



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

MEMORANDUM

DATE: June 15, 2023

TO: Gillian Moxey, Program Project Coordinator
Broward Addiction Recovery Division (BARD)

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL
MCDONALD

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Date: 2023.06.16 16:04:48 -04'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development

MARIBEL FELICIANO

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SUBJECT: No CBE Goal for Electronic Health Records Solution

This memorandum supersedes the memorandum dated May 26, 2022.

Broward County, via the Broward Addiction Recovery Division (BARD), is seeking an industry leading Electronic Health Record Solution that promotes industry standard best practices to support contract critical business functions, including administration, clinical treatment, case management, assessments, care plans, client portal and billing in support of case management, outpatient, residential and detox programs.

Pursuant to Section 1-81.3(f) of the Broward County Business Opportunity Act (the Act) as amended, when a CBE reserve is established in connection with a County solicitation, CBEs and non-CBEs may respond to the solicitation. If a CBE with capacity to perform the work submits a responsive and responsible bid or proposal, the work will be awarded to the CBE that submits the lowest responsive and responsible bid or the highest-ranked responsive and responsible proposal. If no CBE firm with capacity to perform the work submits a responsive and responsible bid, a non-CBE with the lowest responsive responsible bid or the highest-ranked responsive and responsible proposal, as applicable may be awarded the contract with at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise modified by Board action), or the county may reject all bids and responses submitted.

A survey was completed by OESBD which yielded five CBE firms who indicated that they could perform the service. This was a sufficient number of responses to recommend a reserve opportunity for CBE firms. This information was previously shared with BARD, along with their contact information.



The Broward County Auditor and BARD made a recommendation of no goal based on the scope and magnitude of the project not lending itself to being performed by a small business. The auditor also raised concerns that a CBE Reserve will discourage national firms from responding to the solicitation. The County Auditor detailed his assessment in a letter to the Purchasing Director dated on May 16, 2023.

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assignment is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the Using Agency.

This contract is NOT subject to the Broward County Workforce Investment Program.

This contract is NOT subject to the Construction Apprenticeship Program.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Donna-Ann Knapp, Small Business Development Manager, OESBD
Darnell Kimbrew, Small Business Development Specialist, OESBD
*County Auditor Advisory No. 286 Letter