


**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

Governmental Center Annex

 115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301  
 954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

**MEMORANDUM**
**DATE:** February 17, 2023

**TO:** Tom Helton, WWS Laboratory Manager  
 Water and Wastewater Services Division

**THRU:** Sandy-Michael McDonald, Director MCDONALD  
 Office of Economic and Small Business Development  
 MARIBEL

**FROM:** Maribel Feliciano, Assistant Director FELICIANO  
 Office of Economic and Small Business Development

 Digitally signed by SANDY-  
 MICHAEL MCDONALD  
 Date: 2023.03.20 12:32:49 -04'00'

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 FELICIANO  
 Date: 2023.03.09 18:18:31 -05'00'

**SUBJECT:** No CBE Goal for General Laboratory Supplies

Broward County Water and Wastewater Services Division is seeking to procure general lab supplies by utilizing a piggyback method of procurement. The contract on which the Using Agency intends to piggyback is Laboratory and Equipment Supplies, Contract PNC2125260G1.

Since this procurement is based on obtaining commodities through a pre-existing contract with a non-Broward County agency, the project does not fall under the review authority of the Office of Economic and Small Business Development (OESBD) and cannot be reviewed for Broward County small business participation goals. Therefore, based on the foregoing and consistent with the Broward County Business Opportunity Act, Section 1-81.3(a), no CBE goal is applicable for this project

This assessment is made upon the examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. Please contact our office at (954) 357-6400 with any concerns.

**cc:** Donna-Ann Knapp, Small Business Development Manager, OESBD  
 Geoffrey Simmons, Small Business Development Specialist (Trainee), OESBD