86                |
| The Chappell Group, Inc.             | 1.50%                 | \$4,117.69             | \$4,117.69                  |
| Tierra South Florida, Inc.           | <u>8.00%</u>          | <u>\$58,387.70</u>     | <u>\$58,387.70</u>          |
| <b>Total DBE Participation</b>       | <b>28.00%</b>         | <b>\$324,970.25</b>    | <b>\$324,970.25</b>         |

PNC2122842P1, Consultant Services for Airport Utilities and Pavement Projects – AVCON  
**DBE Compliance Review – First Amendment**

- Original Not-to-Exceed Contract Amount: \$7,000,000.00
- Total Payments to Prime: \$1,301,089.72
- Total Prime Payments to DBE Subcontractors: \$324,970.25
- Total DBE Participation to Date: 24.98% ( $\$324,970.25/\$1,301,089.72$ )

**Proposed First Amendment:** AVCON's DBE commitment remains 28.00%.

- Amount of Proposed First Amendment: \$3,000,000.00
- Revised Contract Amount through the First Amendment: \$10,000,000.00

**DBE Compliance Comments:**

AVCON committed to utilizing DBE firms to perform 28.00% of the overall project. The current level of DBE participation on this agreement is 24.98%. This represents a participation shortfall of 3.02% (28.00% - 24.98%). Participation was verified through an independent payment verification process.

AVCON submitted a corrective action plan that will increase the involvement of DBE subcontractors as the contract progresses. The contract is at 18.59% completion based upon reported payments.

OESBD will continue to monitor this contract for compliance with the DBE program.

cc: Gasser Douge', PE, Engineering Unit Supervisor, BCAD  
Maribel Feliciano, Assistant Director, OESBD  
Yulanda Brady, Small Business Development Specialist, BCAD/OESBD  
James Vose, Jr., Small Business Development Specialist, BCAD/OESBD