



Finance and Administrative Services Department

**RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section**

115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

**MEMORANDUM**

DATE: July 15, 2025

TO: Lisa M. Bailey, Director

THRU: Dwight Forrest, Accounting Manager

DWIGHT FORREST  
Digitally signed by DWIGHT FORREST  
Date: 2025.07.15 13:27:42 -04'00'

FROM: Samuel A. Boyd, Administrative Assistant

Samuel A. Boyd  
Digitally signed by Samuel A. Boyd  
Date: 2025.07.15 10:02:32 -04'00'

SUBJECT: Board Approval Items 8/21/2025

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Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

**1. Checks that are \$5,000.00 or more:**

Check	Date	Name	Amount
1876850	12/02/24	GAF MATERIALS, LLC	\$6,030.00

This check was issued by the *Greater Fort Lauderdale Convention & Visitors Bureau* for a sales conference payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1879802	1/2/2025	PRINCIPLE HEALTH SERVICES	\$5,943.84

This check was issued by the *Elderly and Veterans Services Division* for an elderly contracted services payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1881066	01/15/25	CITY OF FORT LAUDERDALE	\$9,749.18
1881169	01/16/25	CITY OF FORT LAUDERDALE	\$6,499.45

These checks were issued by the *Construction Management Division* for permit payments. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1881307	01/21/25	BREAKERS CONDOMINIUM INC	\$5,000.00

This check was issued by the *Resilient Environment Department* for a coastal dune restoration grant payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1882176	01/30/25	AMERICARE APPLIANCE REPAIR INC	\$5,103.77

This check was issued by *Water and Wastewater Services* for an air conditioner repairs and maintenance payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1304225	12/09/24	ROYAL CARIBBEAN CRUISES LTD	\$62,118.99
1304747	12/30/24	CLAIRE SPARKS	\$17,430.55

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
2033575	12/27/24	AGTC INVESTMENTS, LLC	\$23,404.46
2033576	12/27/24	ATCF II FLORIDA-A LLC	\$218,536.75

These checks were issued by the *Records, Taxes, and Treasury Division* for tax certificate redemption refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

## 2. Checks made payable to the same payee:

Check	Date	Name	Amount
1878351	12/18/24	SIGNALWAVE LLC	\$942.00

This check was issued by *Water and Wastewater Services* for a monthly monitoring and reporting payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1878351	12/18/24	SIGNALWAVE LLC	\$78.00

This check was issued by the *Resilient Environment Department* for a monthly GPS payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1880016	01/03/25	213 DUPLEX GULFSTREAM LLC	\$184.00
1881371	01/22/25	213 DUPLEX GULFSTREAM LLC	\$322.00

These checks were issued by the *Human Services Department* for rental assistance payments. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1881546	1/23/25	PRINCIPLE HEALTH SERVICES	\$1,288.80

This check was issued by the *Elderly and Veterans Services Division* for an elderly contracted services payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1879022	12/26/24	ADNAN VELIC	\$4.95
1879278	12/27/24	ADNAN VELIC	\$4.95
1879357	12/27/24	EXECUTIVE TOWING AND RECOVERY	\$1.75
1879899	01/02/25	EXECUTIVE TOWING AND RECOVERY	\$5.75

These checks were issued by the *Records, Taxes, and Treasury Division* for auto tags tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1880874	01/14/25	AMERICARE APPLIANCE REPAIR INC	\$514.12
1881302	01/21/25	AMERICARE APPLIANCE REPAIR INC	\$2,475.00
1881373	01/22/25	AMERICARE APPLIANCE REPAIR INC	\$282.00
1882046	01/29/25	AMERICARE APPLIANCE REPAIR INC	\$1,400.00
1882326	01/31/25	AMERICARE APPLIANCE REPAIR INC	\$380.55

These checks were issued by *Water and Wastewater Services* for air conditioner repairs and maintenance payments. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
610518	01/23/25	ORTHOPEDIC SPECIALISTS, P.A.	\$1,900.00
610519	01/23/25	ORTHOPEDIC SPECIALISTS, P.A.	\$1,200.00

These checks were issued by the *Risk Management Division* for workers' compensation claims expense payments. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

**3. Checks made payable to taxing authorities, municipalities, and government agencies:**

Check	Date	Name	Amount
1877632	120/9/24	CLERK OF THE CIRCUIT COURT SEVENTEENTH	\$57.76

This check was issued by the *Records, Taxes, and Treasury Division* for a mailing reimbursement payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1881603	01/24/25	CITY OF POMPANO BEACH, ATTN: OHUI	\$1,362.75

This check was issued by *Water and Wastewater Services* for a water refund. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

**1. Checks that are \$5,000.00 or more:**

Check	Date	Name	Amount
1877846	12/11/24	COASTAL WASTE RECYCLING OF BR	\$89,319.77

This check was issued by the *Solid Waste and Recycling Services Division* for a trash collection payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1883588	02/11/25	CITY OF PEMBROKE PINES	\$11,328.84

This check was issued by the *Office of Regional Communications and Technology* for an office lease payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1884094	02/14/25	HARDESTY HANOVER LLC	\$52,753.10
1884527	02/20/25	HARDESTY HANOVER LLC	\$21,617.76

These checks were issued by *Highway and Bridge Maintenance* for retainage payments. The payee claims that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
1891876	05/06/25	WORKMAN INJURY LAW, PLLC TRUST	\$15,000.00

This check was issued by the *Broward County Sheriff's Office* for a non-worker's self-insured liability claim payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1892251	05/08/25	HALL MECHANICAL AIR-CONDITION	\$35,844.38

This check was issued by the *Facilities Management Division* for a retainage payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

**2. Checks made payable to the same payee:**

Check	Date	Name	Amount
1889461	04/09/25	G A ENTERPRISE INC	\$3,300.00
1889462	04/09/25	G A ENTERPRISE INC	\$3,300.00

These checks were issued by the *Human Services Department* for rental assistance payments. The payee claims that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
610221	12/19/24	ANDY AGENOR	\$249.88
610222	12/19/24	ANDY AGENOR	\$532.68

These checks were issued by the *Risk Management Division* for workers' compensation claims expense payments. The payee claims that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

**3. Checks made payable to taxing authorities, municipalities, and government agencies:**

Check	Date	Name	Amount
1876580	11/26/24	CITY OF TAMARAC	\$564.01

This check was issued by the *Libraries Division* for a water and sewer utility service payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1882087	01/29/25	CITY OF TAMARAC	\$938.36

This check was issued by *Water and Wastewater Services* for a water and sewer utility payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

DF/sab