

Finance and Administrative Services Department
RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section
 115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: February 14, 2024
 TO: Thomas Kennedy, Director
 THRU: Dwight Forrest, Accounting Manager
 FROM: Samuel A. Boyd, Administrative Assistant
 SUBJECT: Board Approval Items 3/21/2024

DWIGHT FORREST Digitally signed by DWIGHT FORREST
Date: 2024.02.16 15:41:16 -0500
 Samuel A. Boyd Digitally signed by Samuel A. Boyd
Date: 2024.02.16 13:12:41 -0500

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

None.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1828107	08/02/23	MOTOR COACH INDUSTRIES INC	\$849.48
1829003	08/10/23	MOTOR COACH INDUSTRIES INC	\$586.31

These checks were issued by the *Transportation Department* for vehicle parts. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1828285	08/04/23	BROWARD CAPITAL LLC	\$14.81
1828286	08/04/23	BROWARD CAPITAL LLC	\$80.90

These checks were issued by *Water and Wastewater Services* for water refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

Check	Date	Name	Amount
1830470	08/25/23	CITY OF MIRAMAR	\$1,026.80

This check was issued by the *Transportation Department* for paratransit transportation services. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1829313	8/15/2023	AMADEUS AIRPORT IT AMERICAS, I	\$115,845.00

This check was issued by the *Aviation Department* for a services support agreement. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1831792	9/8/2023	BLIZZARD AIR CONDITIONING, LLC	\$16,627.87

This check was issued by the *Port Everglades Department* for air conditioning supplies. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1835231	10/9/2023	CONDO ELECTRIC MOTOR REPAIR	\$9,043.00

This check was issued by *Water and Wastewater Services* for equipment maintenance. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1836861	10/20/2023	ENVIRONMENTAL SCIENCE ASSOCIAT	\$132,115.11

This check was issued by the *Aviation Department* for environmental services. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1838747	11/13/2023	AVIAREPS ASSESSORIA EM TURISMO	\$16,340.75

This check was issued by the *Greater Fort Lauderdale Convention & Visitors Bureau* for promotional activities. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1839922	11/27/2023	EARL GORDON	\$8,800.00

This check was issued by the *Family Success Administration Division* for rental assistance. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1295237	1/31/2024	DOANE DOANE PA ATTORNEY AT LA	\$8,350.96

This check was issued by the *Records, Taxes, and Treasury Division* for a tax refund. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
2030176	12/14/2023	MIKON FINANCIAL SERVICES, INC	\$102,984.15

This check was issued by the *Records, Taxes, and Treasury Division* for a tax certificate redemption refund. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1827006	7/25/2023	BERMEX INC	\$1,317.70
1831503	9/6/2023	BERMEX INC	\$1,317.70

These checks were issued by *Water and Wastewater Services* for water meter services. The payee claims that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
1827115	7/26/2023	BLIZZARD AIR CONDITIONING, LLC	\$2,539.80

This check was issued by the *Port Everglades Department* for air conditioning supplies. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1828284	7/26/2023	BLIZZARD AIR CONDITIONING, LLC	\$2,245.00

This check was issued by the *Office of Medical Examiner and Trauma Services* for air conditioning supplies. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

DF/sab