



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** April 12, 2024

**TO:** Neda Augusto, Purchasing Agent  
Purchasing Division, Port Finance

**THRU:** Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development

SANDY-MICHAEL  
MCDONALD

Digitally signed by SANDY-MICHAEL MCDONALD  
Date: 2024.04.12 11:58:35  
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**FROM:** Donna-Ann Knapp, Small Business Development Manager  
Office of Economic and Small Business Development

DONNA-ANN  
KNAPP

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Date: 2024.04.12 11:57:27  
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**SUBJECT:** Bid No. OPN2127665B1 – Lift Station and Underground Utility Maintenance and Repair Structure  
County Business Enterprise (CBE) Compliance Evaluation

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with the CBE Program requirements for the above referenced solicitation. An overview is provided as follows:

**CBE Goal for this project: 25%**

**Met the CBE Requirements**

**Firms**

**Intercounty Engineering, Inc. (Prime)**  
Elite Electrical Concepts, LLC

**Category   Percentage**

Non-CBE  
CBE   25.00%

Contractor's Bid Amount: \$22,173,240.00

CBE Participation Commitment: 25.00%

Bid No. OPN2127665B1 – Lift Station and Underground Utility Maintenance and Repair  
Services

County Business Enterprise (CBE) Compliance Evaluation

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**CBE Compliance Comments:**

**Intercounty Engineering, Inc.**, initially did not provide a Letter of Intent (LOI) demonstrating its intended CBE participation with its bid response. This firm was given three (3) business days to provide LOIs, executed with CBE firms, which meet the established 25% goal or provide documentation of its good faith efforts to meet the goal. Intercounty Engineering, Inc responded within the stipulated timeframe and submitted an LOI, executed with a CBE firm, that meets the established CBE goal. **Intercounty Engineering, Inc. is therefore compliant with the CBE Program requirements of the solicitation.**

cc: Toney Brown, Construction Project Manager, Facilities Maintenance Division  
Maribel Feliciano, Assistant Director, OESBD  
Geoffrey Simmons, Small Business Development Specialist (Trainee), OESBD