



TO: Robert Gleason, Director
Purchasing Division
FROM: Dan West, Director
Parks and Recreation Division
SUBJECT: Solicitation No.: OPN2129247B1
FEMA Compliant: Tarps

Recommended Vendor: HORIZON ATM LLC

Recommended Group(s)/Line Item(s): All Lines

Initial Award Amount: \$ 180,850.00

Potential Total Amount: \$ 904,250.00

Initial Contract Term: One Year



Contract Term, including Renewals: Five Years



CONCURRENCE:

- ☐ The agency has reviewed Vendor's response(s) for specification compliance and Vendor responsibility, which includes license requirements (if applicable). I have reviewed all documents including the Vendor Questionnaire and after careful evaluation, I concur with recommendation for award to the Vendor.

FINANCIAL BACKGROUND/D & B REPORT: (check one)

- ☐ I am satisfied with the Vendor's financial background and/or rating and payment performance.
☐ Not applicable Provide explanation if choosing this option

LITIGATION HISTORY: (check one)

- ☐ I have reviewed the Litigation History Form and there is no issue of concern.
☐ Refer to additional information from the Office of the County Attorney to address an issue/concern.

PAST PERFORMANCE: (check all that apply)

I have reviewed the Vendor's past Performance Evaluations in ContractsCentral and:

- ☐ Vendor received an overall rating ≥ 2.59 on all evaluations.
☐ No evaluations within the past three years contained any items rated a score of 2 or less.
☐ Vendor received a rating ≤ 2.59 on an evaluation(s). Refer to additional information.
☐ Vendor received a score of ≤ 2 on an individual item(s). Refer to additional information.
☐ Past evaluations are not relevant to the scope of this contract.
☐ No past Performance Evaluations exist in ContractsCentral.

AND

- ☐ Reference Verification Forms are attached.

OR

- ☐ Reference Verification Forms are not required: Commodity only purchase (less than \$250,000); Service less than \$100,000 and the Vendor has a Performance Evaluation within the past three years.

NON-CONCURRENCE:

- ☒ I do not concur. Detailed reason for non-concurrence is attached, including the reference to any bid requirement.

TYPED NAME OF SIGNER: Sarah Townsend

TITLE: Program/Project Coordinator, Senior

(Individual authorized to administer the contract.)

SIGNATURE: Townsend, Sarah

Digitally signed by Townsend, Sarah
Date: 2025.04.15 16:42:23 -04'00'

DATE: 4/15/25

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Reasons for Non-Concurrence to Horizon ATM LLC:

1. Specification 6 requires "Tarp shall be Fire Retardant per IAW Class A ASTM E-84-11 Standard." The vendor is offering Sigman BPF020025, 20 ft. x 25 ft. Blue Tarp which will be purchased from Home Depot. The specifications from Home Depot include the picture below with a statement "WARNING: Flammable. This product will ignite and burn if brought into contact with an open flame. Not recommended for automobiles or for extended use on any flat, painted surfaces."
2. Specification 9 requires "Each tarp shall be packaged in a cardboard box clearly marked on the outside of the box with tarp size and include two (2) 100' lengths of 550-pound test parachute cord." Although unclear if each tarp is packaged in a cardboard box marked with the tarp size, the tarp offered does not include any 550-pound test parachute cords.
3. Horizon ATM LLC listed their type of business as ATM service and car rental service. As this is an emergency-related contract, they were asked if they had a contractual relationship with Home Depot that will enable them to obtain the tarps preferentially and how will Broward County be assured that we can receive the tarps if there is a supply shortage from walk-in retailers like Home Depot. The vendor's response was "We were assured by the Home Depot pro-team that when needed we will be prioritized with the tarps. Currently there are 60 tarps in house. When ordered 500-1000. They will pull from various stores when needed. Currently because of the tariff there is a 3 week wait." Broward County piggybacks the US Communities Home Depot contract and staff could go to the pro-desk to purchase commodities required as opposed to having to wait for the vendor to purchase from Home Depot and deliver to us. This is not an ideal situation during emergency operations, even if the product was the appropriate tarp per the specifications.

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