

ITEM #29

(Modification Memo & Revised Exhibit 1)

ADDITIONAL MATERIAL REGULAR MEETING

JUNE 13, 2023

**SUBMITTED AT THE REQUEST OF
FINANCIAL AND ADMINISTRATIVE
SERVICES DEPARTMENT**



Finance and Administrative Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

MEMORANDUM

DATE: June 8, 2023

TO: Board of County Commissioners

THRU: George Tablack, Chief Financial Officer

FROM: Robert E. Gleason, Director
Purchasing Division

CONSTANCE S. MANGAN Digitally signed by
CONSTANCE S. MANGAN
Date: 2023.06.08 17:52:22
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Assistant Director,
on behalf of

SUBJECT: June 13, 2023 - Commission Meeting - Agenda Item 29
MOTION TO AUTHORIZE County Administrator or designee to approve and/or execute agreements, contract amendments, work authorizations, advertisements of competitive solicitations, and other documents during the Broward County Board of County Commissioner’s 2023 Summer Recess

Summary Explanation/Background:

The following information is modified in the Summary Explanation/Background for referenced agenda item: (~~strikethrough removed~~; **bold underlined** added):

A comprehensive report will be provided to the Board ~~by the first scheduled Board meeting in August~~ detailing all actions taken by the County Administrator or her designee pursuant to this item during the ~~2023 Summer Recess.~~ **identifying any action not listed on Exhibit 1 that imposes a financial obligation on the County in excess of \$500,000, by September 15, 2023.**

The following information is added to the Summary Explanation/Background:

“...In addition, if the proposed revisions to the Procurement Code are approved by the Board on June 13, the Purchasing Division will implement the new method of issuing RFPs, RLIs, and RFQs with an anticipated total value of more than \$500,000, which includes advance written notice to the Board and, absent objection by a County Commissioner within the five-day period following such notice, issuance of the solicitation without the need for formal Board approval.

Any airport items approved by the County Administrator or designee pursuant to this delegated authority that require specific Board approval under Section 332.0075, Florida Statutes, will be brought to the Board for ratification after the Summer Recess.”

Exhibit 1:

Additional items, modifications, or deletions have been identified and are attached as Additional Information.

Attachment

REG/cm/lg

- c: Monica Cepero, County Administrator
- Kimm Campbell, Deputy County Administrator
- Kevin B. Kelleher, Assistant County Administrator
- Andrew J. Meyers, County Attorney
- Robert Melton, County Auditor

Required Board Action
Additional Information: SUPPLEMENT - Administrative Approval Action During Summer Recess 2023

All contracts, amendments and work authorizations approvals will be subject to the Office of the County Attorney approving as to legal sufficiency.

Line No.	Lead Department/Division	Division	Requisition	Title	Summary	Fiscal Impact of Approval	Justification
S1	Public Works Department	Real Property and Real Estate Development Division	N/A	Approval of Motion to authorize the County Administrator to execute all necessary documents, including agreements and associated amendments with the Supervisor of Elections by the County Attorney's Office, to utilize Broward County locations as may be approved by the County Administrator for permanent branch offices of the SOE.	Authorize the County Administrator to execute license and access agreements and any necessary related agreements with the Supervisor of Elections ("SOE"), subject to review for legal sufficiency by the County Attorney's Office, to utilize Broward County locations as may be approved by the County Administrator for permanent branch offices of the SOE.	Not determined at this time but expected to be minimal.	The State of Florida recently issued guidance regarding the requirements for permanent branch offices and Supervisor of Elections is required to submit to the State of Florida a list of all of its permanent branch office locations complying with the new guidance at least 12 months prior to primary elections.
S2	Public Works Department	Real Property and Real Estate Development Division	N/A	Approval of an Agreement between Broward County ("County") and the City of West Park ("City") related to the Construction of a City-Operated Multi-Function Theater and Restaurant Facility at McVey Park.	The Agreement provides a framework for the County and City to work together to obtain the necessary approvals from the Miami-Dade County School Board and State of Florida to permit the construction of a Multi-Function Theater and Restaurant Facility at McVey Park owned by the Miami-Dade County School Board and the State of Florida.	None.	The County has been working with the City and Miami-Dade School Board to reach agreement on an agreement to allow the City to install improvements in McVey. This Relegation will allow the project to move forward during the Board's recess.
S3	Regional Emergency Services & Communications	Office of Regional Communications and Technology	OCT0001482	1) Approval of Reasonable Source for Mission Critical Partners; 2) Approval to Delegate Director of Purchasing to negotiate and execute the Fourth Amendment and Work Authorization.	The purpose of the Fourth Amendment is to increase the Notice Authorization is to provide Professional Consulting Services to facilitate the development of all system and user requirements to implement the Next Generation 911 (NG911) Solution.	Estimated project cost is \$699,720.	Mission Critical Partners is already engaged in a contract for Optional and Professional Services for improvements to first responder radio communication, dispatch services, and additional consulting and professional services in support of improvements to the Regional Consolidated Communication System.

The following items are modified with additional information: (underline, added; bold, underline, added)

Line No.	Lead Department/Division	Division	Requisition	Title	Summary	Fiscal Impact of Approval	Justification
3	FASD/Purchasing Division	Aviation Department	AVM0008201	Approval of Award of open-end contract for ITB No. BLD2124732B2, Pest, Rodent and Termitic Control Services at FLL.	The purpose of this contract is to provide pest, rodent and termitic control services at the Fort Lauderdale-Hollywood International Airport (FLL).	Initial one-year estimated amount of \$210,078; and authorize the Director of Purchasing to renew the contract for four one-year periods, for a five-year potential estimated amount of \$1,050,390.	Current contract BLD2116821B1 is on a month-to-month extension. The Bid opened on April 27, 2023.
15	FASD/Purchasing Division	Human Services Department/ Broward Addition and Recovery Division	ARC0003155	Approval to award Bid No. OPN212490B2, of Open-end contract for food service supply items to multiple vendors.	The purpose of this solicitation is for the purchase and delivery of food service supply items for BARC and various other Broward County agencies that may have a need for these goods. Items on this Contract are used by kitchen staff for daily patient needs.	1-yr initial \$444,805.97; Potential 5-year \$2,223,979.85.	A contract is required as there is no contract in place. New contract is multi-award. Bid opened February 22, 2023 and award is in process of being prepared. Board approval required for a multi-vendor award over \$500,000.
46	FASD/Purchasing Division	Public Works Department/ Wastewater Services Division	WVW0006890	Approval to award Bid No. OPN212533952, of Open-end contract for FEMA - Funding and Services for Wastewater Treatment Plant Services to single bidder, Champion Controls, Inc.	Provides for Fabrication and Rebuildout for Water and Wastewater Control Panels for Broward County agencies.	Initial one-year term estimated at \$19,979 for (two (2)) one-year renewal periods for a total of three (3) years in the amount of \$4,736,279.25.	Current contract OPN2118740B1, expires August 26, 2023. This Project is in compliance with Federal Acquisition Regulation (FAR) and Federal Emergency Management Agency (FEMA) reimbursement for utilization of this contract in the event of a declared disaster event. Bid opened May 9, 2023.
49	FASD/Purchasing Division	Public Works Department/ WWO	WVW0006750	Approval of Award of fixed contract for ITB No. BLD21254781, Air Conditioning System Replacement at 1A Water Treatment Plant	The purpose of this contract is to replace the air conditioning system at 1A Water Treatment Plant by providing the furnishing of all labor, materials, equipment, services, and incidentals to remove, dispose and replace one (1) air-cooled chiller, thirteen (13) ceiling mounted fan coil units and two (2) rooftop air handling units.	The estimated project cost is \$500,000	Facility requires replacement of air conditioning system. The Bid opened on May 12, 2023.
68	Public Works Department	Construction Management Division	CM0000039	Approval of Amendment No. 3 to Work Authorization No. 012FMD of the Agreement between Broward County and EAC Consulting Inc for Comprehensive Professional Engineering Consultant Services, RL No. R0911701R1.	The purpose of Amendment No. 3 is to provide architectural and engineering services for updated as-built drawings and fire alarm redesign for the Broward County Public Safety Building Fire Alarm System Upgrade.	The estimated amendment is \$50,000. \$44,185 currently available in the DeapsS44 Requisition CM00000309, Project 104888.	Provides accurate as-built documents as required by the Broward County Building Department and Fire Rescue inspectors. The Project is under construction and due to expected changes in the floor plan, the Consultant must update drawings to obtain a building department sign-off. If not approved, construction completion will be delayed.

The following items are removed: (comments listed in *italics* after each item with reasons for removal)

Line No.	Lead Department/Division	Division	Requisition	Title	Summary	Fiscal Impact of Approval	Justification
5	FASD/Purchasing Division	Aviation Department	AVM0006657	Approval of Award of open-end contract for ITB No. BLD2124699B1, Automatic Door Repairs and Maintenance.	The purpose of this solicitation is to provide Automatic Door Repairs and Maintenance services for the Fort Lauderdale-Hollywood International Airport.	The estimated project cost is \$169,099.	Current Contract No. BLD21221699B1 expires July 31, 2023.
40	FASD/Purchasing Division	Aviation Department	AVM0002598	Approval to award Bid No. TEC2124844B1, of Computer-Based Airport Training System, open-end contract.	Provides a turn-key, vendor-hosted, cloud-based, intensive Computer-Based Training System (Training System) for Fort Lauderdale-Hollywood International Airport (FLL).	The estimated project cost is \$954,000.	Solicitation is currently advertised with submit date May 30, 2023. Delegation to award requested to allow for contract to be awarded within 90 days of submission deadline (procurement Code 2146).
24	FASD/Purchasing Division	Port Everglades Department	PE0002893	Approval of Final Ranking of single responder, Responder Reports (RPP) No. BLD21253392, Modification of Existing Low Profile Canoe.	The purpose of this RFP is to engage the services of a qualified and experienced firm to retroactively seven existing Sumner low profile, roll-mounted, ship-to-air container gully-catchers and canoes for the Port Everglades, one fabricator and one contractor at Port Everglades.	The estimated project cost is \$64,000,000.	Authorizes approval of rankings only unless there is a protest.
31	FASD/Purchasing Division	Public Works Department- Facilities Management Division	FM0002894	Approval of Award of open-end contract for ITB No. BLD2125698B1, Fire Alarm System Monitoring, Testing, Maintenance and Repair Services.	Monitoring, Testing, Maintenance and Repair Services for various County facilities.	Initial one-year estimated amount of \$397,744; which includes estimates in the amount of \$178,739.75, with two (2) one-year renewal periods; and authorize the Director of Purchasing to renew the contract for three one-year periods, for a five-year potential estimated amount of \$1,987,166.75.	Current Contract BLD2119116B1 expires August 26, 2023; however, extension to new vendor requires thirty days.
46	FASD/Purchasing Division	Public Works Department- Water and Wastewater Services Division	WVW0006890	Approval of Open-end contract for FEMA - Fabricate and Refurbish Water & Wastewater Control Services	Provides for Fabrication and Rebuildout for Water and Wastewater Control Panels for Broward County agencies.	Initial one-year term estimated at \$19,979 for (two (2)) one-year renewal periods for a total of three (3) years in the amount of \$4,736,279.25.	Current contract OPN2118740B1, expires August 26, 2023. This Project is in compliance with Federal Acquisition Regulation (FAR) and Federal Emergency Management Agency (FEMA) reimbursement for utilization of this contract in the event of a declared disaster event.
26	FASD/Purchasing Division	Public Works Department- Construction Management Division	CM0001404	Approval of Award of fixed contract for ITB No. BLD2125654B1, Health Department Operations Building HVAC & BAS Upgrade.	The purpose of this contract is to provide construction HVAC remediation for the first one needed floor of the Health Department Operations Building.	The estimated project cost is \$2,335,865.	Approval of this contract will allow the County to expediate remediation efforts and commence addressing HVAC deficiencies.