



Finance and Administrative Services Department
RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section
115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: February 9, 2026

TO: Lisa M. Bailey, Director

THRU: Dwight Forrest, Accounting Manager Dwight Forrest Digitally signed by Dwight Forrest
Date: 2026.02.10 14:22:06 -05'00'

FROM: Samuel A. Boyd, Administrative Assistant Samuel A. Boyd Digitally signed by Samuel A. Boyd
Date: 2026.02.09 10:07:48 -05'00'

SUBJECT: Board Approval Items 3/26/2026

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1901416	08/19/25	CITY OF FORT LAUDERDALE	\$14,300.00

This check was issued by the *Parks and Recreation Division* for a grant payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1900873	08/11/25	PINECREST AP LLC,	\$835.82
1900874	08/11/25	PINECREST AP LLC,	\$615.18

These checks were issued by *Water and Wastewater Services* for water refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1908175	11/03/25	ASTANI BALLAH	\$5,000.00

This check was issued by the *Cultural Division* for a grant payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

2. Checks made payable to the same payee:

None.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

DF/sab