

ITEM #26

**ADDITIONAL MATERIAL
REGULAR MEETING**

JUNE 13, 2023

**SUBMITTED AT THE REQUEST OF
FINANCIAL AND ADMINISTRATIVE
SERVICES DEPARTMENT**



FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

115 S. Andrews Avenue, Room 513 • Fort Lauderdale, Florida 33301 • 954-357-7130 • FAX 954-357-7134 • Email: finance@broward.org

MEMORANDUM

June 12, 2023

To: Mayor and Board of County Commissioners

From: George Tablack, Chief Financial Officer

George Tablack
Digitally signed by George Tablack
Date: 2023.06.12 12:21:19 -04'00'

Re: June 13, 2023 - Item No. 26 - Second Amendment to Technical Services Agreement for Construction Phase and Pre-Opening Services Among Broward County, Matthews Holdings Southwest, Inc. ("MSW"), and Omni Hotels Management Corporation ("Omni")

The below information is submitted as amendments to the referenced agenda item:

What Action Accomplishes

Provides continuation of MSW's and Omni's technical services for the future construction phase of Broward County's Headquarters Hotel, and adds the scope of pre-opening services that will be provided by Omni.

Summary Explanation/Background

On January 8, 2019 (Item No. 56), the Direct Procurement Authority approved the Technical Services Agreement for Design Phase Services among Broward County, Matthews Holdings Southwest, Inc. (MSW) and Omni Hotels Management Corporation (Omni) for a not to exceed amount of \$400,000, for services related to design work for the Headquarters Hotel project ("Agreement"). Omni is the designated hotel "flag" for Broward County's Convention Center Headquarters Hotel; MSW is the Developer (for both the convention center expansion and headquarter hotel project). The Agreement contemplated that the Parties would enter into a subsequent amendment to provide for construction phase technical services.

On April 28, 2019, the Director of Purchasing approved the First Amendment to the Technical Services Agreement to authorize up to a maximum total amount of \$50,000 for Reimbursable Expenses. ~~This First Amendment contemplated that the Parties would enter into a subsequent amendment to provide for construction phase technical services.~~

~~This amendment provides~~ The Second Amendment adds contemplated construction phase technical services to be provided by Omni and MSW, pre-opening services to be provided by Omni, extends the term to be effective date of the amendment of the Agreement through the opening date of the hotel Headquarters Hotel, and increases the maximum not to exceed amount for Reimbursable Expenses from \$50,000 to \$100,000. The amendment also provides for construction phase technical services and enumerates the \$600,000 fee for Omni's technical services allotted from the Technical Services Account out of the total budget of \$7,858,591.51 for Omni's technical and pre-opening services. Funds for the pre-opening services and related fees- expenses are being held by the Trustee. The budget for Omni's pre-opening services will be brought to the Board for approval at a later Board meeting.

Executed signature pages were received.

Fiscal Impact/Cost Summary

Construction phase technical services and pre-opening costs will be paid ~~from bond proceeds~~ out of the project fund for the hotel.

- c: Monica Cepero, County Administrator
Andrew J. Meyers, County Attorney
Robert Melton, County Auditor