



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

MEMORANDUM

DATE: February 8, 2023

TO: Nicholas Bryant, Contract/ Grant Administrator
Broward County Aviation Department

THRU: Sandy-Michael McDonald, Director SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2023.02.15 10:19:19 -05'00'
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director MARIBEL FELICIANO
Digitally signed by MARIBEL FELICIANO
Date: 2023.02.15 09:46:53 -05'00'
Office of Economic and Small Business Development

SUBJECT: No CBE Goal for Computer Based Airport Training

Broward County's Aviation Department (BCAD) is seeking a vendor to develop a web-based solution to manage classes, training and related records for all of Fort Lauderdale-Hollywood International Airport (FLL) employees. A survey was conducted of the Small Business Certified firm directory revealed one (1) County Business Enterprise (CBE) that can provide the requested product. Therefore, consistent with the Broward County Business Opportunity Act, as amended, Sec. 1-81.3 (1) (a), if there are fewer than two (2) certified CBEs available to participate in a specific project; no CBE goal will be applicable.

However, in accordance with Sec. 1-81.10 (a) (1) of the Broward County Business Opportunity Act, as amended, if a responsive, responsible bid is received from a certified CBE firm that is within ten percent (10%) of the lowest responsive, responsible, bid received from a nonCBE or nonSBE firm, the CBE or SBE (as applicable) shall be offered the opportunity to match the lowest responsive, responsible bid. If the CBE or SBE firm (as applicable) matches the lowest responsive, responsible bid, the CBE or SBE firm shall be deemed the lowest responsive, responsible bidder. For Request for Proposals (RFPs), in accordance with Sec. 1-81.10 (a) (2) of the Broward County Business Opportunity Act as amended, if upon completion of final rankings by the Evaluation Committee, a non-CBE, nonSBE proposer is the highest-ranked proposer, and a responsive, responsible CBE or SBE proposer receives a score that is within five percent (5%) of the score obtained by the nonCBE, nonSBE proposer, the highest-ranked responsive, responsible CBE or SBE proposer shall be considered the highest-ranked proposer and shall have the opportunity to proceed to negotiations with the County for award of the contract. In the event the vendor elects to use subcontractors, the county encourages the vendor to give full consideration to use CBE firms to perform work under the contract.

This solicitation is not subject to the requirements of Broward County's Construction Apprenticeship Program (CAP).

No CBE Goal
Computer Based Airport Training

This solicitation is not subject to the requirements of Broward County's Workforce Investment Program (WIP).

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Donna-Ann Knapp, Small Business Development Manager, OESBD

James Vose, Jr., Small Business Development Specialist, BCAD/OESBD

No CBE Goal
Computer Based Airport Training

METHODOLOGICAL STATEMENT
County Business Enterprise (CBE) Program

PROJECT TITLE: Computer Based Airport Training

BASE GOAL: Based on analysis of industry data and other relevant factors, the Broward County Business Enterprise Act established a minimum goal of 25%.

APPROACH: Weighted availability of CBE-eligible firms was based on scopes of work as identified by the using agency. The Project Manager has identified the breakdown of the scope of work for the project. All portions of the scope of work are included for purposes of assessing overall relative availability of CBE-eligible firms by NAICS code.

DATA: Data from OESBD database of CBE-certified firms and the 2020 County Business Patterns of the U.S. Census Bureau for Broward County firms relative to NAICS codes were used for this analysis.

<u>NAICS</u>						
NAICS	Description	Scope %	CERT Firms	CBP as of 2020	Avail	Weighted Used
611420	Computer Software Training	50.0%	1	18	5.6%	2.78%
611430	Quality Assurance Training	50.00%	0	58	0.0%	0.00%
		100.00%				2.78%

WEIGHTED USED: 2.78%

GOAL: No CBE Goal

ADJUSTMENTS: A survey was conducted of the Small Business Certified Firm directory revealed one (1) County Business Enterprises (CBE) that can provide the requested services. Therefore, consistent with the Broward County Business Opportunity Act, Section 1-81.3, no CBE goal is applicable to this project.